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Ribble Valley  
Borough Council

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Dear Councillor

The next meeting of the **COMMUNITY SERVICES** Committee will be held at **6.30 pm** on **TUESDAY, 30 MAY 2023** in the **Council Chamber, 13 Church Street, Clitheroe, BB7 2DD.**

I do hope you can be there.

Yours sincerely

*M. H. Scott*

CHIEF EXECUTIVE

## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING** (Pages 3 - 8)
3. **DECLARATIONS OF DISCLOSABLE PECUNIARY, OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS**

Members are reminded of their responsibility to declare any disclosable pecuniary, other registrable or non-registrable interest in respect of matters contained in the agenda.

4. **PUBLIC PARTICIPATION**
5. **BRIEFING OF THE WORK OF THE COMMUNITY SERVICES COMMITTEE**

Verbal Presentation

## **ITEMS FOR DECISION**

6. **APPOINTMENTS TO WORKING GROUPS** (Pages 9 - 10)

Report of the Chief Executive enclosed.

7. **CAPITAL OUTTURN 2022/23** (Pages 11 - 16)

Report of the Director of Resources enclosed

## **ITEMS FOR INFORMATION**

8. **ENGINEERING CAPITAL PROGRAMME UPDATE** (Pages 17 - 20)  
Report of the Head of Engineering Services enclosed
9. **TAAF UPDATE** (Pages 21 - 24)  
Report of the Head of Cultural and Leisure Services enclosed
10. **GENERAL UPDATE** (Pages 25 - 30)  
Report of the Head of Cultural and Leisure Services enclosed
11. **COLLECTION OF NEW WASTE STREAM, PERSISTENT ORGANIC POLLUTANTS (POPS)** (Pages 31 - 32)  
Report of the Head of Engineering Services enclosed
12. **MINUTES OF WORKING GROUPS**
13. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**
14. **EXCLUSION OF PRESS AND PUBLIC**

## **ITEMS FOR DECISION**

15. **MARDALE PLAYING PITCHES** (Pages 33 - 34)  
Report of Head of Cultural and Leisure Services enclosed
16. **CLITHEROE TENNIS CENTRE LEASE** (Pages 35 - 36)  
Report of Head of Cultural and Leisure Services enclosed

## **ITEMS FOR INFORMATION**

Electronic agendas sent to members of Community Services – Councillor Richard Newmark (Chair), Councillor Jan Alcock JP, Councillor Stephen Atkinson, Councillor David Birtwhistle, Councillor Stella Brunskill JP, Councillor Rosemary (Rosie) Elms (Vice-Chair), Councillor Stewart Fletcher, Councillor Simon O'Rourke, Councillor Mary Robinson and Councillor Gary Scott.

## Minutes of Community Services

Meeting Date: Tuesday, 14 March 2023, starting at 6.30 pm  
Present: Councillor R Newmark (Chair)

Councillors:

|               |            |
|---------------|------------|
| J Alcock      | A Humpheys |
| S Atkinson    | G Mirfin   |
| D Birtwhistle | S O'Rourke |
| S Carefoot    | S Rainford |
| R Elms        | J Schumann |
| S Fletcher    | G Scott    |

In attendance: Head of Leisure and Cultural Services and Senior Accountant

Also in attendance: Councillor D O'Rourke

761 APOLOGIES FOR ABSENCE

Apologies for the meeting were received from Councillor M Robinson

762 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 10 January 2023 were approved as a correct record and signed by the Chairman.

763 DECLARATIONS OF DISCLOSABLE PECUNIARY, OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS

Councillor S Atkinson declared an interest in Agenda Item 7 – Grants Report.

764 PUBLIC PARTICIPATION

Longridge Town Councillor, L Jameson spoke on agenda item 5 Berry Lane Toilets. He advised that Longridge Town Council welcomes the initiative for Ribble Valley Borough Council to take over the control of the toilets.

765 BERRY LANE TOILETS

The Head of Cultural and Leisure Services submitted a report providing the Committee with an update as to the Berry Lane toilets, and asking the Members to consider further the proposal for Ribble Valley Borough Council to take the provision of these toilets back from Longridge Town Council, who currently operate them.

It was noted that the toilets are currently closed, because they were vandalised leaving them unfit to be opened.

Members were informed that the estimated cost for carrying out the repairs is £6,000 to return them to working condition. Members were then advised that Longridge Town Council had obtained an expert quote of approximately £42,000 to refurbish the toilets to a vandal resistant design.

Members were informed that the estimated additional cost for cleaning the toilets on Berry Lane would be £3,640 per year. No discussion has yet taken place with the existing cleaners to determine if they would be able to increase their working hours to

accommodate the Longridge toilets. If not, then a post would need to be created specifically for the Berry Lane toilets.

RESOLVED THAT COMMITTEE:

1. Approved the decision to return the provision of Berry Lane toilets back into the control of Ribble Valley Borough Council from Longridge Town Council.
2. Agreed that a sum of up to £45,000 is required so that the toilets can have a vandal proof design. This sum will be put to Policy and Finance Committee for it's approval.
3. Agreed that there should be flexibility with regards to the opening times of the toilets and to request Policy and Finance Committee to approve the corresponding revenue budget for cleaning and repairs.
4. Approved the decision that if the toilets were to continue to be vandalised a review of their future should be undertaken.

766

EDISFORD CAR PARK PROPOSAL

The Head of Cultural and Leisure Services submitted a report providing Members with an update on the issue of parking at Edisford for users of the leisure facilities nearby. The report further asked Members to consider the recommendation from the Car Park working group to allow a one-year trial (from 1<sup>st</sup> April 2023 until 31<sup>st</sup> March 2024) allowing users of long stay parking permits to park on Edisford Car Park.

This trial will allow 3 aspects to be monitored:

1. the level of parking along Edisford Road, which ought to reduce if people have access to pay for a pass which allows them to park closer to their chosen facility - this has been raised as a matter of concern from a safety perspective.
2. The impact on the revenue generated by the car park, to see if the take up of the pass impacts on the income generated.
3. To see if attendances at the facilities rise because of making parking at Edisford cheaper for regular users by giving them access to the parking pass, which was an aspect highlighted in the petition as a barrier to use.

RESOLVED THAT COMMITTEE:

Approved the one-year trial of the use of long stay car parking passes on Edisford Car Park.

767

GRANTS REPORT

The Head of Cultural and Leisure Services submitted a report to present the recommendations of the working group in relation to the allocation of grants under Recreation/Culture/Arts Development, Individual Sporting Excellence and Individual Arts Excellence.

RESOLVED THAT COMMITTEE:

Endorsed the recommendations of the working group outlined in appendices 1 – 3 of the report.

768 REVENUE MONITORING 2022-23

The Director of Resources submitted a report for information on the position for the period April 2022 to January 2023 of this year's budget for this Committee.

The comparison between actual and budgeted expenditure shows an overspend of £72,996 for the first ten months of the financial year 2022/23. After allowing for transfers to/from earmarked reserves the overspend is £71,469.

769 CAPITAL PROGRAMME 2023-24

The Director of Resources submitted a report informing Members of the schemes approved for inclusion in this Committee's 2023/24 capital programme.

This Committee has an approved 2023/24 capital programme of £1,095,750 for fourteen schemes.

Any slippage on schemes in the 2022/23 capital programme will be reported to this Committee.

770 MINUTES OF WORKING GROUPS

(i) Car Park Working Group minutes - 10/02/23

RESOLVED: The Committee noted the minutes of the Car Park working group from 10 February 2023

771 CHANGING PLACES PROJECT

The Head of Cultural and Leisure Services submitted a report to inform Members of the Council's success in securing funding in relation to the Government's Changing Places Fund and to ask Policy and Finance Committee to include the scheme in the Council's budget.

Changing Places toilets are larger accessible toilets designed for severely disabled people, with equipment hoists, curtains, adult sized changing benches and space for carers.

The sites that have been allocated the funding from the grant to improve facilities are Edisford riverbank toilets, Ribchester toilets and Castleford toilets.

The capital sum of £204,000 will be added to the Council's capital programme for 2023/24 and once completed there will be additional revenue costs associated with the toilet extensions which will be built.

RESOLVED THAT COMMITTEE:

Agreed to ask Policy and Finance Committee to include the Changing Places Scheme in the capital programme and revenue budget for 2023/24.

772

#### RIBBLESDALE POOL UPDATE

The Head of Cultural and Leisure Services submitted a report requesting that Committee approve an increase in the establishment hours at Ribblesdale Pool to help reduce the reliance on casual staff for the core hours of the pool on weekdays.

It was noted that the amendment to the establishment will enable the pool to have greater certainty of lifeguard cover during the week and the increase in cost is negligible, it being met from the existing budget.

#### RESOLVED THAT COMMITTEE:

1. Agreed that a lifeguard post be increased from 25 to 37 hours per week, Monday to Friday.
2. Agreed that the post is restricted to females only so as to maintain a balance of males and females.
3. To request Personnel Committee to consider the proposed changes to the establishment at Ribblesdale Pool.

773

#### COMMUNITY SERVICES GENERAL REPORT

The Head of Cultural and Leisure Services submitted a report to update the Committee on a variety of developments in sports, arts and community development and performance of the Platform Gallery.

The report specifically covered:

- Mardale Car park
- RV3G
- Clitheroe Contemporary Arts Festival – 8<sup>th</sup> to 11<sup>th</sup> June 2023
- Draw Clitheroe – 5<sup>th</sup> August 2023
- Artwalk Clitheroe – 26<sup>th</sup> March and 8<sup>th</sup> October 2023
- British Textile Biennale – October 2023
- Platform Gallery
- Overview of best sellers and local makers
- Ribblesdale pool

774

#### KING'S CORONATION CELEBRATIONS

The Head of Cultural and Leisure Services submitted a report to provide the Committee with an update on a proposal for the use of large screens to enable people to watch the Coronation ceremony in the grounds of Clitheroe Castle.

It was noted that the event will be an occasion which many people will wish to celebrate. There will be no Council staff on duty for the staging of this proposal, though the Rotary have offered to steward. There may be issues of litter after the event, which may require additional Council resources on the Sunday to address the issue.

RESOLVED THAT COMMITTEE:

1. Agreed that the Council will provide 2 screens (2m high and 4m wide) to enable people to watch the Coronation ceremony in the grounds of Clitheroe Castle.
2. Agreed that the screens will be placed in the bandstand area.

775 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from representatives on outside bodies.

776 EXCLUSION OF PRESS AND PUBLIC

RESOLVED THAT COMMITTEE: That by virtue of the next item of business being exempt information under Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

777 BIOFUEL FOR TRIAL FOR THE COUNCIL VEHICLE FLEET

The Head of Cultural and Leisure Services submitted a report to provide the Committee with information on a trial of biofuel for some of the vehicle fleet the Council operates.

RESOLVED THAT COMMITTEE:

1. Agreed a twelve-week trial of biofuel for some of the vehicle fleet that the Council operates.
2. Recommend to Policy and Finance Committee that the cost of the trial be included in the Council's budget and that an exemption from contract procedure rules be sought to accept the offer of this trial with the contractor as set out in the report.
3. Agreed that a report be brought back to this Committee assessing the results of the trial of biofuel

778 AMENITY CLEANSING VANS RENEWAL

The Head of Cultural and Leisure Services submitted a report to provide an update on the procurement of vans for the amenity cleansing service and the granting of an exemption from the Contract procedure rules.

The meeting closed at 7.38 pm

If you have any queries on these minutes please contact the committee clerk, Olwen Heap 01200 414408 [olwen.heap@ribblevalley.gov.uk](mailto:olwen.heap@ribblevalley.gov.uk).



## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

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meeting date: TUESDAY, 23 MAY 2023  
title: APPOINTMENT TO WORKING GROUPS 2023/24  
submitted by: MARSHAL SCOTT – CHIEF EXECUTIVE  
principal author: JENNY MARTIN

### 1 PURPOSE

1.1 To appoint members to any working groups under the remit of the Community Services committee and their membership.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – to be a well managed Council providing effective services.
- Corporate Priorities – to protect and enhance the existing environmental quality of our area: to help make people's lives healthier and safer.
- Other Considerations – to work in partnership with other bodies in pursuit of the Council's aims and objectives.

### 2 BACKGROUND

2.1 Working groups are set up by a parent committee to aid them in reaching a decision on specific aspects of their remit. Working groups have no powers and decisions are always made ultimately by the parent committee.

2.2 Working groups are usually made up of members from the parent committee unless another member has an expertise that could be useful to the group or in the case of a small political group availability is an issue.

### 3 ISSUES

3.1 The following working groups are active and officers recommend they are re-established. Committee may wish to consider if their membership needs reviewing to approximate political balance on the Council.

|  |                             |
|--|-----------------------------|
| Grants<br>(Recreation/Culture/Excellence/Bloom/Xmas) | 3 Conservatives + 1 Lib Dem |
| Car Parking  | 3 Conservatives + 1 Lib Dem |

3.2 Working groups meet when there is a need to move an issue forward. For some this is on an annual basis and for others it can be as often as monthly.

3.3 Agendas, reports and minutes are done by the officers that serve on the working group. The minutes of each meeting are reported back to the parent committee once approved by the working group so that they are kept informed of progress.

4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – the costs associated with working groups is included in the budget for 2023/24.
- Technical, Environmental and Legal – no implications identified
- Political – No implications identified.
- Reputation – No implications identified.
- Equality & Diversity – No implications identified.

5 **RECOMMENDED THAT**

5.1 Committee approve the continuance of the working groups under the remit of this committee as suggested and decide upon their membership.

Marshal Scott  
CHIEF EXECUTIVE

Jenny Martin  
Democratic Services Officer

## **RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE**

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meeting date: 30 MAY 2023  
title: CAPITAL OUTTURN 2022/23  
submitted by: DIRECTOR OF RESOURCES  
principal author: ANDREW COOK

### 1 PURPOSE

1.1 The purpose of this report is to review the final outturn of the 2022/23 capital programme for this Committee and to seek member approval for the slippage of some capital scheme budgets from the 2022/23 financial year to the 2023/24 financial year.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities - to continue to be a well-managed council providing efficient services based on identified customer need.
- Other Considerations – none identified.

### 2 2022/23 CAPITAL PROGRAMME BACKGROUND

2.1 There were 15 capital schemes for this Committee's original estimate budget, totalling £2,280,500. These were approved by the Special Policy and Finance Committee and Full Council at their meetings in February 2022 and March 2022 respectively. This included 14 new schemes for 2022/23 and budget for 1 scheme that had been moved from the 2021/22 capital programme.

2.2 In addition, at the end of the 2021/22 financial year a total budget of £153,240 covering 5 schemes was unspent at year end and was moved to the 2022/23 financial year (one of these was a scheme where other budget had also previously been moved from the 2021/22 financial year).

2.3 This unspent budget that was moved is known as slippage and was moved into the 2022/23 capital programme budget after approval by this Committee in May 2022.

2.4 As a result of the above elements, the total approved budget for this Committee's capital programme of 19 schemes was £2,433,740.

2.5 Later in the year the capital programme budget was revised to £844,060 in respect of 18 schemes and was then approved by the Special Policy and Finance Committee in February 2023. This followed a review of progress on all schemes in the capital programme and included moving budget of £479,440 on 5 schemes into the 2023/24 financial year and the deletion of 1 scheme. The revised estimate budget is shown at Annex 1.

2.6 During the financial year this Committee has received reports monitoring the progress of schemes within the capital programme.

### 3 CAPITAL OUTTURN 2022/23

3.1 Annex 1 shows this Committee's capital programme outturn position by scheme, including budget approvals, actual expenditure in-year and requested slippage into 2023/24. The table below summarises the final outturn position.

| Original Estimate 2022/23<br>£ | Budget Moved from 2021/22<br>£ | Slippage from 2021/22<br>£ | Total Approved Budget 2022/23<br>£ | Revised Estimate 2022/23<br>£ | Budget Moved to 2023/24<br>£ | Actual Expenditure 2022/23<br>£ | Requested Slippage into 2023/24<br>£ |
|--------------------------------|--------------------------------|----------------------------|------------------------------------|-------------------------------|------------------------------|---------------------------------|--------------------------------------|
| 1,065,500                      | 1,215,000                      | 153,240                    | <b>2,433,740</b>                   | <b>844,060</b>                | 479,440                      | <b>677,184</b>                  | <b>165,500</b>                       |

3.2 Actual expenditure on this Committee's capital programme was £677,184, which is 80.2% of the revised estimate budget.

3.3 Of the 18 schemes in the revised capital programme 9 were completed in year.

3.4 The remaining 9 schemes were not completed in-year, with 8 of these resulting in slippage from the 2022/23 financial year in to the 2023/24 financial year:

| Cost Centre | Scheme Title                                  | Latest Position   | Slippage Requested<br>£ |
|-------------|---|---|-------------------------|
| PLAYW       | Play Area Improvements 2022/23                | Supplier delays meant that the equipment sought before March 23 could not be obtained. This work is still needed, and the slippage request will enable the work to be completed.  | 11,740                  |
| CASKP       | Castle Keep Lime Repointing Works and Repairs | Some initial works on this scheme were started in 2022/23 and the remaining balance of unspent budget is proposed to be moved to the 2023/24 financial year to be added to the scheme balance.<br><br>Going forward, discussions are to take place with the Council's Conservation Officer, Historic England and a Conservation Structural Engineer regarding the proposed grouting, masonry stitching and re-pointing works. Samples of existing materials will be sent off to a laboratory for analysis to replace like with like. Due to the lengthy process for investigation work and acquiring formal consents it is anticipated that the full scheme works will not be completed until October 2024. | 19,170                  |

| Cost Centre                     | Scheme Title   | Latest Position  | Slippage Requested<br>£ |
|---------------------------------|--|--|-------------------------|
| SDGAR                           | Salthill Depot Garage - Replace Roller Shutter Doors and Rewire Garage         | There were a few elements of the rewiring work to be finalised at the end of the financial year, and the budget that is requested for slippage will allow this work to be finalised in the 2023/24 financial year. | 3,650                   |
| **MARPD                         | Mardale Playing Pitches Drainage   | A report is going to the next Policy and Finance committee to advise that the tenders received are higher than the available budget and seek additional funding to enable the scheme to be completed.              | -590                    |
| PLAYV                           | Play Area Improvements (2021/22 scheme)  | Prices are being obtained for the painting and safety surface work. Once obtained, orders will be placed to try and get some of the work completed ahead of the summer school holidays                             | 17,940                  |
| BGCAF                           | Refurbishment of Bowling Green Café - Castle Grounds                           | This will be used to complete the handrail on the steps down to the skatepark. It is expected the work will be completed by the summer.  | 2,040                   |
| MARCH                           | Mardale Playing Field Changing Rooms   | Work is on schedule to be completed in the by the end of June. Some supplier issues caused a delay in getting the internal works completed as expected.  | 64,880                  |
| MARDC                           | Mardale Car Park Resurfacing (Car Parks Resurfacing Rolling Programme 2022/23) | The tarmac finish is expected to be completed this month; the relining will be held back until the drainage work on the pitches is complete to avoid any damage to the new lines.                                  | 46,670                  |
| <b>Total Slippage Requested</b> |  |  | <b>165,500</b>          |

*\*\*MARPD: Negative value, as much of this budget was moved to 2023/24 at revised estimate time. The negative value here reflects the overspend on the budget that was left in 2022/23 which will now be offset against the budget previously moved to 2023/24)*

3.5 The remaining scheme that was not completed in year is the Ribblesdale Pool Filter and Tile Work scheme (FLPIP). This scheme has previously changed in nature at the revised estimate and also the budget was reduced from £44,000 to £31,000. Whilst works have been undertaken and partially completed on this scheme, there are still further works required.

3.6 In order to reach satisfactory full completion further spend will be required in the 2023/24 financial year of £5,710. It is proposed that this would be funded from the Fleming VAT Reclaim Earmarked Reserve, which is where the scheme was originally funded from. The budget for 2023/24 will be reviewed at the revised estimate.

## 4 RISK ASSESSMENT

4.1 The risks associated with this report are set down below:

- Resources – Overall expenditure on this Committee’s 2022/23 capital schemes was contained within the revised estimate budget approved in February 2023. As a result, less capital financing resources than budgeted for were required to fund the capital programme in year. Capital resources are already in place to fund the £165,500 requested slippage to the 2023/24 financial year.

With regard to the Ribblesdale Pool Filter and Tile Work scheme (FLPIP) scheme, the report refers to the need for further spend of £5,710 in order to reach satisfactory full completion. It is proposed that this would be funded from the Fleming VAT Reclaim Earmarked Reserve, which is where the scheme was originally funded from and this will be reflected when the 2023/24 capital programme budget is revised later in the year.

- Technical, Environmental and Legal – None.
- Political – None.
- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and diversity issues are examined as part of the capital bid appraisal process.

## 5 CONCLUSION

5.1 Actual expenditure on this Committee’s capital programme was £677,184, which is 80.2% of the revised estimate budget.

5.2 Of the 18 schemes in the revised capital programme 9 were completed in year. The remaining 9 schemes were not completed in-year, with 8 of these resulting in slippage from the 2022/23 financial year in to the 2023/24 financial year totalling £165,500.

5.3 Further spend of £5,710 is needed on the Ribblesdale Pool Filter and Tile Work scheme (FLPIP) in 2023/24 in order to bring this scheme to satisfactory full completion.

## 6 RECOMMENDED THAT COMMITTEE

6.1 Approve the slippage of £165,500 as set out at paragraph 3.4.

HEAD OF FINANCIAL SERVICES

DIRECTOR OF RESOURCES

CM8-23/AC/AC  
18 May 2023

For further information please ask for Lawson Oddie.

BACKGROUND PAPERS – None

**COMMUNITY SERVICES COMMITTEE – CAPITAL PROGRAMME OUTTURN 2022/23**

**Annex 1**

| <b>Cost Centre</b> | <b>Scheme</b>  | <b>Original Estimate 2022/23<br/>£</b> | <b>Budget Moved from 2021/22<br/>£</b> | <b>Slippage from 2021/22<br/>£</b> | <b>Total Approved Budget 2022/23<br/>£</b> | <b>Revised Estimate 2022/23<br/>£</b> | <b>Budget Moved to 2023/24<br/>£</b> | <b>Actual Expenditure 2022/23<br/>£</b> | <b>Requested Slippage into 2023/24<br/>£</b> |
|--------------------|--|--|--|------------------------------------|--|---------------------------------------|--------------------------------------|---|--|
| PLAYW              | Play Area Improvements 2022/23   | 45,000                                 |  |                                    | <b>45,000</b>                              | <b>45,000</b>                         |                                      | <b>33,256</b>                           | <b>11,740</b>                                |
| REPWB              | Replacement of Refuse Wheelie Bins 2022/23                             | 13,000                                 |  |                                    | <b>13,000</b>                              | <b>13,000</b>                         |                                      | <b>13,007</b>                           |  |
| CASKP              | Castle Keep Lime Repointing Works and Repairs                          | 327,300                                |  |                                    | <b>327,300</b>                             | <b>19,700</b>                         | 307,600                              | <b>525</b>                              | <b>19,170</b>                                |
| RVAYK              | Replacement of Refuse Iveco Tipper (PO60 AYK)                          | 46,000                                 |  |                                    | <b>46,000</b>                              | <b>0</b>                              | 46,000                               | <b>0</b>                                |  |
| HTGMW              | Replacement of Hustler Trimstar Mower x 2 (rvbc017 and rvbc018)        | 14,000                                 |  |                                    | <b>14,000</b>                              | <b>13,300</b>                         |                                      | <b>13,300</b>                           |  |
| GYVVK              | Replacement of John Deere Mower 4x4 (PE15 YVK)                         | 25,000                                 |  |                                    | <b>25,000</b>                              | <b>26,500</b>                         |                                      | <b>26,500</b>                           |  |
| GMKXP              | Replacement of Kubota Mower PN09 KXP                                   | 25,000                                 |  |                                    | <b>25,000</b>                              | <b>26,500</b>                         |                                      | <b>26,500</b>                           |  |
| FLPIP              | Ribblesdale Pool Filter and Tile Work                                  | 44,000                                 |  |                                    | <b>44,000</b>                              | <b>31,000</b>                         |                                      | <b>32,872</b>                           |  |
| FGOAL              | Replacement Football Goals   | 16,000                                 |  |                                    | <b>16,000</b>                              | <b>15,680</b>                         |                                      | <b>15,679</b>                           |  |
| RVHXX              | Replacement of Refuse Collection Vehicle PK63 JZP                      | 246,000                                |  |                                    | <b>246,000</b>                             | <b>245,840</b>                        |                                      | <b>245,831</b>                          |  |
| WVWUC              | Replacement of High Top Transit Van PJ63 WUC                           | 34,500                                 |  |                                    | <b>34,500</b>                              | <b>0</b>                              | 34,500                               | <b>0</b>                                |  |
| SDGAR              | Salthill Depot Garage - Replace Roller Shutter Doors and Rewire Garage | 25,000                                 |  |                                    | <b>25,000</b>                              | <b>25,000</b>                         |                                      | <b>21,341</b>                           | <b>3,650</b>                                 |
| PDMAC              | Replacement of Pay and Display Machines                                | 123,800                                |  |                                    | <b>123,800</b>                             | <b>82,000</b>                         |                                      | <b>78,793</b>                           |  |
| PDECK              | Clitheroe Town Centre Car Park Scheme                                  |  | 1,215,000                              | 15,000                             | <b>1,230,000</b>                           | <b>0</b>                              |                                      | <b>0</b>                                |  |
| MARPD              | Mardale Playing Pitches Drainage                                       | 80,900                                 |  |                                    | <b>80,900</b>                              | <b>460</b>                            | 80,440                               | <b>1,045</b>                            | <b>-590</b>                                  |
| PLAYV              | Play Area Improvements 2021/22   |  |  | 80,600                             | <b>80,600</b>                              | <b>80,600</b>                         |                                      | <b>62,660</b>                           | <b>17,940</b>                                |

## COMMUNITY SERVICES COMMITTEE – CAPITAL PROGRAMME OUTTURN 2022/23

Annex 1

| Cost Centre                               | Scheme   | Original Estimate<br>2022/23<br>£ | Budget Moved from<br>2021/22<br>£ | Slippage from<br>2021/22<br>£ | Total Approved Budget<br>2022/23<br>£ | Revised Estimate<br>2022/23<br>£ | Budget Moved to<br>2023/24<br>£ | Actual Expenditure<br>2022/23<br>£ | Requested Slippage into<br>2023/24<br>£ |
|---|--|-----------------------------------|-----------------------------------|-------------------------------|---------------------------------------|----------------------------------|---------------------------------|------------------------------------|---|
| PLAYU                                     | Play Area Improvements 2020/21   |                                   |                                   | 40,000                        | 40,000                                | 40,000                           |                                 | 40,000                             |   |
| BGCAF                                     | Refurbishment of Bowling Green Café - Castle Grounds                         |                                   |                                   | 2,150                         | 2,150                                 | 2,150                            |                                 | 102                                | 2,040                                   |
| EDPDR                                     | Edisford Playing Pitches Drainage Works                                      |                                   |                                   | 15,490                        | 15,490                                | 4,590                            | 10,900                          | 4,590                              |   |
| MARCH                                     | Mardale Playing Field Changing Rooms   |                                   |                                   |                               | 0                                     | 126,070                          |                                 | 61,185                             | 64,880                                  |
| MARDC                                     | Mardale Car Park Resurfacing (Car Parks Resurfacing Rolling Programme 22/23) |                                   |                                   |                               | 0                                     | 46,670                           |                                 | 0                                  | 46,670                                  |
| <b>Total Community Services Committee</b> |  | <b>1,065,500</b>                  | <b>1,215,000</b>                  | <b>153,240</b>                | <b>2,433,740</b>                      | <b>844,060</b>                   | <b>479,440</b>                  | <b>677,184</b>                     | <b>165,500</b>                          |



## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 30<sup>th</sup> May 2023  
title: Engineering Capital Programme Update 2023-2024  
submitted by: Mark Beveridge  
principal author: Winston Robinson

### 1 PURPOSE

1.1 To provide Committee with an update of the Engineering Capital programme 2023-2024 (excluding vehicle/plant replacements).

1.2 Relevance to the Council's ambitions and priorities

- Community Objectives - To help make people's lives healthier and safer.
- Corporate Priorities - To sustain a strong and prosperous Ribble Valley.
- Other Considerations – Upgrading and renovation of Council assets for public benefit

### 2 BACKGROUND

The following works are included in the capital programme 2023-2024:

#### **Castle Keep Restoration and Lime Pointing Works, value £307,600**

Discussions are to take place with the Council's Conservation Officer, Historic England and a Conservation Structural Engineer regarding the proposed grouting, masonry stitching and re-pointing works. Samples of existing materials will be sent off to a laboratory for analysis to replace like with like. Due to the lengthy process for investigation work and acquiring formal consents it is anticipated that these works will not be completed until October 2024.

#### **Mardale Changing Rooms Extension and Renovation Works, value £126,070**

These works are on-going and it is anticipated that they will be completed by the end of July 2023.

#### **Sabden Refurbishment of Public Toilets, value £35,600**

The specification is complete, the works will be undertaken by the Council's Direct Services after completion of the Mardale Changing Rooms scheme, starting in August 2023 and completed by the end of October 2023.

#### **Ambulance Shed, Longridge, value £47,500**

These works include re-roofing, CCTV upgrade and ground works. Quotations have been sent out and are due to be returned June 2023 with an anticipated completion date to be the end of January 2024.

**Berry Street, Longridge Refurbishment of the Public Toilets, value £46,000**

A meeting has been set up with the Town Council to determine a scope of works from which plans will be developed and the works will be sent out for quotation. It is expected that the works on-site will be completed before the end of the calendar year.

**Roof Renewal and upgrade to the Parks Store Building in the Castle Grounds, value £46,000**

A specification and schedule has yet to be drawn up to be approved by the Conservation Officer before the works can be sent out for quotes. It is expected that the works will be completed by the end of this financial year, March 2024.

**Changing Places Welfare Units, Eddisford, Ribchester and Castle Park, value £200,000**

These works are not included in the capital programme as they are fully, grant-funded by the Department for Levelling Up Housing and Communities, however, it is important that Committee are aware of the proposals. These are modular welfare units that cater for all types of disabilities/mobility, child care etc providing an all inclusive environment. Quotations are being sought for provision and installation of the units at the three locations.

**Brookfoot Footbridge, Ribchester, value £110,000 (Policy and Finance Committee)**

Discussions are taking place with Lancashire County Council Bridges to find out if they have the resources to undertake a condition report and if required, a replacement bridge design that can be tendered. It is expected that this budget will be spent this financial year.

**Mardale Installation of Playing Pitch Drainage, value £80,440**

This scheme was originally tendered in the last financial year resulting in a lowest tender of £198,616.91. The works were re-designed earlier this year in accordance with Sports England recommendations and re-tendered. The lowest returned tender was £133,744.59, which remains over budget. The budget deficit has been referred to Policy and Finance as there is no more scope to reduce the costs.

**Castle Street Renovation Works, value £600,000**

These works are not listed in the Capital Programme 2023-2024. Ribble Valley Borough Council has secured £300,000 from the UK Shared Prosperity Fund that Lancashire County Council (LCC) Highways have agreed to match to renovate the highway (footways and carriageway) along Castle Street from Castle Gate to Kings Lane. An agreement will shortly be drawn up with LCC for LCC to deliver the scheme in its entirety (design and construction) this financial year. The current estimate is £583,000. The works are anticipated to take place January 2024 – March 2024.

### **Salthill Depot Replacement Concrete Bays, value £32,400**

This is repair work to the existing concrete bays at the depot whereby the concrete floor has worn and the steel reinforcing bars are exposed proving to be a hazard to some of the vehicles. The areas in greatest need will be reformed and the works will be completed this financial year.

3 ISSUES  
None

4 CONCLUSION  
None

5 RECOMMENDED THAT COMMITTEE

5.1 Note the contents of the report.

Winston Robinson  
Head of Engineering

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## **RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE**

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meeting date: 30 MAY 2023  
title: TOGETHER AN ACTIVE FUTURE (TaAF)  
submitted by: MARK BEVERIDGE HEAD OF CULTURAL AND LEISURE SERVICES  
principal author: MARK BEVERIDGE, HEAD OF CULTURAL AND LEISRE SERVICES

### 1 PURPOSE

1.1 To update Committee on the Local Delivery Pilot project.

1.2 Relevance to the Council's ambitions and priorities

- Community Objectives - To help make people's lives healthier and safer.
- Corporate Priorities - To sustain a strong and prosperous Ribble Valley.
- Other Considerations – To assist with the facilities for all ages in Longridge.

### 2 BACKGROUND

2.1 The Council is part of the Pennine Lancashire Sport England Local Delivery Pilot (locally called Together an Active Future, TaAF). This is one of 12 pilot projects in England funded by Sport England the total funding allocation nationally is £100m over 5 years. These pilots range in size from Hornsea, with a population of a few thousand people to Greater Manchester with over 3 million. Sport England commissioned the pilots because data showed that over 37% of the population were inactive (doing less than the recommended 150 mins a week) and over 25% of people were doing less than 30 mins of activity a week. Previous programmes have been based around short term, target driven programmes and grant funding, and Sport England recognise this isn't the approach needed for a large proportion of the population. It was recognised that a different approach was needed to try and engage with these people and make a lasting impact.

2.2 The Local Delivery Pilots are focused on changing mindsets; the funding is not for building facilities or simply doing more of the same activities for the small group of people who are currently physically active. Sport England required the Council to submit proposals for engagement with Community groups based on some core themes which are specific to the areas in the pilot.

2.3 TaAF consists of a 'Core' Team (based at offices in Burnley) that works directly with Sport England and in turn supports and guides work within each locality. Each locality has developed its own workstreams based on existing demographic information and local insight, the first phase of TaAF was called Pathfinder, and was not focused on delivering programmes. The primary aim was working with and building relationships with our target communities and partners. The work we have done was in line with 'design principles' that have been put in place by the core team and apply across Pennine Lancashire.

- 2.4 BwD Council are the accountable body for the TaAF funding, and it covers the following areas Ribble Valley, Pendle, Burnley, Rossendale, BwD and Hyndburn. Unlike previous Sport England grant funded projects, the funding is not provided upfront and must be applied for as the project progresses. Sport England have the right to veto payment of activities and programmes which are undertaken without their sign off.
- 2.5 RVBC is the accountable body for TaAF in Ribble Valley. Only monies spent can be drawn down, with evidence of spending. There is a budget allocated to RVBC for staffing; 1 P/T locality lead 3 days a week. It is their role to work with the TaAF core team and with Ribble Valley communities, ensuring that design principles are adhered to. In addition to the part time post the Council has followed Sport England direction to engage with individuals and groups in the community and these are paid an agreed sum for delivering specific outcomes.
- 2.6 To be successful, RV as with the other areas of Pennine Lancashire need to demonstrate to the core team and to Sport England that the design principles are embedded in the work which the Council does under the umbrella of this project. In the first stage, called Pathfinder, the focus is on test and learn and not delivery.
- 2.7 Unlike previous Sport England funding, the pilots are aligned with the new S.E. strategy, with a focus on Place. Previously an organisation would apply for funding for scheme, receive the funding and have an exit strategy built in on the basis that when funding finished the scheme might end with it. With the pilots, sustainability is a requirement. Also, SE are asking to embed new ways of working with partners not previously involved with people being active.
- 2.8 TaAF consist of two parts, the Pathfinder element, which is the first phase aimed at gathering information and insight, working with identified themes or work streams, this element is concluding. The next stage is the Accelerator phase where the work identified in the Pathfinder is developed and expanded. The project is funded until March 2025, with completion of projects by the end of 2025.
- 2.9 All the pilots have struggled in getting people to understand that the funding available is not grant based, nor provided to either support existing programmes of activity or fund something which has no sustainability to it. There is no fund into which groups can bid for grants, that is not the way in which TaAF is set up to deliver the project. Sport England have made it clear that this is their money not that of the individual pilots to distribute as they see fit in some arbitrary manner. That said the decision making is designed to be locally based so SE are not expecting to be involved in the detail of how the funding is spent directly for most of the work commissioned, what they do expect is the criteria set out being followed. RV must claim the money spent retrospectively and so a cautious approach is necessary to avoid the situation where funding is granted, and SE decide that it does not meet their criteria.
- 3.0 ORIGINAL RIBBLE VALLEY PATHFINDER THEMES
- 3.1 The original two themes which were identified locally were, Rural Impact, where working through local partners with key expertise who can and reach into places of rural isolation, the Council has been testing an approach that learns about the reality of people's activity levels in rural areas, how that relates to where they live, and the barriers and motivations to be more active. This

includes creating an environment for people and partners to come together and find the right solutions for them, utilising local knowledge and assets particular and unique to their place.

- 3.2 This approach started with Dunsop Bridge, with an intention for it being replicable and adaptable to different villages across Ribble Valley in the accelerator phase.
- 3.3 The expertise of local partners has been engaged to help the Council; Community Spotlight (working with the village halls), Roefield Leisure (delivering rural roadshows) and a local community champion Bowland Fitness for the pilot work in Dunsop bridge.
- 3.4 The second theme, Creating a Connection, has seen RV officers working to achieve a strong lasting network that brings together partners from different organisations and sectors, who work together, support each other and with whom we can raise awareness of the value and importance of physical activity. This network, which will be a key vehicle in delivering TaAF's ambitions will be founded on the principles of collective decision making, collaboration not competition and evolving to deliver based on need.
- 3.5 To help in the development of this workstream the Council has engaged the expertise of Ribble Valley CVS who have links into the community and established networks and Roefield Leisure who are supporting work around younger people and physical activity.

#### 4.0 ACCELERATOR THEMES

- 4.1 The accelerator phase moves the pilot into the second stage of work, which builds upon the learning from pathfinder. For Ribble Valley the first one of these two themes will be "Connecting Partners", which will focus on people with long term health conditions to support them being more active.
- 4.2 The second themes develops the rural work and is focused on a "Whole Village Approach" to support people to be active where they live. The work done in Dunsop will serve as the template for the theme and up to 4 other villages will be identified to work with.

#### 4 ISSUES

- 4.1 The capacity of the Council staff to deliver the project has been discussed with the core team and options to increase capacity will be determined over the next couple of months.

#### 5 CONCLUSION

- 5.1 The TaAF project is viewed by S. England as an important element of their new Ten-Year Strategy, which is focused on Place Based working, this places an emphasis on involving the people in the communities of an area to determine what works for them in terms of sport and physical activity. As opposed to the previous approaches, whereby it was a case of seeing if people happened to like what was been provided.
- 5.2 This approach will help to determine future investment from S. England, including facility development and the emphasis on insight is viewed as way to

achieve the best value for the funding that comes from the lottery and the public purse.

- 5.3 Sport England regard the work of the Pennine Lancashire pilot as innovative and exactly why the investment was made available for the pilots in the first place. As the pilot moves into the Accelerator phase, the challenge will be to maintain the excellent work to date and build upon the successes achieved.

MARK BEVERIDGE Head of Cultural and Leisure Services

BACKGROUND PAPERS:

For further information please ask for Mark Beveridge 01200 425111



## **RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE**

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meeting date: 30<sup>th</sup> MAY 2023  
title: GENERAL REPORT  
submitted by: MARK BEVERIDGE, HEAD OF SERVICE, CULTURAL & LEISURE SERVICES

principal author: MARK BEVERIDGE, HEAD OF SERVICE, CULTURAL & LEISURE SERVICES  
COLIN WINTERBOTTOM, CULTURAL & LEISURE SERVICES MANAGER  
PETER FLETCHER, OUTDOOR PITCHES AND SPORTS DEVELOPMENT OFFICER  
KATHERINE RODGERS, ARTS DEVELOPMENT OFFICER

### 1 PURPOSE

1.1 To update committee on a variety of developments in sports, arts and community development and performance of the Platform Gallery.

1.2 Relevance to the Council's ambitions and priorities:

- Helping to make people's lives healthier and safer
- To ensure a well-managed Council

### 2 PLAY AREA UPDATE

2.1 The Council owns and manages 18 play areas. Following Councils' decision to provide a capital budget for play area refurbishment which will cover the next 5 financial years, quotes have been obtained for the first tranche of work to commence. This will involve replacement of safety surfacing and repainting of equipment in some of the play areas, to ensure the most economical use of resources, not all play areas will benefit from the investment at once.

2.2 An assessment of the play areas has been carried out and those where the safety surface is in the poorest state will be replaced first. The plan for 2023 is to replace the safety surface at the following play areas: John Smiths Longridge, Henthorn Park Clitheroe

### 3 EV CHARGING POINTS

3.1 There are charging points for EVs at Railway View and Chester Avenue car parks in Clitheroe, a company has been appointed to carry out a study to establish what types of charging points if any can be accommodated in the following car parks: Sabden, Ribchester, Barclay Road Longridge, Dunsop Bridge, Slaidburn, and Chipping. Once the Council has this information a decision can be taken on the type of chargers the car park can accommodate and the costs involved.

3.2 The primary issue will be the electrical supply available, which is in part what the study will determine. The reason that there are currently only two car parks in Clitheroe is due to the access to a suitable electric supply. It is anticipated the study will be completed by the end of June.

#### 4 RV3G

4.1 It has been another good full year of operation following the issues of the previous year, (21/22) which was interrupted due to the pandemic. Over 100 Ribble Valley football teams have used the site for training and matches, plus over 150 Lancashire teams who have come to play at the site through the local leagues. More than 20 Ribble Valley schools have used the site, both directly and through the School Sports Partnership. This equates to many thousands of visits over the year, especially from the u18s age group.

4.2 The original budget targets have been exceeded, illustrating the need for such a facility and the reason why the Council chose to invest in it originally.

4.3 From September 2023, the Clitheroe Football College (CFC) is planning to operating, running a BTEC Level 3 in Sports Coaching and development for 16–18-year-olds. Several open days for the course have proved very successful and if the sign ups from young people for the course go as expected, it will be the first site that RV owns to run a F.E. course, which will offer a considerable boost to local young people to study and train locally, without having to go to neighbouring colleges.

#### 5 SPORTS DEVELOPMENT

5.1 The Council is working with Consultants KKP in the production of a Playing Pitch Strategy for the Borough. This will contribute towards the coordinated strategic provision and improvement of facilities and help to support Council and community group applications to the relevant Sports Governing Bodies.

5.2 The scope of work will include all sports pitches, including: (Football, Cricket, Rugby, Hockey), Tennis Courts and Bowling Greens. The information collection will commence this summer season and will run through next Winter sports season with final reports expected in a little over 12 months' time.

#### 6. RIBBLESDALE POOL

6.1 Considering the significant challenges that leisure facilities are facing with respect to high energy costs, the Pool has been able to take advantage of Sport England's Energy Support Fund which provided £5,000 to local authorities to improve the energy efficiency of sports facilities. Consultants FMG have undertaken a report which has served to highlight energy performance opportunities and identified some recommendations for improving the situation. The gas and electricity unit tariffs have increased significantly by 750% and 240% respectively which will mean the site annual energy cost is estimated to be over £337,000. The study will help to identify potential energy saving measures that can be implemented.

6.2 Some energy savings have already been introduced including LED lighting, alterations to switches and controls which reduce the energy consumption levels during non-opening times, and small reductions in water temperature settings.

6.3 The recently announced Government's Swimming Pool Support Fund will provide a total of £63.3 million to local authorities in England as a support package for public

leisure facilities with swimming pools. More than £20m is available in revenue grants to support facilities with swimming pools with increased cost pressures leaving them most vulnerable to closure or service reduction. While £40m will be made available for capital investment to improve the energy efficiency of these public facilities in the medium to long term. The application process will be assessed once it becomes available from Sport England.

## 7 ARTS DEVELOPMENT

### 7.1 Clitheroe Contemporary Arts Festival 8 – 11th June 2023.

An exciting new development that we're supporting. Working together with a variety of partners we are aiming to develop an annual Arts Festival for the area. Taking the opportunity to apply for the new Lancashire Crowdfund to gain pledges from the public and LCC to make the first event happen. The group successfully gained enough public pledges to secure the match funding from LCC meaning the event can go ahead.

- A three-day festival from 9th – 11th June 2023,
- Pre-festival participation with schools and community groups
- Curated exhibitions, installations, performances, screenings and events
- Artist led workshops, talks and classes
- Open exhibition
- Art Fair with art works for sale
- Community open air painting competition
- Legacy of public artworks for the town
- Ongoing arts projects for young people

More information can be found about what is planned at <https://www.spacehive.com/clitheroe-contemporary>. And developments are posted on Facebook CCArtsFestival and Instagram @ccartsfestival.

### 7.2 Draw Clitheroe 5th August 2023

Planning has begun to develop the second Draw Clitheroe event. In 2022 we invited artists and novices of all ages to join us in an array of drawing inspired activities across the town. The turnout and feedback was overwhelmingly positive. Led by the Chamber of Trade multiple community partners came together bringing a variety of useful skills to create a very successful event.

### 7.3 Artwalk Clitheroe 26th March and 8th October

ArtWalk Clitheroe is back again this year. 6 Clitheroe galleries are open to the public on this from 11 am - 4pm. Each unique space offering something different for the visitors. ArtWalk venues are Longitude Gallery, Knowle Top Studios, Stewards Gallery, Nicky Litchfield, Platform Gallery, Atelier Arts.

## 8 PLATFORM GALLERY

8.1 The Gallery provides an opportunity for residents of the Borough and visitors to the area to experience a wide variety of contemporary crafts. The recent exhibitions and those planned for the year ahead are outlined below:

8.2 Platform & Function - this exhibition was an opportunity for visitors to see new developments in the world of the applied arts giving a snapshot of what's going on nationally in the world of functional craft. Working in partnership with the Great Northern Contemporary Craft Fair based in Manchester, and The British Craft Trade Fair based in Harrogate the Platform Gallery was invited as a guest judge, selecting prize-winners from their exhibitors which were awarded at the highly acclaimed events, giving them the acclaimed opportunity to exhibit within this show.

8.3 Craft Open 2023 - This long-standing exhibition is always a popular one in our gallery programme amongst both the artists displaying and the visitors enjoying their delights. The exhibition is focussed on showcasing local craft talent and only artists from Lancashire and its surrounding counties are invited to apply.

As the name suggests the brief is totally open and the only requirements are that the artwork is created in a craft discipline, meaning this exhibition is always a rich diverse mix of disciplines, subject matter, and styles. Over 30 makers were selected to be in this years display with 3 makers to be awarded prizes, for their innovative ideas.

8.4 As part of last years' prize the winner was awarded the opportunity for a new ground-breaking Ribble Valley business Sairo to create a visual 3D image of the piece so that we could capture and enjoy the qualities of the work digitally. To be revealed during this exhibition the 3D version will be available to view online allowing viewers to play around with the piece by clicking on the image, turning it around, zoom in and out and explore it from all angles, letting us explore the possibilities of the digital world.

8.5 Design Nation Take Over - For this exhibition we have linked up with the pioneering Craft and design organisation, Design Nation to bring a small showcase from their northern faction to Clitheroe for the Summer.

8.6 Northern Star - Another annual exhibition to return in 2023. We hope to build upon the successes of last year. The 2023 edit will include the bestselling artists from last year with even more new work than before.

8.7 The Mix – Platform Gallery's flexible space available for hire by the community. A broad mixture of events are happening in this space over the next few months, art and craft fairs, solo artist exhibitions, an event held by Community Rail in memorial of Marjorie Birch, Ribblesdale High School's GCSE Show, printmaking workshops & craft stalls.

8.8 British Textile Biennale - An exhibition in The Mix at the Platform Gallery that promotes sustainability, explores art/craft as a regenerative force and highlights the current situation with local farmers and the production of wool. To compliment the theme of the textiles festival happening in neighbouring boroughs, looking at the environmental and human costs of the textile industry.

9. BIOFUEL TRIAL

Following the approval at Community Committee in March, the order for the biofuel has been placed and delivery is imminent. The fuel will be used in one of the refuse wagons and the transit vans used for amenity cleansing, plus the pick-ups used in grounds maintenance. It was originally envisaged that more refuse wagons could be part of the trial, however following discussions with makers of the machines, it has been decided to limit it to the latest machine.

10. SOLAR PANELS FOR THE COUNCIL OFFICES

The order has been placed for the initial survey for panels to be placed on the roof of the council offices. The study which will provide a design including how many panels can be placed on the roof and the most efficient and effective layout to maximise electricity generation, it will also assess the load that can safely be placed on the roof. Once this work has been carried out, the Council will then be able to seek quotes from companies to complete the installation. Other Council buildings which will also be considered for solar panels, include the Salthill depot and Platform Gallery.

MARK BEVERIDGE  
HEAD OF SERVICE, CULTURAL & LEISURE SERVICES

COLIN WINTERBOTTOM  
CULTURAL & LEISURE SERVICES MANAGER

PETER FLETCHER  
OUTDOOR PITCHES AND SPORTS DEVELOPMENT OFFICER

KATHERINE RODGERS  
ARTS DEVELOPMENT OFFICER

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## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No.

meeting date: 30<sup>th</sup> May 2023  
title: Persistent Organic Pollutants  
submitted by: Mark Beveridge Head of Culture and Leisure  
principal author: Winston Robinson Head of Engineering

### 1 PURPOSE

1.1 To provide Committee with an update for the collection and disposal of a new waste stream known as Persistent Organic Pollutants (POPS).

1.2 Relevance to the Council's ambitions and priorities

- Community Objectives - To help make people's lives healthier and safer.
- Corporate Priorities - To sustain a strong, prosperous and clean Ribble Valley.
- Other Considerations – Reduction in land contamination and prevention of poisonous chemicals entering the 'food chain'.

### 2 BACKGROUND

Persistent Organic Pollutants (POP) are poisonous chemicals that are principally found in soft furnishings, originally identified in 2007 and banned from that date onwards. From the 1<sup>st</sup> of January 2023 The Environment Agency introduced a new directive that all POP waste should be collected separately and disposed of by incineration to prevent land contamination and the possibility of the chemicals breaking down and entering the food chain.

POP chemicals can be found in sofas, sofa beds, armchairs, kitchen and dining room chairs, Stools, office chairs, futons, bean bags and cushions. They can also be found in waste electrical and electronic equipment such as printed circuit boards, cabling, plastic cases and display screens.

POPS waste can not be mixed with any other waste stream.

It has been agreed with Lancashire Renewables that they will provide a 'roll-on/roll-off 40 cubic yard skip stored in the recycling unit at Salthill for the purposes of transferring POPS waste only to an incinerator.

### 3 ISSUES

This will affect how the Council collects 'bulky waste'. It is likely that the authority will have to purchase a new vehicle suitable for collecting this type of waste. This can be funded from an existing budget of £46,000 in the 2023-2024 capital programme, namely the replacement of the Iveco Tipper (PO60 AYK).

The layout and operation of the recycling unit at Salthill will be changed to accommodate Lancashire Renewables waste skip.

It is proposed that the general public and businesses will be able to find disposal details for POPS waste on the Council's web site and through the Council's Contact Centre.

#### 4 CONCLUSION

Ribble Valley Borough Council and Lancashire Renewables will introduce the POPS waste stream collection as soon as is practicable to comply with the Environment Agency directive.

#### 5 RECOMMENDED THAT COMMITTEE

##### 5.1 Note the contents of the report.

Winston Robinson  
Head of Engineering



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of the Local Government Act 1972.

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