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Ribble Valley  
Borough Council

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Dear Councillor

The next meeting of the **PARISH COUNCILS LIAISON** Committee will be held at **6.30 pm** on **THURSDAY, 2 FEBRUARY 2023** in the **Council Chamber**.

I do hope you can be there.

Yours sincerely

*M. H. Scott*

CHIEF EXECUTIVE

## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING** (Pages 3 - 6)
3. **DECLARATIONS OF DISCLOSABLE PECUNIARY, OTHER REGISTRABLE AND NON REGISTRABLE INTERESTS**

Members are reminded of their responsibility to declare any disclosable pecuniary, other registrable or non-registrable interest in respect of matters contained in the agenda.

4. **PUBLIC PARTICIPATION**
5. **PARISH COUNCIL ELECTIONS - 2023**  
  
Verbal update from the Head of Legal and Democratic Services.
6. **UPDATE ON COUNCILLOR STANDARDS ISSUES**  
  
Verbal updates from the Head of Legal and Democratic Services including a verbal update on 'Debate not Hate' campaign
7. **MATTERS BROUGHT FORWARD BY PARISH COUNCILS**
8. **DEFIBRILLATOR PADS**

Item raised by Gisburn Parish Council to discuss the issue of obsolete defibrillator pads on existing defibrillators.

**9. INTRODUCTION OF 20 MILES PER HOUR SPEED LIMIT FOR VILLAGES.**

Item raised by Bolton by Bowland Parish Council

**10. H.A.R.P - UPDATE**

Item raised by Chatburn Parish Council.

**11. UPDATE FROM THE WORKING GROUP LOOKING AT PUBLIC AND DOG BINS IN THE BOROUGH**

Item raised by Salesbury Parish Council.

**12. DATE AND TIME OF NEXT MEETING**

Electronic agendas sent to members of Parish Councils Liaison – Councillor Jan Alcock JP, Councillor Anthony (Tony) Austin, Councillor Richard Bennett, Councillor David Berryman, Councillor David Birtwhistle, Councillor Alison Brown, Councillor Robert (Bob) Buller, Councillor Brian Holden, Councillor Simon Hore, Councillor Kevin Horkin MBE, Councillor Simon O'Rourke, Councillor Gary Scott (Vice-Chair) and Councillor Robin Walsh.

Contact: Democratic Services on 01200 414408 or [committee.services@ribblevalley.gov.uk](mailto:committee.services@ribblevalley.gov.uk)

# Agenda Item 2

## Minutes of Parish Councils Liaison

Meeting Date: Thursday, 10 November 2022, starting at 6.30 pm  
Present: Councillor Martin Highton (Whalley)

Councillors:

T Austin	S Hore
R Bennett	K Horkin
D Birtwhistle	S O'Rourke
B Buller	G Scott
B Holden	

Parish Representatives:

R Wilkinson	Aighton, Bailey and Chaigley
L Crook	Barrow
S Farmer	Billington and Langho
A Yates	Bolton by-Bowland, Gisburn Forest and Sawley
D Yates	Bowland Forest (Higher)
C Davies	Bowland with Leagram
R Porter	Chatburn
A Schofield	Clayton le Dale
A Fielding	Grindleton
K Hutton	Grindleton
J Hymas	Mellor
S Rosthorn	Newsholme and Paythorne
K Buckley	Sabden
I Jackson	Sabden
J Hampson	Simonstone
P Hallett	Thornley with Wheatley
J Rattigan	Waddington
R Chew	West Bradford
J Threlfall	Whalley

In attendance: Chief Executive and Head of Regeneration and Housing

Not in attendance: Councillor D Berryman

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### APOLOGIES FOR ABSENCE

Apologies for absence were received from Borough Councillors J Alcock, A Brown and R Walsh.

Apologies were also received from the following Parish Representatives

M Howells	Salesbury
T Gaffney	Wilpshire

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### TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 30 June 2022 were approved as a correct record and signed by the Chairman.

M172 – the representative raised the issue of solar panels in the AONB and the need for clarity on what is permissible without planning permission being sought.

488 DECLARATIONS OF DISCLOSABLE PECUNIARY, OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS

Councillor K Horkin declared he owned several businesses in Clitheroe.

489 PUBLIC PARTICIPATION

Two PCSO's from the local Police Station attended the meeting to encourage all parish councils and parishioners to sign up to Lancashire Talking, an email system by which they keep in touch with the public. Messages are relayed to all those registered on a regular basis and can include good news stories, warnings about a spate of burglaries / suspicious vehicles or appeals for information.

They also requested parishes complete a questionnaire about what was most important to them in their area so that they could build up a picture of what residents want and how best it can be tackled.

The Chairman thanked them for attending the meeting.

490 CHANGES TO ELECTIONS

The Chief Executive submitted a report for information on the provisions of the Elections Act 2022.

The Act introduced several significant changes which will apply to UK parliamentary elections in Great Britain, local election in England and Police and Crime Commissioner elections in England and Wales.

The provisions were expected to be in place for the May 2023 elections and would make it easier for people with disabilities to vote, have a requirement for voters at polling stations to show photographic identification and change the counting system for mayoral elections from supplementary vote to First Past the Post.

The timescales for implementation were very tight and to guide Returning Offices with some guidance, the Electoral Commission had published a document to enable preparations to start.

The Chief Executive also reported upon the outcome of the Parliamentary Boundary Review in that the proposal was for the Ribble Valley council area to be split in two with part of the borough being included in with Pendle district. A response had been invited by no later than 5 December 2022. He encouraged parishes to make their views known by responding to the review. Several parishes exclaimed their concern about the proposals.

He also informed committee that the Coronation for the King had been announced for Saturday 6 May 2023 with a Bank Holiday following on Monday 8 May 2023. This would mean the count for any Parish Councils who had had an election on 4 May 2023 would now take place on Tuesday 9 May 2023.

491 AFFORDABLE WARMTH GRANT

The Director of Economic Development and Planning submitted a copy of a report presented to the Health and Housing committee for information.

The Affordable Warmth Lancashire fund was announced by LCC in July 2022. The grants would be distributed to district Councils to assist residents on low incomes and those vulnerable to the effects of living in a cold home by aiming at improvements

such as insulation and efficient heating systems, and supplementing work with district housing authorities on existing schemes. The funding the Council could apply for was £41,315 and was subject to LCC approving proposals.

The report listed the eligibility criteria and considerations for the funding. The Council would be responsible for delivery and coordination of the scheme, however LCC should be referenced as the source of funding when the grant was being promoted or publicised.

The recommendation was to directly offer a grant of up to £4000 per property for:

- Servicing, repairs and replacement boilers and heating systems and associated works, including controls and replacement of unsafe heating appliances.

An online application process would require details of the applicant's vulnerability, income, and benefits to ensure they met the criteria. The applicant would need to supply 2 quotes for the work and if they met the criteria the Council would approve in principal and make payment when the work was completed.

Committee were reminded that other sources of grant support were also available to help those in need with the cost of living crisis.

A simple poster outlining these was requested to be sent to all parish clerks.

492 MATTERS BROUGHT FORWARD BY PARISH COUNCILS

493 HARP UPDATE

The Head of Regeneration and Housing gave a verbal update on the HARP project. Progress was being made with LCC Highways and once a formalised response had been received the planning application could move forward for consideration.

494 LANCASHIRE COUNTY COUNCIL CHARTER

It had been suggested by the clerk to Wiswell Parish Council who had raised this matter that it be deferred until after the Parish and Town Council conference which was taking place on Saturday 12 November 2023.

495 ADVERTISEMENT CONSENT FOR ROAD SAFETY BANNERS

The Head of Regeneration and Housing reported that the issue of advertising consent for the banners had been resolved. It had been agreed that signs would be treated as having deemed consent subject to approval of the location of the banners by LCC. The campaign was proving successful in getting the message out to drivers.

496 SPEED INDICATOR DEVICES AND INSTALLATION

The Head of Regeneration and Housing informed committee that three SPIDs would be purchased and available early in the new year for hire by the parishes. The loan scheme would be managed by Altham PC who already run a similar scheme and are trained in the erection of the equipment. The Partnership Officer would re-send the information to any parish councils who wanted it.

The information caught by the SPIDs would be shared with parishes and the Police so that follow up action could be considered.

A joint presentation by the LCC Road Safety Team and the Police was requested as a future item for the agenda.

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DATE AND TIME OF NEXT MEETING

The Chairman informed the committee that the next meeting would be on Thursday 2 February 2023 at 6.30pm.

The meeting closed at 7.55 pm

If you have any queries on these minutes please contact the committee clerk, Rebecca Tait [rebecca.tait@ribblevalley.gov.uk](mailto:rebecca.tait@ribblevalley.gov.uk).