



Dear Councillor

The next meeting of the **PERSONNEL** Committee will be held at **6.30 pm** on **WEDNESDAY, 8 JUNE 2022** in the **Council Chamber**.

I do hope you can be there.

Yours sincerely

M. H. Scott

CHIEF EXECUTIVE

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING** (Pages 3 - 6)
3. **DECLARATIONS OF DISCLOSABLE PECUNIARY, OTHER REGISTRABLE AND NON REGISTRABLE INTERESTS**

Members are reminded of their responsibility to declare any disclosable pecuniary, other registrable or non-registrable interest in respect of matters contained in the agenda.

4. **PUBLIC PARTICIPATION**

ITEMS FOR DECISION

5. **APPOINTMENT TO WORKING GROUPS 2022/23** (Pages 7 - 8)
Report of the Chief Executive enclosed.
6. **EMPLOYEE ASSIST PROGRAMME** (Pages 9 - 12)
Report of the Director of Resources enclosed.

ITEMS FOR INFORMATION

7. **ANNUAL HEALTH AND SAFETY UPDATE** (Pages 13 - 24)
Report of the Director of Resources enclosed.
8. **MINUTES OF WORKING GROUPS**

None.

9. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

None.

10. **EXCLUSION OF PRESS AND PUBLIC**

ITEMS FOR DECISION

11. **GENERAL STAFFING UPDATE** (Pages 25 - 30)

Report of the Director of Resources enclosed.

12. **REQUEST FOR HONORARIUM PAYMENT** (Pages 31 - 34)

Report of Director of Community Services enclosed.

13. **REQUEST FOR FLEXIBLE RETIREMENT** (Pages 35 - 42)

Report of the Chief Executive enclosed.

ITEMS FOR INFORMATION

14. **ANNUAL ABSENCE MANAGEMENT UPDATE** (Pages 43 - 48)

Report of the Director of Resources enclosed.

Electronic agendas sent to members of Personnel – Councillor Susan Bibby (Chair), Councillor Stephen Atkinson, Councillor Richard Bennett, Councillor Angeline Humphreys, Councillor Donna O'Rourke, Councillor David Peat, Councillor Sarah Rainford (Vice-Chair), Councillor Jennifer (Jenni) Schumann, Councillor Robert Thompson and Councillor Gaynor Hibbert.

Contact: Democratic Services on 01200 414408 or committee.services@ribblevalley.gov.uk