

# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

DECISION

meeting date: 11 JANUARY 2022  
title: REVISED CAPITAL PROGRAMME 2021/22  
submitted by: DIRECTOR OF RESOURCES  
principal author: ANDREW COOK

## 1 PURPOSE

1.1 To approve the 2021/22 revised estimate for this Committee's capital programme.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities – to continue to be a well-managed council, providing efficient services based on identified customer needs.
- Other Considerations – none identified.

## 2 2021/22 CAPITAL PROGRAMME BACKGROUND

2.1 Five capital schemes for this Committee's original estimate budget, totalling £1,555,000, were approved by the Special Policy and Finance Committee and Full Council at their meetings in February 2021 and March 2021 respectively. This included three new schemes for 2021/22 and budget for two 2020/21 schemes that had been moved from the 2020/21 capital programme to the 2021/22 capital programme.

2.2 In addition to the original estimate budget above, the following budget changes have been made so far in 2021/22:

- Three capital schemes were not completed by 31 March 2021 and had unspent budget available at that date. The total unspent budget of £60,320 on those schemes, known as slippage, has been moved into the 2021/22 capital programme budget, after approval by this Committee in May 2021.
- One additional capital scheme with a budget of £45,000 was approved by Policy and Finance Committee in March 2021.
- One additional capital scheme with a budget of £24,000 was approved and one scheme had additional budget of £62,660 approved on it by Policy and Finance Committee in June 2021.
- One additional capital scheme with a budget of £25,200 was approved and one scheme had additional budget of £17,940 approved on it by Policy and Finance Committee in September 2021.
- One additional capital scheme with a budget of £18,780 was approved by Policy and Finance Committee in November 2021.

2.3 As a result of the above, the total approved budget for this Committee's capital programme of twelve schemes was £1,808,900. This is shown at Annex 1.

### 3 REVISING THE 2021/22 CAPITAL PROGRAMME

3.1 We have now discussed each of the schemes in the capital programme with budget holders and revised the programme to reflect their progress and estimated full year expenditure. Following this review, the proposed revised estimate is £591,360 for twelve schemes, a reduction of £1,217,540 from the total approved budget. The reasons for this are:

- **Replacement of Refuse Collection Vehicle VU62 HXK (-£2,850):** The actual cost of the vehicle was £2,850 lower than the 2021/22 original estimate budget of £232,000, so it is proposed that the 2021/22 revised estimate for the scheme is reduced to £229,150.
- **Installation of a Second Parking Deck on Chester Avenue Car Park (-£1,215,000):** The scheme is still at feasibility stage on the second site being considered. A progress report is to be taken to Community Committee in January 2022. Given this, there is the possibility of some initial feasibility study spend only in-year, so it is proposed that the majority of the scheme budget, £1,215,000, is moved to the 2022/23 financial year and the 2021/22 revised estimate for the scheme is reduced to £15,000.  
***NOTE - This scheme was included in the capital programme on the basis that a feasibility study is undertaken to prove the need for additional car parking spaces, and that this be reported to Policy and Finance Committee for further consideration before the capital scheme and any associated expenditure can go ahead.***
- **Replacement of Pickup Ford Ranger PK60 HKN (+£310):** The order price for this vehicle purchase is £308 higher than the 2021/22 budget of £25,250, so it is proposed that the 2021/22 revised estimate for the scheme is increased to £25,560.

3.2 Annex 1 shows the full capital programme by scheme, including the budget and expenditure to date. The summary position is shown below.

Original Estimate 2021/22 £	Budget Moved from 2020/21 £	Slippage from 2020/21 £	Additional Approvals 2021/22 £	Total Approved Budget 2021/22 £	Revised Estimate 2021/22 £	Budget Moved to 2022/23 £	Actual Expenditure including commitments as at end of November 2021 £
285,000	1,270,000	60,320	193,580	1,808,900	591,360	1,215,000	399,867

3.3 At the end of November 2021 £399,867 had been spent or committed. This is 67.6% of the revised capital programme for this Committee.

3.4 Of the twelve schemes in the proposed revised capital programme:

- two schemes are complete
- nine schemes are currently expected to be completed in-year (with four of these dependent on weather conditions); and
- it is unclear whether spend on one scheme will be completed in-year.

3.5 Current progress on the schemes with the largest remaining budgets is as follows:

- **Play Area Improvements 2021/22 (£83,661) and Play Area Improvements 2020/21 (£40,000):** £120,600 of these budgets is for specific improvement schemes at Kestor Lane play area and Clitheroe Castle play area and installation of new equipment at Highfield Road and Highmoor Park play areas. These schemes are being put out to tender in one combined contract. It was planned for the tender process to be progressed before the end of 2021. However, issues with the framework agreement the Council is using mean that this work has been delayed unexpectedly and tenders are expected to be processed in January 2022, with completion of the sites in early 2022, subject to weather conditions.

The rest of the budget was allocated to significant refurbishment works at Proctors Field play area, significant equipment replacement work at Calderstones play area and other in-year routine improvement works across various play areas, based on officer and/or insurance condition surveys. The Proctors Field and Calderstones work is now complete. The remaining budget of £3,061 is for the continuing in-year routine improvement works and it is expected that this budget will be used in 2021/22.

- **Installation of a Second Parking Deck on Chester Avenue Car Park (£15,000):** The scheme is still at feasibility stage on the second site being considered. A progress report is to be taken to Community Committee in January 2022.  
***NOTE - This scheme was included in the capital programme on the basis that a feasibility study is undertaken to prove the need for additional car parking spaces, and that this be reported to Policy and Finance Committee for further consideration before the capital scheme and any associated expenditure can go ahead.***
- **Replacement of CCTV System (£7,211):** The camera and pole installation for the Whalley Road camera is on-going. It is expected this will be completed early in the new year. This is the final element of the scheme.
- **Concreting Works to Transfer Station (£12,088):** Further internal slab work to the recycling and residual areas is planned in for January 2022, with a view to continuing on to complete the final external concrete work by the end of the financial year, weather permitting.
- **Brungerley Park Rebuild Steps (£8,457):** The main work is complete on the steps, with some detailing work to be completed in early 2022 once materials become available.
- **Edisford Playing Pitches Drainage Works (£17,715):** The main cut off drain is installed, ground works are to be completed around this and pitch work is to be completed when ground conditions improve. The aim is to complete this in early 2022, but this is weather dependent.

## 4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – Approval of the revised capital programme will see a decrease of £1,217,540 in the level of financing resources needed within the 2021/22 financial year. £1,215,000 of resources will be transferred to 2022/23 to finance the capital scheme budget moved to that year.
- Technical, Environmental and Legal – None.
- Political – None.

- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and Diversity issues are examined as part of the capital bid appraisal process.

## 5 CONCLUSION

- 5.1 The proposed revised estimate for this Committee's 2021/22 capital programme is £591,360, which is a £1,217,540 reduction from the previously approved capital budget.
- 5.2 It is recommended that budget of £1,215,000 on one scheme is moved to the 2022/23 financial year.
- 5.3 At the end of November 2021 £399,867 had been spent or committed. This is 67.6% of the revised capital programme for this Committee.
- 5.4 Of the twelve schemes in the revised capital programme, two had been completed by the end of November 2021, nine are currently expected to be completed in-year (with four of these dependent on weather conditions) and it is unclear whether spend on one scheme will be completed in-year.

## 6 RECOMMENDED THAT COMMITTEE

- 6.1 Approve the 2021/22 revised estimate of £591,360 for this Committee's capital programme, as set out in Annex 1.
- 6.2 Approve the transfer of £1,215,000 budget from 2021/22 to 2022/23 for the Installation of a Second Parking Deck on Chester Avenue Car Park scheme.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM16-21/AC/AC  
22 December 2021

For further background information please ask for Andrew Cook.  
BACKGROUND PAPERS – None

## COMMUNITY SERVICES COMMITTEE – REVISED CAPITAL PROGRAMME 2021/22

Cost Centre	Scheme	Original Estimate 2021/22 £	Budget Moved from 2020/21 £	Slippage from 2020/21 £	Additional Approvals 2021/22 £	Total Approved Budget 2021/22 £	Revised Estimate 2021/22 £	Budget Moved to 2022/23 £	Actual Expenditure including commitments as at end of November 2021 £
PLAYV	Play Area Improvements 2021/22	40,000	0	0	80,600	120,600	120,600	0	36,939
PLAYU	Play Area Improvements 2020/21	0	40,000	0	0	40,000	40,000	0	0
PLAYT	Play Area Improvements 2019/20	0	0	16,500	0	16,500	16,500	0	16,500
REPWB	Replacement of Refuse Wheelie Bins	13,000	0	0	0	13,000	13,000	0	8,190
RVVUH	Replacement of Refuse Collection Vehicle VU62 HXK	232,000	0	0	0	232,000	229,150	0	229,150
PDECK	Installation of a Second Parking Deck on Chester Avenue Car Park	0	1,230,000	0	0	1,230,000	15,000	1,215,000	0
WVHKN	Replacement of Pickup Ford Ranger PK60 HKN	0	0	25,250	0	25,250	25,560	0	25,558
RCCTV	Replacement of CCTV System	0	0	18,570	0	18,570	18,570	0	11,359
BGCAF	Refurbishment of Bowling Green Café – Castle Grounds	0	0	0	45,000	45,000	45,000	0	42,451
CONCR	Concreting Works to Transfer Station	0	0	0	24,000	24,000	24,000	0	11,912
BPSTP	Brungerley Park Rebuild Steps	0	0	0	25,200	25,200	25,200	0	16,743
EDPDR	Edisford Playing Pitches Drainage Works	0	0	0	18,780	18,780	18,780	0	1,065
<b>Total Community Services Committee</b>		<b>285,000</b>	<b>1,270,000</b>	<b>60,320</b>	<b>193,580</b>	<b>1,808,900</b>	<b>591,360</b>	<b>1,215,000</b>	<b>399,867</b>