



Dear Councillor

The next meeting of the **PERSONNEL** will be held at 6.30 pm on **WEDNESDAY, 9 JUNE 2021** by Council Chamber, 13 Church Street, Clitheroe, BB7 2RA.

I do hope you can be there.

Yours sincerely

*M. H. Scott*

CHIEF EXECUTIVE

### AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING** (Pages 3 - 6)
3. **DECLARATIONS OF PECUNIARY AND NON PECUNIARY INTERESTS**

Members are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in the agenda.

4. **PUBLIC PARTICIPATION**

#### **ITEMS FOR DECISION**

5. **HR PRIORITIES** (Pages 7 - 10)

Report of the Director of Resources enclosed

#### **ITEMS FOR INFORMATION**

6. **ANNUAL HEALTH AND SAFETY UPDATE** (Pages 11 - 22)

Report of the Director of Resources enclosed

7. **OVERVIEW OF JOB EVALUATION PROCESS** (Pages 23 - 30)

Report of the Director of Resources enclosed

8. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

None.

9. **REPRESENTATIVES ON OUTSIDE BODIES 2021/22** (Pages 31 - 32)

Report of the Chief Executive enclosed.

10. **EXCLUSION OF PRESS AND PUBLIC**

**ITEMS FOR DECISION**

11. **GENERAL STAFFING UPDATE** (Pages 33 - 40)

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Report of the Director of Resources enclosed

12. **CHANGE TO ESTABLISHMENT - CHIEF EXECUTIVE'S DEPARTMENT** (Pages 41 - 44)

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Report of the Chief Executive enclosed.

**ITEMS FOR INFORMATION**

13. **ANNUAL ABSENCE MANAGEMENT UPDATE** (Pages 45 - 50)

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Report of the Director of Resources enclosed

14. **UPDATE ON NATIONAL PAY NEGOTIATIONS** (Pages 51 - 62)

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Report of the Director of Resources enclosed

Electronic agendas sent to members of Personnel – Councillor Susan Bibby (Chair), Councillor Stephen Atkinson, Councillor Richard Bennett, Councillor Mark Hindle, Councillor Donna O'Rourke, Councillor David Peat (Vice-Chair), Councillor Sarah Rainford, Councillor Jennifer (Jenni) Schumann and Councillor Robert Thompson.

Contact: Democratic Services on 01200 414408 or [committee.services@ribblevalley.gov.uk](mailto:committee.services@ribblevalley.gov.uk)