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Ribble Valley
Borough Council

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Dear Councillor

The next meeting of the **PARISH COUNCILS LIAISON** Committee will be held at **6.30 pm** on **THURSDAY, 11 APRIL 2024** in the **Council Chamber**.

I do hope you can be there.

Yours sincerely

M. H. Scott

CHIEF EXECUTIVE

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING** (Pages 3 - 6)
3. **DECLARATIONS OF DISCLOSABLE PECUNIARY, OTHER REGISTRABLE AND NON REGISTRABLE INTERESTS**

Members are reminded of their responsibility to declare any disclosable pecuniary, other registrable or non-registrable interest in respect of matters contained in the agenda.

4. **PUBLIC PARTICIPATION**
5. **LEVY FUNDING - DOMESTIC CHARGING POINTS**
Verbal report from the Director of Community Services
6. **50TH ANNIVERSARY TREE PLANTING** (Pages 7 - 8)
Report of the Director of Economic Development and Planning enclosed.
7. **REFERENCE FROM OTHER COMMITTEES**
 - i) From Policy & Finance Committee - CSP Projects (Pages 9 - 12)
 - ii) From Policy & Finance Committee - Prevent Duty (Pages 13 - 24)

8. MATTERS BROUGHT FORWARD BY PARISH COUNCILS

- i) Ribble Valley Leisure Service survey/consultation
(Strategic Leisure)

Item raised by Grindleton Parish Council

9. DATE AND TIME OF NEXT MEETING

Electronic agendas sent to members of Parish Councils Liaison – Councillor David Birtwhistle, Councillor Kevin Horkin MBE, Councillor Simon O'Rourke, Councillor Gary Scott (Vice-Chair), Councillor Robin Walsh, Councillor Karl Barnsley, Councillor Sophie Cowman, Councillor Charles McFall, Councillor Mary Robinson, Councillor Nicholas Stubbs, Councillor Mark French, Councillor Gaye McCrum and Councillor Derek Brocklehurst.

Contact: Democratic Services on 01200 414408 or committee.services@ribblevalley.gov.uk

Agenda Item 2

Minutes of Parish Councils Liaison

Meeting Date: Thursday, 1 February 2024, starting at 6.30 pm
Present: Councillor G Scott (Chairman)

Councillors:

K Barnsley	K Horkin
D Birtwhistle	M Robinson
S Cowman	N Stubbs
M French	R Walsh

Parish Representatives

J Chang	Aighton, Bailey and Chaigley
R Veitch	Bolton by Bowland, Gisburn Forest and Sawley
R Porter	Chatburn
A Schofield	Clayton le Dale
J Hargreaves	Dutton
P Atkinson	Grindleton
L Halley	Grindleton
M Gee	Hothersall
A Upton	Hothersall
S Rostron	Paythorne and Newsholme
S Greenhough	Read
G Mason	Ribchester
D Briscoe	Rimington and Middop
T Perry	Rimington and Middop
M Wood	Salesbury
J Hampson	Simonstone
D Peat	Simonstone
R Chew	West Bradford
H Douglas	Wilpshire
J Pursglove	Wiswell
R Vickers	Whalley
D Conway	

In attendance: Chief Executive, Sarah Wells and Head of Strategic Planning and Housing and the Partnership Officer

Also in attendance: Borough Councillors K Spencer, T Austin and S Farmer

670 APOLOGIES FOR ABSENCE

Apologies for absence were received from Borough Councillors S O'Rourke, H McFall and D Brocklehurst.

Apologies were also received from M Highton of Whalley Parish Council, and J and T Westwell of Salesbury Parish Council.

671 TO APPROVE THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 9 November 2023 were approved as a correct record and signed by the Chairman.

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DECLARATIONS OF DISCLOSABLE PECUNIARY, OTHER REGISTRABLE AND NON REGISTRABLE INTERESTS

There were no declarations of disclosable pecuniary, other registrable or non-registrable interests.

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PRESENTATION ABOUT THE 'SETTLEMENT STUDY'

The Head of Strategic Planning and Housing gave a presentation to Committee providing an introduction to the Settlement Study.

She outlined the reasons why the Council are preparing the study, namely:

- It is a key piece of planning evidence that will inform the Spatial Strategy in the new Local Plan.
- It will inform the decisions on the future role of settlements and future settlement hierarchy.
- It will establish limits to settlements.
- It will inform allocations and policies on green spaces.

The aims of the study were identified as:

- To establish a baseline position in terms of understanding the level of economic and social infrastructure present in each settlement.
- To rank the settlements according to a range of indicators, and by doing so, to inform the definition of a future local plan settlement hierarchy.
- To understand and establish the physical boundaries of settlements, beyond which the area should be defined as countryside.
- To identify and assess sites which can be recognized as green infrastructure sites within settlements.

A definition of a "Settlement" was provided for the purposes of the study:

A place of living that exhibits a level of physical coherence...a number of dwellings and other buildings that exist in relatively close proximity to each other – for instance clustered together around a key point such as a road intersection or village green or taking a more linear form along a key line of communication (i.e. road) or an environmental feature (i.e. a river)."

It was confirmed settlements are not synonymous with parishes and their administrative boundaries or localities/communities.

An overview of the study methodology was outlined. This would be separated into four parts:

- Part A – to assess settlements and score them against identified indicators. A combined rank will score will then be created.
- Part B – to prepare settlement profiles which provides a useful summary of the nature and function of a settlement.
- Part C – to confirm the settlement boundaries.
- Part D – an audit and assessment of open spaces in the settlements

The Head of Strategic Planning and Housing confirmed that she wished to receive input from Parish Councils. The next step would be for the Council to share a list of 'candidate' settlements with current boundaries for Parish Councils to comment on. Parish Councils can also assist in providing data on settlement indicators.

The Head of Strategic Planning and Housing then answered questions from Committee and offered clarification on the scope of the study. It was confirmed that it was not a review of greenbelt land.

Discussion took place around the length of time that would be given to Parish/Ward Councils for their feedback. The initial recommendation of 2-3 weeks was not felt to be adequate, and suggestions were made of allowing a minimum of 6 weeks. Confirmation was given that guidance would be sent to Parish Councils along with the request for information and a further suggestion was made that information from the previous Settlement Study should be provided for reference.

It was reiterated to Committee that Ribble Valley Borough Council want to engage with Parish Councils, but it was important that the preparation of the study should not be delayed. The Chief Executive also confirmed that there is a Local Plan in place whereby settlements are identified. Essentially, Parish Councils are being asked to check whether these have changed at all and whether there are any other to be considered. A lot of the information required is of a factual nature, which in the smaller areas should be quite straightforward.

The Chief Executive reiterated that the most important thing is to make sure that the Council puts the new Local Plan in place as soon as possible and confirmed that there will be consultation throughout the process.

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REFERENCE FROM COMMITTEES

- (i) Health & Housing - Review of the affordable housing allocation policy and purchase of a choice base letting system.

The Director of Economic Development and Planning had submitted a report to Health and Housing Committee which sought approval to numerous amendments to the Council's Affordable Housing Allocation Policy (Allocation Policy) and to consider suggestions made by the Strategic Housing Working Group in respect of moving to a Choice Base Letting (CBL) System for the allocation of available properties to people on the waiting list.

The Head of Strategic Housing and Planning summarised the proposed changes with reference to the following key issues:

- To include a requirement to evidence housing need
- To add further clarity to the local connection definition
- An update to the eligibility criteria to include latest Government immigration advice and armed forces connections
- Amendment to the medical points to ensure that they are awarded to reflect where housing is impacting on health.
- To update the number of points given for those who are homeless

It was confirmed that at Health and Housing Committee it had been resolved to:

Approve the proposed changes to the Allocation Policy for a 6-week consultation as set out in the report and its appendix.

2. Delegate authority to the Director of Economic Development and Planning to make any other minor editorial amendments to the document prior to publishing the document for consultation.

3. Delegate authority to the Director of Economic Development and Planning to explore options for a Ribble Valley CBL system including engagement with partners with a full detailed report brought back to this Committee.

MATTERS BROUGHT FORWARD BY PARISH COUNCILS

GUIDANCE FOR PARISH COUNCILS

David Peat of Simonstone Parish Council suggested that it would be useful to have some guidance/training for Parish Councils. The Chief Executive confirmed that consideration would be given to Lancashire Association of Local Councils (LALC) attending the next Parish Council Liaison Committee. He also offered to provide Parish Councilors/Clerks with a room where they could all have a meeting with a view to sharing information. It was also suggested that planning training on how to respond to consultations on planning applications would be useful, in particular what can be considered as 'material considerations'.

RIBBLESDALE SWIMMING POOL

A survey has been sent out regarding the future of the swimming pool and queries were raised as to what exactly was happening with it. The Chief Executive confirmed that there was going to be a feasibility study carried out to determine its future. Various options are being considered e.g. repairing the existing pool, rebuilding a new one, re-locating the facilities etc. Parish Councils wanted to be kept updated and asked that a report on the pool be brought to a future Parish Council Liaison meeting.

Parish Councils confirmed that they have received a survey which covered general recreation facilities rather than just Ribblesdale Pool and referenced a meeting that was due to take place the following week. Concerns were raised regarding the short notice of this, the cost of the surveys/study that were to be carried out and whether those preparing the study would have any local knowledge/expertise. The Chief Executive confirmed that he would seek further information from the Director of Community Services.

DATE AND TIME OF NEXT MEETING

The Chairman informed the Committee that the next meeting would be on Thursday 11 April 2024 at 6.30pm.

The meeting closed at 7.47 pm

If you have any queries on these minutes please contact the committee clerk, Jenny Martin jenny.martin@ribblevalley.gov.uk.

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO PARISH COUNCILS' LIAISON COMMITTEE

Agenda Item No.

meeting date: 11 APRIL 2024
title: RIBBLE VALLEY BOROUGH COUNCIL'S 50TH ANNIVERSARY
submitted by: NICOLA HOPKINS - DIRECTOR OF ECONOMIC DEVELOPMENT AND PLANNING
principal author: DAVID HEWITT – COUNTRYSIDE OFFICER

1 PURPOSE

1.1 This year marks 50 years since Ribble Valley Borough Council came into being under the re-organisation of local government in 1974. To commemorate this milestone the Council would like to plant 50 Redwood trees across the borough.

1.2 Relevance to the Council's ambitions and priorities

- Community Objectives - To help make people's lives healthier with a cleaner environment.
- Corporate Priorities - To sustain a strong and prosperous Ribble Valley.
- Other Considerations – To contribute to the Council's Climate Change Strategy and action plan, in particular, the reduction of carbon emissions.

2 PLANTING SCHEME

2.1 Parish Council's will be aware that for some time the Council has been looking to identify sites for tree planting around the Borough. This year Ribble Valley Borough Council celebrates its 50th anniversary. To commemorate this milestone the Council have decided to plant 50 trees across the borough.

2.2 Redwood has been chosen as the species to plant for the following reasons:

- These trees are one of the largest living things on earth.
- The trees accord with the Councils climate change ambitions in that they capture and store carbon in their roots and other parts of the tree. One Redwood can in fact store something in the order of 250 times more carbon than the average tree, and more than a hectare of woodland. One Redwood tree planted, would equate to one person's lifetime carbon footprint and
- To help to safeguard an endangered species which, because of global warming, is now under threat in its remaining stronghold of California.

2.5 The current planting plan includes the planting two small groves of Redwoods on Council owned land in Longridge and Clitheroe, and if in agreement with each Parish Council, one tree could be planted by each of the 42 parish councils. The first tree was planted in Clitheroe by the Mayor, Mark Hindle, on Tuesday, 19 March 2024.

3 RECOMMENDED THAT COMMITTEE

4.1 Note the contents of this report, and

4.2 For any Parish Councils interested in having a Redwood tree in their Parish to contact David Hewitt, Countryside Officer, directly to discuss a suitable site.

DAVID HEWITT
COUNTRYSIDE OFFICER
AND PLANNING

NICOLA HOPKINS
DIRECTOR OF ECONOMIC DEVELOPMENT

BACKGROUND PAPERS

None

For further information please ask for David Hewitt, on extension 4505

REF: DH/ PARISH COUNCILS' LIAISON COMMITTEE /11 APRIL 2024

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO PARISH COUNCIL LIAISON COMMITTEE

meeting date: THURSDAY 11 APRIL 2024
title: REFERENCE FROM POLICY & FINANCE COMMITTEE - COMMUNITY
SAFETY PARTNERSHIP UPDATE
submitted by: DIRECTOR OF ECONOMIC DEVELOPMENT AND PLANNING
principal author: SARAH WELLS

1 PURPOSE

1.1 To receive information and updates relating to the Community Safety Partnership (CSP).

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – To ensure that Ribble Valley remains a safe place to live.
- Corporate Priorities – To make people's lives safer and healthier and to ensure a well-managed council providing efficient services based on the identified customer needs.
- Other Considerations – To work collaboratively with partners to ensure we safeguard our most vulnerable residents.

2 BACKGROUND

2.1 Community Safety Partnerships were introduced by Section 6 of the Crime and Disorder Act 1998 and bring together local partners to formulate and deliver strategies to tackle crime and disorder in their communities. Responsible authorities that make up a Community Safety Partnership are the Police, Fire and Rescue Authority, Local Authorities, NHS, and Probation Services.

3 RIBBLE VALEY CSP

3.1 The Ribble Valley Community Safety Partnership (RVCSP) has been in existence since 1999 and the introduction of the Crime and Disorder Act 1998. The Community Safety Partnership works collaboratively to share information, identify vulnerable community members, gaps in services, and solve problems. The partnership consists of the statutory responsible authorities and those voluntary services deemed important to tackling community safety related issues such as poverty and isolation. Voluntary members include the foodbank, Citizen's Advice, Royal Agricultural Benevolent Institution, Homewise and the Council for Voluntary Services, among others. There are currently 45 members. The Ribble Valley Community Safety Partnership has a 2022-25 strategy and action plan outlining the priorities, actions and projects which can be viewed via the link below. This is reviewed annually.

[Community Safety Partnership 2022-2025 – Ribble Valley Borough Council](#)

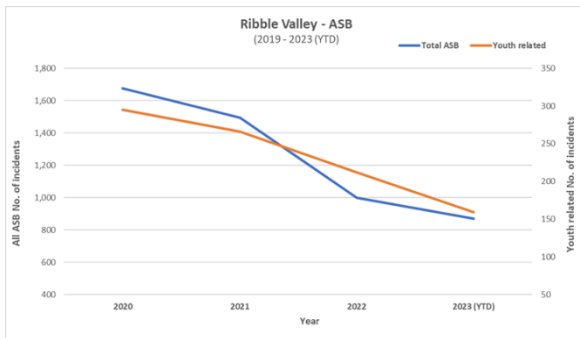
3.2 The RVCSP has undertaken many projects over the last two years with a view to collaboratively tackling anti-social behaviour hotspots, improving the coverage of CCTV across the rural areas and hotspots, supporting vulnerable and isolated communities and

individuals and increasing the education opportunities for young people across the Ribble Valley to learn more about the risks of knives, vaping and drugs.

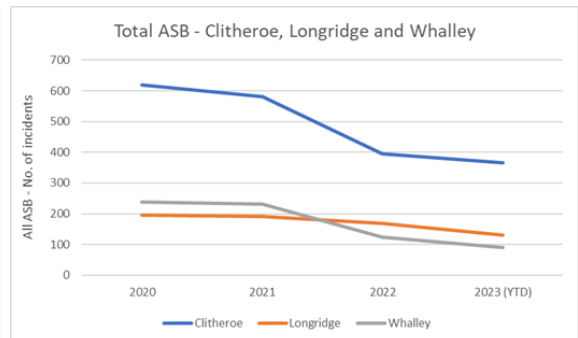
3.3 The partnership actively works with schools and youth providers to identify priorities and support the delivery of diversionary activities. The partnership is also undertaking a Rural Roadshow, led by Lancashire Fire and Rescue Service, to ensure that isolated communities can access services and information locally. RVBC, the Rural Police Task Force and rural parishes are working together to fund additional CCTV across the rural arterial roads funded by the Police and Crime Commissioner’s Safer Neighbourhood Fund. A list of 2023/ 2024 projects funded by the RVCSP can be seen in appendix 1.

3.4 Previous projects include the promotion of 3 speed indicator devices purchased by RVBC, the funding of a 12-week intervention programme through Child Action Northwest to engage young people around the castle grounds and reduce anti-social behaviour and the funding of an intervention course to promote wellbeing in young people using the previously acquired CAN funding.

3.5 The following graphs show the continued reduction in the number of ASB related incidents reported to the police.



Youth Related



ASB Total ASB

4 RECOMMENDED THAT COMMITTEE

4.1 Note the content of the report.

SARAH WELLS
PARTNERSHIP OFFICER

NICOLA HOPKINS
DIRECTOR OF ECONOMIC
DEVELOPMENT AND PLANNING

BACKGROUND PAPERS

None

For further information please ask for Sarah Wells, extension 4506.

Projects funded by the Ribble Valley Community Safety Partnership 2023/24				
	Application received by:	Project	RVBC contribution	Further information
1	PC Molly Boast- RV Neighbourhood Policing Team (NPT)	Licensing SAVI- Licensing SAVI Home Page	£ 2400	Organisation providing training, support and auditing tools for licenced premises around their responsibilities relating to violence. Funded pilot for the first year. Part match funded (see below).
2	PCSO Caroline Pemberton- RV NPT	JJ's effect - knife crime awareness session with 1-1 discussion afterwards.	£ 1110	Highly recommended. Delivering 3 sessions across secondary schools in the Ribble Valley to year 9 students. Part match funded (see below).
3	RVBC	LANPAC membership	£ 300	Lancashire Partnership Against Crime providing funding opportunities.
4	Transforming Lives panel	Purchase of specialist services to support complex cases such as house clearances.	£ 836.17	Transforming Lives is a multi-disciplinary team response to support complex cases. They meet every month online and accept referrals from statutory organisations across the Ribble Valley.
5	PC Micky Woods- Police Rural Task Force- RV	Bat detectors for the Rural Police Task Force.	£ 1570.76	Equipment to support with the detection and prosecution of crimes related to protected species.
6	PC Paul Wood- Police Rural Task Force- RV	Bike markers for Ribble Valley Police.	£ 1000	Plan for the rural team to undertake bike safety events. This was added as match funding to a LANPAC bid.
7	PC Matt Hartup- Police Rural Task Force- RV	Quad bike alarms for the Rural Police Task Force.	£ 1000	This was added as match funding to a LANPAC bid.
8	CSP coordinator	Hire of the Salvation Army Building for the CSP community meeting.	£ 40	Spotlight session for information sharing.
9	Mark Beveridge- Head of Cultural & Leisure Services RVBC	Throw lines/ safety boards for the fire service at our water safety hotpots.	£ 5000	Updating and replacing safety messages and equipment.

10	Sarah Barton- East Division Licensing Lancashire Police	Plastic glasses for the nighttime economy over the Christmas period.	£ 1150	East Lancashire wide project to reduce serious violence over the festive period.
11	CSP coordinator and Cllr Tony Austin	Slaidburn Village Hall meeting for LCC transport services and Hodder Valley Residents.	£ 50	Co-productive meeting between residents and transport providers to identify needs and problem solve.
12	RVBC	3 speed indicator devices for parishes to borrow.	£ 7485	Parishes can now borrow a SpID to have in their parish via Altham Parish Council SpID team to encourage road safety and gather data to support the application for further measures.
13	PC Matt Hartup – Police Rural Task Force- RV and CSP coordinator	Contribution towards the Rural CCTV project with parishes to support the application to the OPCC.	£ 1000	Project proposed by PC Matt Hartup, from the Rural Task Force, to tackle shared priorities around serious organised crime, road safety, ASB and acquisitive crime in rural areas. The application to the OPCC included a contribution towards the cost of CCTV for parishes and cover the cost of ANPR cameras for A59 at Gisburn Auction Mart.
	Funding received by:	Project	Total	Further information
1.1	Violence Reduction Network	Match funding for Licensing SAVI project	£ 1000	See above (1)
2.1	LANPAC	Match funding for the JJ Effect project in schools	£ 595	See above (2)
14.1	Office of the Police and Crime Commissioner	Successful bid to the safer neighbourhood fund	£8000	See above (13) CSP to match fund £1000 in addition to this.

INFORMATION

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO PARISH LIAISON COMMITTEE

meeting date: THURSDAY 11 APRIL 2024
title: REFERENCE FROM POLICY & FINANCE COMMITTEE - PREVENT DUTY
submitted by: DIRECTOR OF ECONOMIC DEVELOPMENT AND PLANNING
principal author: SARAH WELLS

1 PURPOSE

- 1.1 To receive information and updates relating to the Prevent Duty.
- 1.2 Relevance to the Council's ambitions and priorities:
- Community Objectives – To ensure that Ribble Valley remains a safe place to live.
 - Corporate Priorities – To make people's lives safer and healthier and to ensure a well-managed council providing efficient services based on the identified customer needs.
 - Other Considerations – To work collaboratively with partners to ensure we safeguard our most vulnerable residents.

2 BACKGROUND

- 2.1 Section 26 of the Counter-Terrorism Security Act 2015 places a duty on specified authorities to have "due regard to the need to prevent people from being drawn into terrorism". To demonstrate compliance with the duty, specified authorities must demonstrate productive cooperation, in particular with local Prevent coordinators and other agencies, through existing multi-agency forums, for example Community Safety Partnerships.

3 INFORMATION

- 3.1 Lancashire County Council produce a risk assessment and Prevent strategy including Counter Terrorism Local Profiles. This is informed by situational analysis reports completed annually by district leads. Prevent work is coordinated centrally for Lancashire by colleagues based within Blackburn with Darwen Council Community Safety Team. All referrals for counter terrorism prevention activities are overseen and recorded by the Channel Panel coordinated by the central team. Each district has designated trainers.
- 3.2 Each district is required to produce an annual district plan informed by the local priorities. RVBC Prevent District Plan 2024/25 can be found in appendix 1.
- 3.3 The Lancashire Prevent Partnership provides a toolkit for authorities to ensure they meet the minimum standards of the Prevent Duty. The outcomes of a recent benchmarking activity can be seen below highlighting the current position of the council:

- Quarterly multi-agency group oversees the Prevent delivery – **Exceeded:** due to the involvement of senior officers and partner agencies in the delivery of the Prevent duty for the Ribble Valley.
- Local risk assessment process - **Met:** local situational analysis is compiled in partnership with local agencies and informs the Lancashire Risk Assessment. Local risk assessment to be produced outlining the corporate risks of not meeting the duty.
- Partnership Plan – **Not Met:** The annual district plan, including the role of partner agencies will be included in the Community Safety Partnership Strategy and Action Plan to meet this benchmarking criteria.
- Referral pathway- **Met:** A clear process is in place for the council to respond to Channel requests and provide the relevant information to allow vulnerable individuals to be referred for support and intervention. Lower-level intervention is undertaken with youth people identified via the youth referral panel.
- Training programme- **Met:** appropriate training has been identified and there is a clear plan to deliver this over the coming year. Training has also been offered to partners who may not access this via their own organisation. Training is an online offer that is free to all agencies linked to the Community Safety Partnership.
- Reduced permissive environments- **Met:** Prevent related issues are discussed regularly at the Community Safety Partnership and the Youth Referral Panel to identify and mitigate any risks and provide prevention education. The public sector venue hire and IT policy is in place to monitor use buildings and IT systems.
- Communications and engagement- **Met:** the council has a dedicated webpage to provide information relating to counter terrorism and training that can be accessed by anyone. [Counter Terrorism – Ribble Valley Borough Council](#) The council reposts all social media communications from emergency services including those relating to counter terrorism. The Partnership Officer regularly visits community activities to listen to concerns raised by the public relating to community safety. These concerns are reported to the Community Safety Partnership and discussed at local priorities meeting.

4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – Any staff time spent in respect of coordinating the council's response to actions and sourcing external funding will be met from existing staff budgets and will largely fall to the Partnership Officer post. There are no financial implications relating to the provision of training.
- Technical, Environmental and Legal – The district plan is prepared under the provisions of the Counter-Terrorism Security Act 2015. There are no technical or environmental implications. Any necessary information sharing will be governed by formal agreements between statutory organisations and will require consideration and signing by the Council.

- Political – None
- Reputation – By agreeing to the district plan the council upholds its responsibility to ensure that the Ribble Valley is a safe place to live maintaining its reputation as a well-run council meeting resident’s need.
- Equality & Diversity – Provides equal access to support and guidance to all those referred and improves access for the most vulnerable including those with disabilities and adverse childhood experiences.

5 RECOMMENDED THAT COMMITTEE / CONCLUSION

5.1 Agree the revised Prevent District Plan, 2024/25 (appendix 1) as first presented and agreed by committee Tuesday 27 October 2015.

SARAH WELLS
PARTNERSHIP OFFICER

NICOLA HOPKINS
DIRECTOR OF ECONOMIC
DEVELOPMENT AND PLANNING

BACKGROUND PAPERS

None

For further information please ask for Sarah Wells, extension 4506.

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Ribble Valley District Plan revised 2024/25

Activities	Lead Officer/ Organisations	Outcomes	Information / Progress
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LEADERSHIP			
1.1 Engage in the governance arrangements with the Lancashire Prevent Partnership Strategy and Action Plan	Rea Psillidou/ Sarah Wells, Ribble Valley Borough Council (RVBC)	Effective strategic coordination and alignment across sectors. Effective partnership delivery structure.	On going attendance at Lancashire meetings.
1.2 Engage with local community groups and the Community Safety Partnership to support delivery of the Prevent agenda.	Sarah Wells	Ribble Valley BC, Community Safety partners and communities have raised awareness of issues and are more resilient.	Ongoing work with RVCSP, community groups and Business Watch partners.
1.3 Refresh training for Ribble Valley BC Heads of Services, senior management and Councillors.	Sarah Wells Dawn Storey-Evans Leanne Romney-Prevent trainer.	Greater awareness on where cases should be referred to Channel, effective information sharing and appropriate response to potential cases.	Last completed in 2018/19. Refreshers and new starter training required 2024-25. Face to face offer identified. Planning to deliver to HoS and councillors at RVBC and Councillors with Community Safety Partnership membership.
1.4 Refresh awareness training for all other Ribble Valley BC staff.	Sarah Wells	Greater staff awareness on potential extremism/terrorism cases which should be reported under existing safeguarding procedures.	Last completed in 2018/19. Include all front-line staff and Business Watch partners: E-learning package identified through Prevent Coordinator and Leanne Romney.
1.5 Review Ribble Valley BC Policies and procedures, to include safeguarding, internet security and safety, lettings/bookings,	Sarah Wells Mark Beveridge (MB)	Effective policies to ensure statutory guidance is met and regularly reviewed.	All new relevant policies to incorporate Prevent guidelines including the corporate plan.

Ribble Valley District Plan revised 2024/25

Activities	Lead Officer/ Organisations	Outcomes	Information / Progress
procurement, charitable giving and risk assessment.	Lawson Oddie (LO) Mair Hill Dawn Evans-Storey Jaqui Holker		
1.6 Engage in the Lancashire Channel process & take required actions.	Heads of Service (HoS) Rea Psillidou- Prevent Lead Sarah Wells- CSP Lead	Appropriate response to the Channel information requests within the agreed timeframe.	New process implemented by Rea Psillidou.
1.7 Assess risk annually using the Counter Terrorism Local Profiles (CTLP) and update actions as required.	Sarah Wells Rea Psillidou	Ribble Valley BC's response to the Prevent agenda remains up to date and effective.	Complete- using the Lancashire Prevent Risk Assessment 2021. Updates quarterly as reviewed and considered for actions relating to the CSP meetings.
1. WORKING IN PARTNERSHIP			

Ribble Valley District Plan revised 2024/25

Activities	Lead Officer/ Organisations	Outcomes	Information / Progress
2.1 Engage & network with local partners and other District council's in East Lancashire on best practice, to include: <ul style="list-style-type: none"> - Community Safety Partnership - Lancashire Prevent Forum - Lancashire Contest Board - Lancashire Chief Executives Group - LAsER Board 	Sarah Wells Rea Psillidou Nicola Hopkins Marshal Scott	Learning from what works & doesn't work to enable better local outcomes.	Appropriate people identified and associated with each group/ meeting.
2.2 Support the Prevent team to identify and engage with communities and host roundtables	Sarah Wells Local and regional prevent partners and community groups.	Improved awareness of Prevent	Training and connections identified and plan in place to work collaboratively.

Ribble Valley District Plan revised 2024/25

Activities	Lead Officer/ Organisations	Outcomes	Information / Progress
<p>2.3 Ensure that RVBC has an elected member acting as a Prevent Champion who is responsible for promoting and overseeing Prevent plans.</p>	<p>Cllr Stewart Fletcher</p>	<p>Prevent agenda is guided and championed by elected members.</p>	<p>The Chair of the Community Safety Partnership undertakes the role as part of his duties.</p>

Ribble Valley District Plan revised Dec 2020

Activities	Lead Officer/ Organisations	Outcomes	Progress
1. LEADERSHIP			
1.1 Engage in the governance arrangements with the East Lancashire Prevent plan	Dilys Day (DD), Ribble Valley Borough Council (RBVC)	Effective strategic coordination and alignment across sectors. Effective partnership delivery structure	Attend meetings Engage with actions
1.2 Engage with local community groups to support delivery of the Prevent agenda.	DD	Ribble Valley BC and communities have raised awareness of issues and are more resilient	Work with Village Hall's association
1.3 Training for Ribble Valley BC Heads of Services, senior management and Councillors.	DD Michelle Smith (MS)	Greater awareness on where cases should be referred to Channel.	Completed in 2018/19, but newcomers to be trained in 2020 Refresher training every 2? years
1.4 Awareness raising for all other Ribble Valley BC staff and relevant stakeholders. To include e-learning and flyer distribution.	DD MS	Greater staff awareness on potential extremism/terrorism cases which should be reported under existing safeguarding procedures.	Completed in 2018/19, but newcomers to be trained in 2020 Include all front-line staff at induction: https://www.elearning.prevent.homeoffice.gov.uk/edu/screen1.html
1.5 Review Ribble Valley BC Policies and procedures, to include safeguarding, internet security and safety, lettings/bookings, procurement, charitable giving and risk assessment.	DD Mark Beveridge (MB) Lawson Oddie (LO) Mair Scott	Effective policies to ensure statutory guidance is met, with little or no additional work load created.	Updates complete. All new policies to incorporate Prevent guidelines

Ribble Valley District Plan revised Dec 2020

Activities	Lead Officer/ Organisations	Outcomes	Progress
1.6 Engage in the Lancashire Channel process & take required actions	Heads of Service (HoS) CH MB	Appropriate referrals made to Channel.	Systems in place
1.7 Assess risk annually using the Counter Terrorism Local Profiles (CTLP) and update actions as required	DD Colin Hirst (CH)	Ribble Valley BC's response to the Prevent agenda remains up to date and effective.	Complete Updates monthly
2. WORKING IN PARTNERSHIP			
<p>2.1 Engage & network with local partners and other District council's in East Lancashire on best practice, to include:</p> <ul style="list-style-type: none"> - Community Safety Partnership - Lancashire Prevent Delivery Managers Group - Lancashire Contest Group - Lancashire Chief Executives Group - Channel Panel 	<p>Dilys Day (DD) CH Marshal Scott (MS)</p>	<p>Learning from what works & doesn't work to enable better local outcomes</p>	

Ribble Valley District Plan revised Dec 2020

Activities	Lead Officer/ Organisations	Outcomes	Progress
Support the Prevent team to identify and engage with communities and host roundtables	DD in partnership With Aftab Asghar	Improved awareness of Prevent	

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