

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO POLICY AND FINANCE COMMITTEE

INFORMATION

meeting date: 22 JUNE 2021
 title: OVERALL CAPITAL OUTTURN 2020/21
 submitted by: DIRECTOR OF RESOURCES
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1 PURPOSE

1.1 To provide members with details of the capital programme outturn for all committees for the 2020/21 financial year.

2 CAPITAL PROGRAMME 2020/21 BACKGROUND

2.1 The 2020/21 original capital programme for the Council consisted of eighteen schemes, including some schemes where budget had been moved from the 2019/20 capital programme. Ten further schemes were added to the capital programme following the approval of budget slippage from the 2019/20 financial year and two new schemes were approved in-year by this Committee. This resulted in a capital programme of thirty schemes with a total approved budget of £3,527,940.

2.2 At revised estimate stage, one new scheme was approved and four schemes were moved to the 2021/22 financial year. This meant that the 2020/21 revised estimate capital programme consisted of twenty seven schemes with a budget of £1,925,000.

2.3 During the financial year all committees have received reports monitoring the progress of schemes within the programme.

3 CAPITAL PROGRAMME 2020/21 OUTTURN

3.1 The table below summarises the 2020/21 capital programme outturn for all committees. It shows the budget and expenditure for the year and highlights the slippage into 2021/22 that has been requested.

Committee	Original Estimate 2020/21 £	Budget Moved from 2019/20 £	Slippage from 2019/20 £	Additional Approvals 2020/21 £	Total Approved Budget 2020/21 £	Revised Estimate 2020/21 £	Budget Moved to 2021/22 £	Actual Expenditure 2020/21 £	Slippage Requested into 2021/22 £
Community Services	1,555,120	58,880	13,360	0	1,627,360	392,300	1,270,000	331,349	60,320
Planning and Development	0	40,920	48,680	0	89,600	61,870	26,420	61,862	0
Policy and Finance	95,800	108,730	33,480	25,000	263,010	158,310	105,510	124,022	34,280
Health and Housing	397,000	116,940	658,890	273,390	1,446,220	1,277,520	215,340	679,007	595,170
Economic Development	0	81,750	20,000	0	101,750	35,000	66,750	0	35,000
OVERALL TOTAL	2,047,920	407,220	774,410	298,390	3,527,940	1,925,000	1,684,020	1,196,240	724,770

Note - slippage is where unspent capital budget has been approved by committee to be moved into next year's capital programme.

- 3.2 Actual expenditure on the Council's capital programme in 2020/21 was £1,196,240, which was 62.1% of the revised estimate budget and means that £728,760 budget was unspent in 2020/21.
- 3.3 The £728,760 unspent budget in 2020/21 was made up of:
- £724,780 unspent budget on schemes not completed at year-end; and
 - £3,980 net underspends on schemes completed in-year.
- 3.4 Of the twenty seven schemes in the 2020/21 revised capital programme:
- fifteen were completed in-year; and
 - twelve were in progress but not completed at year-end, including two on-going Housing grant schemes.
- 3.5 Budget slippage of £724,770 into 2021/22 has been requested on the twelve schemes not completed at year-end, including the two on-going Housing grant schemes.
- 3.6 The schemes not completed at year-end are as follows:
- **Play Area Improvements 2019/20 (-£16,508):** The underspend in-year was due to issues relating to Covid-19 and not being able to carry out work as normal during the lockdown periods in 2020/21, because suppliers were not able to supply materials as normal. It is planned to carry out the work from 2020/21 in 2021/22 before the onset of the school summer holidays.
 - **Replacement of Pickup Ford Ranger PK60 HKN (-£25,250):** The pickup vehicle was ordered late in-year, as an increased budget was requested in-year and this required Committee approval. The vehicle was ordered before year-end and delivery is currently estimated by the supplier to be September 2021.
 - **Replacement of CCTV System (-£18,570):** Three CCTV camera installations were planned for 2020/21 to complete the overall scheme. All three installations were planned or in progress at 31 March 2021, but none were completed. One of the camera installations is now complete, one is due to be installed in May 2021 and officers are awaiting electricity connection works to be completed before the final camera can be installed.
 - **Dewhurst Road, Langho – Resurfacing Works (-£3,850):** At revised estimate stage, this Committee approved an additional pre-tender works budget of £10,100 for this scheme in 2020/21. Initial pre-tender works were completed in-year, totalling £6,250. The second stage of pre-tender works received approval in mid-February 2021, but works by third parties needed to be completed before placing orders with specialist contractors to complete the investigation works. Thus, the pre-tender works were not fully completed in-year.
 - **Re-design of Corporate Website (-£12,000):** The scheme was not completed in-year and there was an underspend because IT resources were re-directed to support the Council's response to the Covid-19 pandemic and an experienced member of the IT team left the organisation in-year.
 - **Replacement PCs (-£10,000):** The final work on this scheme is the CivicaPay system upgrade to ensure Windows 10 compatibility. The work has been requested from the supplier, but the supplier is still to schedule in a date to complete the upgrade work.
 - **Financial system upgrade (-£8,430):** There have been discussions in-year with the software company regarding further enhancements to the financial system in order

to improve efficiency, usability and compliance with accessibility requirements. These discussions are still ongoing with the software company and progress has been partly delayed due to Covid-19. Elements will also eventually need discussion at management team to consider other additional revenue budget implications. Thus, the scheme was not complete at financial year-end.

- **Disabled Facilities Grants (-£567,499):** A significantly reduced number of schemes have been approved and completed in-year because non-urgent DFGs related works, occupational therapy assessments and technical assessments were put on-hold due to Covid-19 from late March 2020 onwards. From June 2020, there was some increase in DFGs work, mainly on minor adaptations and urgent high priority cases where possible, as lockdown restrictions were gradually eased. However, the rate of increase in DFGs work and grant payments made for the rest of 2020/21 was gradual because many vulnerable clients were shielding, social distancing rules made contractors' work in houses difficult and in some cases not possible and there were contractor and technical officer capacity issues re catching up on work later in-year.

NOTE - The underspent DFGs budget is financed by ring-fenced funding from MHCLG and Onward Homes, so any underspend from 2020/21 must be allocated to Disabled Facilities Grants in 2021/22.

- **Landlord/Tenant Grants (-£15,900):** The revised budget set was based on two approved schemes in progress in-year. One scheme was completed in-year but one was not completed by year-end.
- **Clitheroe Affordable Housing Scheme (-£11,773):** The property was purchased in-year and some of the planned refurbishment work was completed also. However, scheme completion was put on-hold in January 2021 whilst the property was temporarily used as a homeless let. The homeless let was on-going at financial year-end, meaning the final refurbishment works will be completed in 2021/22.
- **Economic Development Initiatives (-£15,000):** One appropriate scheme for funding from this capital budget, re improving employment land site access at Salthill, was identified as possibly taking place in early 2021. However, the scheme did not take place in 2020/21 because there was no further progress by the landowner before year-end.
- **Gateway Signs for Whalley, Longridge and Clitheroe (-£20,000):** There was no spend in 2020/21 on this scheme because officers are still to obtain permissions from Lancashire County Council to allow installation of the signs.

3.7 Annex 1 shows the full capital programme by scheme, including the budget and expenditure for the year and highlights schemes where slippage into 2021/22 was requested.

4 CONCLUSION

4.1 Actual expenditure on the Council's capital programme in 2020/21 was £1,196,240, which was 62.1% of the revised estimate budget.

4.2 Of the twenty seven schemes in the 2020/21 revised capital programme:

- fifteen were completed in-year; and
- twelve were in progress but not completed at year-end, including two on-going Housing grant schemes.

4.3 Budget slippage of £724,770 into 2021/22 has been requested on the twelve schemes not completed at year-end, including the two on-going Housing grant schemes.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PF29-19/AC/AC

11 June 2021

Overall Capital Programme Outturn 2020/21

Cost Centre	Scheme	Original Estimate 2020/21 £	Budget Moved from 2019/20 £	Slippage from 2019/20 £	Additional Approvals 2020/21 £	Total Approved Budget 2020/21 £	Revised Estimate 2020/21 £	Budget Moved to 2021/22 £	Actual Expenditure 2020/21 £	Slippage Requested into 2021/22 £
	Community Services Committee									
PLAYU	Play Area Improvements 2020/21	40,000	0	0	0	40,000	0	40,000	0	0
PLAYT	Play Area Improvements 2019/20	0	28,000	2,830	0	30,830	30,830	0	14,322	16,500
REPWB	Replacement of Refuse Wheelie Bins	13,000	0	0	0	13,000	13,000	0	13,009	0
PDECK	Installation of a Second Parking Deck on Chester Avenue Car Park	1,230,000	0	0	0	1,230,000	0	1,230,000	0	0
RVKYK	Replacement of Refuse Collection Vehicle PK63 JZO	232,000	0	0	0	232,000	229,150	0	229,150	0
WVHKN	Replacement of Pickup Ford Ranger PK60 HKN	20,120	0	0	0	20,120	25,250	0	0	25,250
GVWUC	Replacement of Ford Tail Lift Truck PE60 KJJ	20,000	0	0	0	20,000	20,050	0	20,046	0
ESCPX	Edisford Sports Complex	0	30,880	2,450	0	33,330	39,150	0	39,144	0
RCCTV	Replacement of CCTV System	0	0	4,840	0	4,840	18,570	0	0	18,570
AABED	Automatic Access Barrier – Edisford River Bank	0	0	1,740	0	1,740	1,740	0	1,125	0
CPPAY	Off-Street Car Parks – Update of Payment Systems	0	0	1,500	0	1,500	0	0	0	0
WPZFV	Replacement of Works Vehicle (Toilet Van) YP66 PZF	0	0	0	0	0	14,560	0	14,553	0
	Total Community Services Committee	1,555,120	58,880	13,360	0	1,627,360	392,300	1,270,000	331,349	60,320

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	<u>Planning and Development Committee</u>									
PLOTT	Replacement of Plotter/Copier in the Planning Section	0	14,500	0	0	14,500	13,190	0	13,190	0
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update	0	26,420	0	0	26,420	0	26,420	0	0
PRMLG	Primrose Lodge Blue and Greenway Project	0	0	48,680	0	48,680	48,680	0	48,672	0
	Total Planning and Development Committee	0	40,920	48,680	0	89,600	61,870	26,420	61,862	0
	<u>Policy and Finance Committee</u>									
DHRST	Dewhurst Road, Langho - Resurfacing Works	65,800				65,800	10,100	65,800	6,250	3,850
NTWRK	Network Infrastructure	30,000				30,000	0	30,000	0	0
COWEB	Re-design of Corporate Website		30,000			30,000	30,000	0	18,000	12,000
COLFT	Lift replacement at Council Offices		78,730	2,700		81,430	75,030	2,110	75,022	0
COADM	Committee Administration IT System			12,350		12,350	4,750	7,600	4,750	0
REPPC	Replacement PCs			10,000		10,000	10,000	0	0	10,000
CFUPG	Financial system upgrade			8,430		8,430	8,430	0	0	8,430
LANDB	Purchase of land behind Old Row, Barrow				25,000	25,000	20,000	0	20,000	0
	Total Policy and Finance Committee	95,800	108,730	33,480	25,000	263,010	158,310	105,510	124,022	34,280

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	<u>Health and Housing Committee</u>									
DISCP	Disabled Facilities Grants	347,000	0	329,960	90,020	766,980	813,620	0	246,121	567,500
LANGR	Landlord/Tenant Grants	50,000	59,940	58,300	0	168,240	26,500	136,740	10,600	15,900
CMIMP	Clitheroe Market Improvements	0	57,000	29,860	0	86,860	8,260	78,600	8,164	0
LONAH	Longridge Affordable Housing Scheme	0	0	125,770	0	125,770	130,770	0	127,523	0
CHCHG	Chipping Community Housing Grant	0	0	115,000	42,530	157,530	157,530	0	157,532	0
CLIAH	Clitheroe Affordable Housing Scheme	0	0	0	140,840	140,840	140,840	0	129,067	11,770
	Total Health and Housing Committee	397,000	116,940	658,890	273,390	1,446,220	1,277,520	215,340	679,007	595,170
	<u>Economic Development Committee</u>									
ECDVI	Economic Development Initiatives	0	81,750	0	0	81,750	15,000	66,750	0	15,000
GWSGN	Gateway Signs for Whalley, Longridge and Clitheroe	0	0	20,000	0	20,000	20,000	0	0	20,000
	Total Economic Development Committee	0	81,750	20,000	0	101,750	35,000	66,750	0	35,000
OVERALL CAPITAL PROGRAMME 2020/21 - TOTAL		2,047,920	407,220	774,410	298,390	3,527,940	1,925,000	1,684,020	1,196,240	724,770