



# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO POLICY AND FINANCE COMMITTEE

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meeting date: 9 NOVEMBER 2021  
title: OVERALL CAPITAL MONITORING 2021/22  
submitted by: DIRECTOR OF RESOURCES  
principal author: ANDREW COOK

## 1 PURPOSE

1.1 To report the progress on the Council's approved 2021/22 capital programme for the period to the end of September 2021.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives - none identified.
- Corporate Priorities - to continue to be a well-managed council, providing efficient services based on identified customer need.
- Other considerations - none identified.

## 2 2021/22 CAPITAL PROGRAMME BACKGROUND

2.1 Sixteen capital schemes on the Council's original estimate capital programme, totalling £2,393,320, were approved by the Special Policy and Finance Committee and Full Council at their meetings in February 2021 and March 2021 respectively. This included ten scheme budgets that had been moved from the 2020/21 capital programme to the 2021/22 capital programme.

2.2 In addition, the following amendments have been made to the capital programme in-year so far:

- Twelve capital schemes were not completed by 31 March 2021 and had unspent budget available at that date. The total unspent budget of £724,770 on those schemes, known as slippage, has been moved into the 2021/22 capital programme budget, after approval by the appropriate service committees in May and June 2021.
- Additional budget approvals, totalling £316,550, have been approved on eight capital schemes so far in 2021/22.

2.3 As a result of the above, the total approved budget for the 2021/22 overall capital programme of thirty schemes is £3,434,640. This is shown at Annex 1.

## 3 CAPITAL MONITORING 2021/22

3.1 The table overleaf summarises the overall capital programme by committee, showing the total approved budget, actual expenditure and remaining budget as at the end of September 2021. Annex 1 shows the overall capital programme by scheme.

Committee	Original Estimate 2021/22 £	Budget Moved from 2020/21 £	Slippage from 2020/21 £	Additional Approvals 2021/22 £	Total Approved Budget 2021/22 £	Actual Expenditure including commitments as at end of September 2021 £	Remaining Budget as at end of September 2021 £
Community Services	285,000	1,270,000	60,320	174,800	1,790,120	369,703	1,420,417
Planning and Development	0	26,420	0	0	26,420	0	26,420
Policy and Finance	0	105,510	34,280	40,000	179,790	19,623	160,167
Health and Housing	424,300	215,340	595,170	101,750	1,336,560	271,826	1,064,734
Economic Development	0	66,750	35,000	0	101,750	7,950	93,800
<b>OVERALL TOTAL</b>	<b>709,300</b>	<b>1,684,020</b>	<b>724,770</b>	<b>316,550</b>	<b>3,434,640</b>	<b>669,102</b>	<b>2,765,538</b>

3.2 At the end of September 2021 £669,102 had been spent or committed. This is 19.5% of the overall capital programme budget for 2021/22.

3.3 A summary of progress on the thirty schemes in the capital programme at the end of September 2021 is as follows:

- Two schemes are complete.
- Ten schemes are currently expected to be completed in-year.
- It is unclear whether six of the schemes will be completed in-year.
- Four schemes are unlikely to be completed in-year.
- Six schemes will not be completed in-year.
- Two schemes are on-going Housing-related grants schemes.

3.4 Progress on the schemes with the largest remaining budgets is as follows:

- **Play Area Improvements 2021/22 (£88,171) and Play Area Improvements 2020/21 (£40,000):** £120,600 of these budgets is for specific improvement schemes at Kestor Lane play area and Clitheroe Castle play area and installation of new equipment at Highfield Road and Highmoor Park play areas. These schemes are being put out to tender in one combined contract. At this stage it is expected that the work will be put out to tender at the end of October 2021. The current aim is for the schemes to be completed within this financial year, but the actual delivery of the works will be dependent on tender process timescales, preferred contractor availability, speed of equipment supply and the weather over the winter period. Thus, at this stage there is no certainty that the works will be completed in-year.

£40,000 was allocated to significant refurbishment works at Proctors Field play area, significant equipment replacement work at Calderstones play area and other in-year routine improvement works across various play areas, based on officer and/or insurance condition surveys. The Proctors Field work is now complete and the work at Calderstones is close to completion. The remaining budget of £7,571 is for the continuing in-year routine improvement works and it is expected that this budget will be used in 2021/22.

- **Installation of a Second Parking Deck on Chester Avenue Car Park (£1,230,000):** Officers are currently looking into the other site option for additional parking, now that the option of a second parking deck at Chester Avenue is no longer being pursued. This work includes the site issues which must be considered further before the option is considered in detail by the Car Parking Working Group. Given this, it is unclear whether any expenditure will take place on this scheme in 2021/22. *NOTE - This scheme was included in the capital programme on the basis that a feasibility study is undertaken and reported to Policy and Finance Committee for further consideration before the capital scheme can go ahead.*
- **Refurbishment of Bowling Green Café – Castle Grounds (£10,395):** The majority of the scheme work has been completed. The kitchen works have been agreed with the new café concession holder and have commenced. The kitchen works and other final works are still planned for completion before Christmas 2021.
- **Concreting Works to Transfer Station (£12,088):** Further internal slab work to the recycling and residual areas and some external concrete work will be undertaken to complete the scheme. It is currently expected that this work will be undertaken in Autumn 2021, subject to contractor availability.
- **Brungerley Park Rebuild Steps (£25,200):** The preferred contractor has been selected. The final timescale for the work has still to be confirmed, but at this stage it is expected that the work will be completed by the end of November 2021, subject to contractor timescales and any adverse weather impact.
- **Introduction of Planning Portal Link to the Planning Application System and Planning System Update (£26,420):** The planning portal link has been installed and configured previously. Further work is being undertaken to facilitate integration into the Development Management service. The planning system update element of the scheme was previously put on-hold awaiting the outcome of the planned wider process review in the Planning section. That planned wider process review has still not taken place because of the on-going impact of the Covid-19 pandemic, but work has begun to consider back office systems integration improvements in some service areas including planning and building control. Given this, the planning system update element of this scheme will not be undertaken in 2021/22.
- **Dewhurst Road, Langho - Resurfacing Works (£63,866):** The pre-tender works are now complete. The actual cost of these works was £1,934 higher than the additional budget approved for these works, because more work was required once the drainage and pipework was uncovered. These extra costs have been funded within the overall scheme budget at this stage and any impact on the overall budget will be considered alongside the main contract works costs. The main contract works are currently being specified and the works will be put out to tender. At this stage it is unclear whether the scheme will be completed in-year, given the timescales involved in the specification and tender process.

- **Network Infrastructure (£30,000):** No further progress has been able to be made on this scheme since the update in July due to other pressures on the ICT service. This has since been exacerbated by the recent vacancy in the post of ICT Infrastructure Officer. Once this post has been filled, we expect to be able to engage with suppliers in relation to this scheme, but do not expect the scheme to be complete this financial year.
- **Re-design of Corporate Website (£12,000):** Work is currently on-going. Based on the current project plan it is currently expected that the re-design will be completed by December 2021.
- **Replacement IT Equipment for Councillors (£38,263):** Spend to date relates to IT equipment purchased for councillors to trial. Once the preferred IT equipment is chosen, following this trial, it is expected that the replacement IT equipment will be purchased in-year.
- **Disabled Facilities Grants (£704,584):** Committed expenditure at the end of September 2021 was based on seventeen schemes approved in previous years and twenty-three schemes approved so far in 2021/22. In addition to this, there were a further sixteen applications working towards approval, five currently approved schemes where additional approval may be required to fund further work now identified and there are twenty-seven referrals from Occupational Therapists that may become formal applications in the near future. Further referrals and applications are expected in-year.

With regard to the issues previously highlighted that have led to less schemes being approved and completed so far in 2021/22, the technical officer capacity has increased now that the surveyor vacancy is filled, but the limited availability of contractors to quote/tender for works and complete works promptly post Covid-19 lockdown is an on-going issue. Housing officers are considering options to attract more contractors to quote for and complete works in shorter timescales and other measures to increase DFGs spend.

At this stage, there is no certainty that the scheme budget will be fully committed by year-end. Any unspent budget at year-end will be rolled forward as slippage into 2022/23 because this scheme is financed by ring-fenced DFGs grant income from MHCLG and some funding from Onward Homes.

- **Landlord/Tenant Grants (£186,740):** Committed expenditure at the end of September 2021 was based on the one scheme approved previously and the grant was paid in September 2021. No additional schemes have been approved so far in 2021/22. This reflects reduced landlord interest in the scheme. The town centre health check work did identify some under-used properties. Officers will follow up on these properties to identify whether any could lead to Landlord/Tenant projects. Given this, at this stage it is unlikely that the scheme budget will be fully committed by year-end.
- **Clitheroe Market Improvements (£78,600):** The plans for the further phase of market improvements, including the way forward for the bull-ring stalls, will be worked up by officers. This work will commence later in 2021/22 to understand how the Covid-19 pandemic has changed the usage of the market. Following consultation with the market traders, the plans will be reported to a future meeting of the Health and Housing Committee for approval before work commences. In the meantime, minor works to make the bull-ring stalls more weatherproof will be undertaken as a temporary improvement measure.

- **Replacement of Pest Control Van PK13 FJP (£13,800) and Replacement of Dog Warden Van PE64 EYC (£13,500):** The current vans are in good enough condition to continue to be used throughout 2021/22, so the purchase of the new vans will now take place in 2022/23.
- **Clitheroe Affordable Housing Scheme (£11,770):** The property is still being temporarily used as a homeless let until the Joiners Arms Flats 1 and 2 Renovation scheme is completed, meaning the final refurbishment works are still to be completed. At this stage, it is unlikely that this scheme will be completed in-year, based on it being unlikely that the Joiners Arms Flats 1 and 2 Renovation scheme will be completed in-year, see below.
- **Joiners Arms Roof Renewal (£42,200):** The preferred contractor has now been selected for the roof renewal work, including the rendering work at the rear of the building. The initial price from the preferred contractor is £43,050, which is £850 above budget. In addition, there is currently a six-month delay on supply of the slate that must be used on the roof and the price of the slate will rise by 8% from early 2022, meaning the scheme cost is likely to increase further. The work has been ordered on this basis and additional budget approval will be requested at revised estimate budget stage. Given the current six-month delay on slate supply, at this stage it is unlikely that this scheme will be completed in 2021/22.
- **Joiners Arms Flats 1 and 2 Renovation (£13,540):** This scheme will now be undertaken as soon as possible after the Joiners Arms roof renewal and rendering works are complete. At this stage, the scheme is unlikely to be completed in 2021/22 because the roof renewal scheme is subject to a six-month delay on slate supply.
- **Economic Development Initiatives (£81,750):** There is no spend to date but the Council are continually seeking to identify economic development schemes which this budget is set aside for. Members will recall that a proportion of the budget was set aside to assess a piece of land along the A59 and work is on-going with this.
- **Gateway Signs for Whalley, Longridge and Clitheroe (£12,050):** The supply and installation of the two new welcome signs, including associated traffic management costs, is to be undertaken by Lancashire County Council (LCC). This work was ordered in September 2021 at a cost of £7,950. The damaged sign at Simonstone has been replaced at no cost to this scheme. We are currently waiting for LCC to schedule in the new signs installation work, but at this stage it is expected that the work will be completed before financial year-end.

#### 4 CONCLUSION

4.1 At the end of September 2021 £669,102 had been spent or committed. This is 19.5% of the overall capital programme budget for 2021/22.

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- Two schemes are on-going Housing-related grants schemes.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PF71-21/AC/AC  
1 NOVEMBER 2021

For further background information please ask for Andrew Cook  
BACKGROUND PAPERS – None

## Overall Capital Programme 2021/22

Cost Centre	Scheme	Original Estimate 2021/22 £	Budget Moved from 2020/21 £	Slippage from 2020/21 £	Additional Approvals 2021/22 £	Total Approved Budget 2021/22 £	Actual Expenditure including commitments as at end of September 2021 £	Remaining Budget as at end of September 2021 £
	<b>Community Services Committee</b>							
PLAYV	Play Area Improvements 2021/22	40,000	0	0	80,600	120,600	32,429	88,171
PLAYU	Play Area Improvements 2020/21	0	40,000	0	0	40,000	0	40,000
PLAYT	Play Area Improvements 2019/20	0	0	16,500	0	16,500	16,500	0
REPWB	Replacement of Refuse Wheelie Bins	13,000	0	0	0	13,000	8,190	4,810
RVVUH	Replacement of Refuse Collection Vehicle VU62 HXK	232,000	0	0	0	232,000	229,150	2,850
PDECK	Installation of a Second Parking Deck on Chester Avenue Car Park	0	1,230,000	0	0	1,230,000	0	1,230,000
WVHKN	Replacement of Pickup Ford Ranger PK60 HKN	0	0	25,250	0	25,250	25,558	-308
RCCTV	Replacement of CCTV System	0	0	18,570	0	18,570	11,359	7,211
BGCAF	Refurbishment of Bowling Green Café – Castle Grounds	0	0	0	45,000	45,000	34,605	10,395
CONCR	Concreting Works to Transfer Station	0	0	0	24,000	24,000	11,912	12,088
BPSTP	Brungerley Park Rebuild Steps	0	0	0	25,200	25,200	0	25,200
	<b>Total Community Services Committee</b>	<b>285,000</b>	<b>1,270,000</b>	<b>60,320</b>	<b>174,800</b>	<b>1,790,120</b>	<b>369,703</b>	<b>1,420,417</b>
	<b>Planning &amp; Development Committee</b>							
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update	0	26,420	0	0	26,420	0	26,420
	<b>Total Planning &amp; Development Committee</b>	<b>0</b>	<b>26,420</b>	<b>0</b>	<b>0</b>	<b>26,420</b>	<b>0</b>	<b>26,420</b>

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Cost Centre	Scheme	Original Estimate 2021/22 £	Budget Moved from 2020/21 £	Slippage from 2020/21 £	Additional Approvals 2021/22 £	Total Approved Budget 2021/22 £	Actual Expenditure including commitments as at end of September 2021 £	Remaining Budget as at end of September 2021 £
	<b><i>Policy &amp; Finance Committee</i></b>							
DHRST	Dewhurst Road, Langho - Resurfacing Works	0	65,800	3,850	0	69,650	5,784	63,866
NTWRK	Network Infrastructure	0	30,000	0	0	30,000	0	30,000
COLFT	Lift replacement at Council Offices	0	2,110	0	0	2,110	2,102	8
COADM	Committee Administration IT System	0	7,600	0	0	7,600	0	7,600
COWEB	Re-design of Corporate Website	0	0	12,000	0	12,000	0	12,000
REPPC	Replacement PCs	0	0	10,000	0	10,000	10,000	0
CFUPG	Financial system upgrade	0	0	8,430	0	8,430	0	8,430
ITEQC	Replacement IT Equipment for Councillors	0	0	0	40,000	40,000	1,737	38,263
	<b>Total Policy &amp; Finance Committee</b>	<b>0</b>	<b>105,510</b>	<b>34,280</b>	<b>40,000</b>	<b>179,790</b>	<b>19,623</b>	<b>160,167</b>
	<b><i>Health &amp; Housing Committee</i></b>							
DISCP	Disabled Facilities Grants	347,000	0	567,500	46,010	960,510	255,926	704,584
LANGR	Landlord/Tenant Grants	50,000	136,740	15,900	0	202,640	15,900	186,740
CMIMP	Clitheroe Market Improvements	0	78,600	0	0	78,600	0	78,600
PVFJP	Replacement of Pest Control Van PK13 FJP	13,800	0	0	0	13,800	0	13,800
PVEYC	Replacement of Dog Warden Van PE64 EYC	13,500	0	0	0	13,500	0	13,500
CLIAH	Clitheroe Affordable Housing Scheme	0	0	11,770	0	11,770	0	11,770
JROOF	Joiners Arms Roof Renewal	0	0	0	42,200	42,200	0	42,200
JRENO	Joiners Arms Flats 1 and 2 Renovation	0	0	0	13,540	13,540	0	13,540
	<b>Total Health &amp; Housing Committee</b>	<b>424,300</b>	<b>215,340</b>	<b>595,170</b>	<b>101,750</b>	<b>1,336,560</b>	<b>271,826</b>	<b>1,064,734</b>



## Overall Capital Programme 2021/22

Cost Centre	Scheme	Original Estimate 2021/22 £	Budget Moved from 2020/21 £	Slippage from 2020/21 £	Additional Approvals 2021/22 £	Total Approved Budget 2021/22 £	Actual Expenditure including commitments as at end of September 2021 £	Remaining Budget as at end of September 2021 £
	<b>Economic Development Committee</b>							
ECDVI	Economic Development Initiatives	0	66,750	15,000	0	<b>81,750</b>	<b>0</b>	<b>81,750</b>
GWSGN	Gateway Signs for Whalley, Longridge and Clitheroe	0	0	20,000	0	<b>20,000</b>	<b>7,950</b>	<b>12,050</b>
	<b>Total Economic Development Committee</b>	<b>0</b>	<b>66,750</b>	<b>35,000</b>	<b>0</b>	<b>101,750</b>	<b>7,950</b>	<b>93,800</b>
	<b>OVERALL CAPITAL PROGRAMME 2021/22 TOTAL</b>	<b>709,300</b>	<b>1,684,020</b>	<b>724,770</b>	<b>316,550</b>	<b>3,434,640</b>	<b>669,102</b>	<b>2,765,538</b>