



Dear Councillor

The next meeting of the **CONSTITUTION** will be held at **Time Not Specified** on **TUESDAY, 10 MAY 2022** by .

I do hope you can be there.

Yours sincerely

CHIEF EXECUTIVE

AGENDA

THE COUNCIL'S CONSTITUTION

(Pages 5 - 6)

Summary and Explanation

What's in the Constitution

How the Council Operates

The Council's Staff

Citizen's Rights

PARTS 1 AND 2 - ARTICLES OF THE CONSTITUTION

1. **THE CONSTITUTION** (Pages 7 - 8)
2. **MEMBERS OF THE COUNCIL** (Pages 9 - 10)
3. **CITIZENS AND THE COUNCIL** (Pages 11 - 12)
4. **THE COUNCIL** (Pages 13 - 14)
5. **CHAIRING THE COUNCIL** (Pages 15 - 16)
6. **COMMITTEES** (Pages 17 - 18)
7. **JOINT ARRANGEMENTS** (Pages 19 - 20)
8. **OFFICERS** (Pages 21 - 24)
9. **DECISION MAKING** (Pages 25 - 26)
10. **FINANCE, CONTRACTS AND LEGAL MATTERS** (Pages 27 - 28)
11. **REVIEW AND REVISION** (Pages 29 - 30)

12. **SUSPENSION, INTERPRETATION AND PUBLICATION** (Pages 31 - 32)

PART 3 - RESPONSIBILITY FOR FUNCTIONS

1. **POWERS AND DUTIES OF THE COUNCIL AND ITS COMMITTEES** (Pages 33 - 46)

2. **SCHEME OF DELEGATION TO OFFICERS** (Pages 47 - 84)

3. **SCHEME OF DELEGATION OF DEVELOPMENT CONTROL AND COUNTRYSIDE MATTERS** (Pages 85 - 90)

4. **CORPORATE STRUCTURE CHART** (Pages 91 - 92)

5. **POLITICAL STRUCTURE CHART** (Pages 93 - 94)

PART 4 - RULES OF PROCEDURE

1. **STANDING ORDERS** (Pages 95 - 122)

2. **ADDENDUM TO STANDING ORDERS**

PART 5 - RULES OF PROCEDURE

1. **RULES WITH REGARD TO ACCESS TO MEETINGS AND RELATED DOCUMENTS OF THE COUNCIL** (Pages 123 - 130)

PART 6 - ADDITIONAL DOCUMENTS

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3. **CORPORATE WRITE OFF POLICY** (Pages 221 - 228)

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2. **CODE OF CONDUCT FOR STAFF** (Pages 245 - 252)

3. **PROTOCOL FOR MEMBER AND OFFICER RELATIONS** (Pages 253 - 260)

4. **WHISTLEBLOWING POLICY** (Pages 261 - 266)

5. **STAFF DISCIPLINARY PROCEDURE** (Pages 267 - 280)

6. **RECRUITMENT AND SELECTION POLICY** (Pages 281 - 302)

7. **SCHEME OF MEMBERS ALLOWANCES** (Pages 303 - 312)

Electronic agendas sent to members of Constitution – .