



Dear Councillor

The next meeting of the **POLICY AND FINANCE** Committee will be held at **6.30 pm** on **TUESDAY, 7 NOVEMBER 2023** in the **Council Chamber**.

I do hope you can be there.

Yours sincerely

M. H. Scott

CHIEF EXECUTIVE

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING** (Pages 5 - 18)
3. **DECLARATIONS OF DISCLOSABLE PECUNIARY, OTHER REGISTRABLE AND NON REGISTRABLE INTERESTS**

Members are reminded of their responsibility to declare any disclosable pecuniary, other registrable or non-registrable interest in respect of matters contained in the agenda.

4. **PUBLIC PARTICIPATION**

ITEMS FOR DECISION

5. **REFERENCES FROM COMMITTEES**
None.
6. **LOCAL ELECTIONS 2023** (Pages 19 - 22)
Report of the Chief Executive enclosed.
7. **BECOMING AN ACCREDITED LIVING WAGE EMPLOYER** (Pages 23 - 26)
Report of the Chief Executive enclosed.
8. **UKSPF UPDATE** (Pages 27 - 42)
Report of the Director of Economic Development and Planning enclosed.

9. **CLITHEROE MARKET** (Pages 43 - 56)
Report of the Director of Economic Development and Planning.
10. **LOCAL TAXATION WRITE OFFS** (Pages 57 - 58)
Report of the Director of Resources Deputy Chief Executive enclosed.
11. **FEES AND CHARGES 2024/25** (Pages 59 - 68)
Report of the Director of Resources Deputy Chief Executive enclosed.

ITEMS FOR INFORMATION

12. **REVIEW OF PARLIAMENTARY CONSTITUENCY** (Pages 69 - 76)
Report of the Chief Executive enclosed.
13. **ARMED FORCES COVENANT** (Pages 77 - 84)
Report of the Chief Executive enclosed.
14. **COUNCIL TAX BASE 2024/25** (Pages 85 - 88)
Report of the Director of Resources & Deputy Chief Executive enclosed.
15. **CONCURRENT FUNCTION GRANTS SCHEME** (Pages 89 - 98)
Report of the Director of Resources Deputy Chief Executive enclosed.
16. **VOLUNTARY ORGANISATION GRANTS – CITIZENS ADVICE UPDATE** (Pages 99 - 102)
Report of the Director of Resources Deputy Chief Executive enclosed.
17. **REVENUES AND BENEFITS GENERAL REPORT** (Pages 103 - 106)
Report of the Director of Resources Deputy Chief Executive enclosed.
18. **TREASURY MANAGEMENT MONITORING 2023/24** (Pages 107 - 118)
Report of the Director of Resources Deputy Chief Executive enclosed.
19. **CAPITAL MONITORING 2023/24** (Pages 119 - 144)
Report of the Director of Resources Deputy Chief Executive enclosed.

20. **OVERALL CAPITAL MONITORING 2023/24** (Pages 145 - 156)
Report of the Director of Resources Deputy Chief Executive enclosed.
21. **REVENUE MONITORING 2023/24** (Pages 157 - 170)
Report of the Director of Resources Deputy Chief Executive enclosed.
22. **OVERALL REVENUE MONITORING 2023/24** (Pages 171 - 178)
Report of the Director of Resources Deputy Chief Executive enclosed.
23. **MINUTES OF WORKING GROUPS**
- i) Minutes of UKSPF Working Group 25 September 2023 (Pages 179 - 182)
 - ii) Minutes of Budget Working Group 18 August 2023 (Pages 183 - 184)
24. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**
None.
25. **EXCLUSION OF PRESS AND PUBLIC**

ITEMS FOR DECISION

26. **CEMETARY LODGE, CLITHEROE** (Pages 185 - 188)
Report of the Chief Executive enclosed.
27. **RURAL ENGLAND PROSPERITY FUND (REPF)** (Pages 189 - 194)
Report of the Director of Economic Development and Planning enclosed.
28. **LOCAL TAXATION WRITE OFFS** (Pages 195 - 198)
Report of the Director of Resources Deputy Chief Executive enclosed.

Electronic agendas sent to members of Policy and Finance – Councillor Stephen Atkinson (Chair), Councillor Susan Bibby, Councillor David Birtwhistle, Councillor Louise Edge, Councillor Stewart Fletcher, Councillor Mark French, Councillor Stuart Hirst, Councillor Simon Hore (Vice-Chair), Councillor Kevin Horkin MBE, Councillor Lee Jameson, Councillor Gaye McCrum, Councillor Richard Newmark, Councillor James (Jim) Rogerson, Councillor Aaron Wilkins-Odudu and Councillor Jonathan Hill.