

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO COMMUNITY SERVICES COMMITTEE

meeting date: 11 JANUARY 2022
 title: ORIGINAL REVENUE BUDGET 2022/23
 submitted by: DIRECTOR OF RESOURCES
 principal author: HELEN SEEDALL

1 PURPOSE

1.1 To agree the draft revenue budget, for consideration at Special Policy and Finance Committee.

2 BACKGROUND - COUNCIL'S OVERALL FINANCIAL POSITION

3 Year Budget Forecast

2.1 The Council's three-year budget forecast was presented to Policy and Finance Committee in September. We were awaiting the outcome of the planned review of local government finances reforms and therefore predicting our budget forecast was extremely difficult with any certainty.

2.2 Our forecast in September predicted the following budget gaps; £82k in 2022/23, £139k in 2023/24, £230k in 2024/25, after allowing for the use of general fund balances. However since then there have been a number of significant changes affecting our budget.

Changes since the September Forecast

2.3 We have seen significant rises in inflation. CPI rose to 4.2% in October from 3.1% the previous month. In November it rose further to 5.1% and the Bank of England now expect it could peak at 6% next April which is three times higher than the target. Consequently the Bank of England announced an increase in interest rates to 0.25% in December. We had allowed for inflationary increases of 2% for pay and 3% for general price increases in the budget forecast which is significantly lower than the current level. Already we are seeing extra inflationary costs of around £300k more than we had allowed for in the forecast in areas such as fuel, energy and utilities.

2.4 The Government announced national insurance contributions will increase by 1.25%. For Ribble Valley we anticipate this cost will be around £90k next year.

2.5 A new pay line has been agreed and implemented with effect from October 2021. The estimated cost of this is:

	2021/22 Estimate Part year	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Pay line increase	£75k	£296.1k	£369.8k	£412.1k

2.6 Following a submission by the staff involved CMT have recently carried out a rescoring of refuse collection driver posts under the Council's job evaluation scheme. The posts have been re-evaluated at grade Scale 5 as opposed to Scale 4. The impact of this would further increase costs by:

	2021/22 Estimate Part year	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Refuse drivers pay increase	£11.5k	£31k	£39k	£47k

2.7 On a more positive note, our council tax base has now been calculated at 24,553 which is higher than that allowed for in our budget forecast. We had assumed a 1.5% increase. The actual increase is 2.3% which will result in extra income of £29k each year.

2.8 In summary therefore the budget gap is estimated to increase next year to £497k before any additional growth requests are put forward by service committees. This is set out below.

2022/23	
Estimate	
£	
Extra Inflation costs – at least	
Pay	71k
Prices	62k
Fuel etc	180k
	323k
National Insurance	90k
Refuse Drivers	31k
Council Tax Base increase	-29k
Previous Shortfall	82k
Budget Gap	£497k

3 2022/23 PROVISIONAL LOCAL GOVERNMENT SETTLEMENT

3.1 On 16 December 2021 the Government announced the provisional finance settlement. They have pushed back the review of local government finance another year and announced a one year only settlement. This is the fourth one-year settlement in a row, but it is expected to be the last one before the Government consult on changes to future funding allocations.

3.2 Nationally there is 6.9% increase in Councils' core spending power in cash terms between 2021/22 and next year.

3.3 The headlines for Ribble Valley are

- Our core spending power is set to increase by only 0.2% (£11,000) next year from £6.849m to £6.860m.
- Our Business Rates Baseline funding level is £1.354 which is the same as the current year, however we will receive £111k compensation due to the loss in income we will receive due to the freezing of the business rates multiplier.
- We been allocated a small amount of Revenue Support Grant (RSG) of £215 despite RSG increasing nationally by 3.1% for inflation.
- Our Rural Services Delivery Grant will be £113,250 which is the same as the current year
- We will receive an allocation from the Lower Tier Services Grant of £60,754 up from £57,696. We expected this to be a one year only grant last year
- A new one off 2022/23 Services Grant has been announced worth £822m. This is to provide funding for all tiers of local government in recognition of our services and includes the costs of the increase in NI contributions. Ribble Valley will receive £93,368.

- New Homes Bonus (NHB) – The Government have allowed a new round of NHB allocations in respect of 2022/23 which will not attract any future legacy payments. They have also allowed the one remaining legacy payment of £464k which we were aware of and had allowed for. Next year we will therefore receive £741k for 2022/23 along with the legacy payment of £464k ie a total of £1.2m. However we are relying on NHB of £1.1m to fund the revenue budget each year. This seems very much a one year only deal for NHB and it does appear the scheme will end next year.
- The Lancashire Business Rate Pool has received designation to continue.
- We will be allowed to increase our council tax next year by £5

3.4 Factoring the grant settlement into our budget forecast we are better off due to the business rate multiplier compensation (£111k) and the new 2022/23 Services Grant (£93k). We are also better off as a result of the Lower Tier services grant of £60k as we had assumed this was a one year only grant for 2021/22. In total therefore this reduces the budget gap from £497k to £233k.

3.5 We expect there will be transitional protection alongside the implementation of finance reforms going forward. However transitional protection is usually against a council's core spending power. It is important to note the income we receive from business rate growth does not form part of our core spending power. The Government have also made it clear the new one-off 2022/23 Services Grant will not form part of any transitional protection.

4 BUDGET PROCESS

4.1 The fees and charges for this committee were approved at your last meeting, and the consequential impact of these have been incorporated into the service budgets shown within this report.

4.2 When all committees have approved their detailed estimates the overall position will be considered by Budget Working Group.

4.3 The Budget Working Group will then make recommendations in order to produce a balanced budget for consideration at the Special meeting of Policy and Finance Committee. The final budget report will then be presented to Full Council, at which point the Council Tax for 2022/23 will also be approved.

5 2022/23 DRAFT REVENUE BUDGET

5.1 As far as your budget is concerned, the estimates have been prepared on the current levels of service, and they allow for pay increases at 2% and price increases at 3%.

5.2 Within this report the budget is shown in the same manner in which they are reviewed. Each costs centre within the report is shown individually. Behind each cost centre is a great deal more subjective level detailed budgets, but for the purposes of this report they are summarised into the standard local government CIPFA Service Reporting Code of Practice basis.

- **Employee Related:** this group includes the cost of employees, both direct and indirect to the council.
- **Premises Related:** this group includes expenses directly related to the running of premises and land.
- **Transport Related:** this group includes all costs associated with the provision, hire or use of transport, including travelling allowances.
- **Supplies and Services:** this group includes all direct supplies and service expenses to the council.

- **Third Party Payments:** a third party payment is a payment to an external provider which is operating independently, in return for the provision of a service.
- **Transfer Payments:** this includes the cost of payments to individuals for which no goods or services are received in return by the local authority. A key item here would be the payment of housing benefits.
- **Support Services:** charges for services that support the provision of services to the public. At this council the main support service cost is the support from staff based at the council offices building and the building's associated cost.
- **Depreciation and Impairment:** this is the revenue impact of capital items shown in the service revenue accounts of the council.
- **Income:** this includes income from fees and charges, grants, donations and contributions. Also shown here is the associated 'income' to a support service from the redistribution of its costs to those providing services to the public.

5.3 As you will see, the draft proposed budget for 2022/23 for each service area is also built up looking at a number of stages. The starting point is the base budget, being the Original Estimate for the current financial year. A summary of the various elements is given below.

- **Original Estimate 2021/22:** This represents the base budget for the council and assumes no change in service level from that set for the previous year's original estimate.
- **Inflation at 2% Pay and 3% Other:** The budget forecast allows for inflation on pay at 2% and prices at 3% (with some exceptions such as grants). This is where that general allowance for inflation is brought into the individual budget areas.
- **Movements in Expenditure:** This is where any movements in the expenditure budgets for this committee are shown. This excludes movements in support services and Capital, which are shown in separate columns.
- **Movements in Income:** This is where any movements in the income budgets for this committee are shown.
- **Movements in Support Services:** Any changes that relate to the recharging of support service costs are included in this column.
- **Movements in Capital:** Any changes relating to depreciation and impairment are included in this column.
- **DRAFT Original Estimate 2022/23:** The final column is the total all preceding columns and is constructed from the base budget and any necessary changes to the base that are needed. If approved this will then form the base budget in next year's budget process.

6 SUMMARIES

6.1 The draft budget is summarised in two ways. One over the cost of the service provided by the committee (objective). The other is over the type of expenditure and income (subjective)

Cost Centre and Description	Original Estimate 2021/22	Inflation at 2% Pay and 3% Other	Further Movements in Expenditure	Further Movements in Income	Movements in Support Services	Movements in Capital	DRAFT Original Estimate 2022/23
ARTDV: Art Development	35,690	530	720		680		37,620
BUSSE: Bus Shelters	18,230	350			580		19,160
CARVN: Caravan Site	-8,810	-260					-9,070
CCTEL: Closed Circuit Television	147,570	4,170			1,130	5,660	158,530
CFDFT: Clitheroe Food Festival	21,890	720					22,610
COMMD: Community Services Department	0	19,540	55,180		-74,720		0
CPADM: Car Parks	-135,270	-8,850	-2,820		11,570		-135,370
CPVEH: Car Park Vehicles	0	180	1,160		-1,340		0
CRIME: Crime and Disorder	60,520	630			-3,570		57,580
CULTG: Culture Grants	5,130	0			60		5,190
CULVT: Culverts & Water Courses	19,070	280			700		20,050
DRAIN: Private Drains	2,030	-10			230		2,250

Cost Centre and Description	Original Estimate 2021/22	Inflation at 2% Pay and 3% Other	Further Movements in Expenditure	Further Movements in Income	Movements in Support Services	Movements in Capital	DRAFT Original Estimate 2022/23
EALLW: Edisford All Weather Pitch	46,430	-1,440	5,170	0	990	-5,360	45,790
EDPIC: Edisford Picnic Area	-7,200	1,550	70	770	-1,500	-70	-6,380
EVEHA: Works Administration Vehicles	0	1,020	1,630		-3,550	1,080	180
EXREF: Exercise Referral Scheme	86,560	50	24,330	-18,510	-16,290		76,140
GMVEH: Grounds Maintenance Vehicles	0	2,620	17,140		-19,760	0	0
GRSRC: Grants & Subscriptions - Community	1,090	10			10		1,110
HWREP: Highway Repairs	15,650	20			1,020	220	16,910
LDEPO: Longridge Depot	0	310	-550		0	240	0
LITTR: Litter Bins	19,410	240			850		20,500
MCAFE: Museum Cafe	15,180	-40	6,050		3,210	20	24,420
MUSEM: Castle Museum	252,790	5,900	9,980		-990	820	268,500
PAPER: Waste Paper and Card Collection	218,760	4,650	12,150		13,040		248,600
PCADM: Public Conveniences	203,340	4,460	-14,890		2,540	2,650	198,100
PKADM: Grounds Maintenance	0	11,890	17,420	-60,630	31,320		0
PLANT: Plant	0	550	1,660		990	-3,200	0

Cost Centre and Description	Original Estimate 2021/22	Inflation at 2% Pay and 3% Other	Further Movements in Expenditure	Further Movements in Income	Movements in Support Services	Movements in Capital	DRAFT Original Estimate 2022/23
PLATG: Platform Gallery and Visitor Information	140,990	1,710	11,460		4,210	860	159,230
RCOLL: Refuse Collection	1,513,690	36,180	45,150		69,090	1,300	1,665,410
RCVEH: Refuse and Paper Collection Vehicles	0	15,370	68,580		-87,730	3,780	0
RECU: Recreation Grants	34,700	0	0		210		34,910
RIVBK: Riverbank Protection	4,210	40				660	4,910
ROEBN: Roefield Barn	-430	-10	280				-160
RPBIN: Chargeable Replacement Waste Bins	0	0					0
RPOOL: Ribblesdale Pool	267,120	1,380	36,490		6,250	6,670	317,910
RVPRK: Ribble Valley Parks	547,490	13,240	6,840		6,250	41,900	615,720
SDEPO: Salthill Depot	0	3,000	-1,180		-4,680	2,860	0
SEATS: Roadside Seats	8,360	80			460		8,900
SIGNS: Street Nameplates & Signs	44,430	70			2,070	-3,340	43,230
SPODV: Sports Development	87,450	310	1,440		4,950		94,150
SPOGR: Sports Grants	6,080	10			130		6,220
STCLE: Street Cleansing	389,000	9,170	27,390	-790	4,010		428,780

Cost Centre and Description	Original Estimate 2021/22	Inflation at 2% Pay and 3% Other	Further Movements in Expenditure	Further Movements in Income	Movements in Support Services	Movements in Capital	DRAFT Original Estimate 2022/23
TAFUT: Together an Active Future	0	1,240	-30,640	7,140	22,460		200
TFRST: Waste Transfer Station	106,560	2,120	190		3,300	2,400	114,570
TRREF: Trade Refuse	-4,240	-2,600	2,270	-5,950	2,080		-8,440
TWOWR: Two Way Radio	0	80			-80		0
VEHCL: Vehicle Workshop	0	2,030	7,670	-10,450	750		0
WKSAD: Works Administration	0	5,670	7,490	-12,770	-390		0
XMASL: Christmas Lights and RV in Bloom	3,700	0			160		3,860
Grand Total	4,167,170	138,160	317,830	-101,190	-19,300	59,150	4,561,820
Associated Movement in Earmarked Reserves	-32,430		-22,900				-55,330
Net after Earmarked Reserves	4,134,740	138,160	294,930	-101,190	-19,300	59,150	4,506,490

b) Type of Expenditure/Income (Subjective)

Cost Centre and Description	Original Estimate 2021/22	Inflation at 2% Pay and 3% Other	Further Movements in Expenditure	Further Movements in Income	Movements in Support Services	Movements in Capital	DRAFT Original Estimate 2022/23
Employee Related Expenditure	2,991,180	60,520	207,040	0	0	0	3,258,740
Premises Related Expenditure	1,455,370	43,630	33,670	0	8,550	0	1,541,220
Transport Related Expenditure	1,811,740	54,310	107,100	0	85,950	0	2,059,100
Supplies & Services	635,930	20,890	-22,430	0	0	0	634,390
Third Party Payments	268,590	8,070	-1,510	0	0	0	275,150
Transfer Payments	72,240	0	-6,040	0	0	0	66,200
Support Services	1,772,880	0	0	0	137,000	0	1,909,880
Depreciation and Impairment	650,330	0	0	0	0	59,150	709,480
Total Expenditure	9,658,260	187,420	317,830	0	231,500	59,150	10,454,160
Other Grants and Contributions	-110,580	0	0	-12,160	0	0	-122,740
Customer & Client Receipts	-1,642,400	-49,260	0	-5,180	0	0	-1,696,840
Departmental Recharges	-1,151,700	0	0	0	-83,780	0	-1,235,480
Oncosts Recovered	-985,120	0	0	-83,850	0	0	-1,068,970
Miscellaneous Recharges	-1,601,290	0	0	0	-167,020	0	-1,768,310
Total Income	-5,491,090	-49,260	0	-101,190	-250,800	0	5,892,340
Net Expenditure	4,167,170	138,160	317,830	-101,190	-19,300	59,150	4,561,820
Associated Movement in Earmarked Reserves	-32,430		-22,900				-55,330
Net After Earmarked Reserves	4,134,740	138,160	294,930	-101,190	-19,300	59,150	4,506,490

7 EARMARKED RESERVES

7.1 In the Original Estimate for 2021/22 this committee planned to take £32,430 from earmarked reserves to support its expenditure in future years. Looking forward to 2022/23, the proposal included in the estimates is that this committee take £55,330 from earmarked reserves.

7.2 The table below provides a summary of the DRAFT Original Estimate for 2022/23 together with the budgeted impact on the relevant earmarked reserves. Also detailed is a summary of the reasons for the movements on the earmarked reserves.

	DRAFT Original Estimate 2022/23	Reason for Movement on Earmarked Reserve
Committee Net Cost of Services	4,561,820	
COBAL/H368 Amenity Cleansing Reserve	-19,370	Monies were set aside from underspends in 2020/21 as it was not possible to carry out all the scheduled street sweeping. It is intended the backlog of sweeping will be carried out in 2022/23.
COBAL/H282 Exercise Referral Reserve	-6,550	Utilisation of unspent Cardiac Rehab Grant to be used to support expenditure on this in 2022/23.
COBAL/H329 Community Safety Reserve	-15,060	Monies set aside from previous years underspends, to be used to fund future years expenditure.
COBAL/H283 Clitheroe Food Festival Reserve	-8,530	To contribute towards funding planned expenditure on the 2022 Clitheroe Food Festival. Monies have been set aside from previous food festivals to cover such eventualities.
COBAL/H333 Refuse Collection Reserve	-5,820	Use of income generated from the bin hire scheme and sale of householder bins to fund future purchase of bins issued through the scheme and replacement householder bins.
Committee Net Cost of Services after Movements on Earmarked Reserves	4,506,490	

8 KEY VARIATIONS

8.1 The net expenditure for this committee has increased from £4,134,740 by £371,750 to £4,506,490 after allowing for associated movements on earmarked reserves. The main reasons for this net decrease are summarised in the table below.

Description	Variance Original Estimate 2021/22 to DRAFT Original Estimate 2022/23
<p>VARIOUS: Capital Increase in depreciation costs, largely on the Ribble Valley Parks service. This is in respect of play area improvement works that are included in the capital programme for completion in the 2021/22. As a result there will be a consequential impact through depreciation in 2022/23.</p>	59,150
<p>VARIOUS: Support Services Overall decrease in the net support services for this committee</p>	-19,300
<p>VARIOUS: Business Rates The Non-Domestic Rating (Public Toilets) Act received Royal Assent in 2021/22. This Act provides a 100% business rates relief for separately-assessed public toilets, including those being operated by local authorities. As a result there has been a fall in the business rates liability for the council in respect of its public conveniences, and this largely represents the change in this budget area.</p>	-25,650
<p>VARIOUS: Direct Employee Costs Increase in direct employee costs, largely due to changes in the pay-line and the increase in the grading of refuse collection drivers. There is also a corresponding increase in these costs due to the removal of consultant costs for the provision of swimming lessons at Ribblesdale Pool (£42,080)</p>	205,020
<p>Ribblesdale Pool: Consultants Removal of consultant costs for the provision of swimming lessons at Ribblesdale Pool. Direct Employee Costs have instead been included in the budget</p>	-42,080
<p>Street Cleansing: Hire of Plant Increased contract costs largely due to increased vehicle fuel costs in respect of road sweepers</p>	19,370

Description	Variance Original Estimate 2021/22 to DRAFT Original Estimate 2022/23
VARIOUS: Gas and Electricity Increase in Gas and Electricity costs due to the current unit costs and also taking into account forecast increases.	45,400
VARIOUS: Diesel Increase in vehicle fuel costs due to the current unit costs and also taking into account forecast increases.	63,120
VARIOUS: Insurance Costs The council's insurance costs have increased, largely in respect of vehicle insurance costs.	19,100
VARIOUS: Inflationary Increase When the 2% pay and 3% other items inflationary increase is applied, it accounts collectively to a substantial increase for this committee.	138,160

9 REQUESTS FOR GROWTH ITEMS

- 9.1 The September budget forecast did not allow for any growth items, on the assumption that past policies would continue, in that any growth should be funded from corresponding savings.
- 9.2 Since September there has been growth approved in respect of a change to the council's pay line, to tackle the issues around staff recruitment and retention. This change to the pay-line, as agreed at Policy and Finance Committee in November 2021, has been incorporated into the budgets contained in this report.
- 9.3 There have been a number of other budget growth requests submitted, which have not been included in the budget at this stage, and these are shown at Annex 1. Members are asked to consider these and identify any items that they wish to support. These are summarised in the table below.

Reference	Description	Amount	Recurring or non-Recurring
REVCOM01	Atrium Café Repairs and Maintenance: Insufficient to carry our basic maintenance and safety checks	4,000	Recurring
REVCOM02	Ribblesdale Pool 'Repairs to Equipment' Budget: Insufficient due to the age of the facility	2,000	Recurring
REVCOM03	Edisford 3G Facility: Annual top up of rubber crumb to the playing surface (£8,000 for 2022/23 and £3,000 per annum thereafter)	8,000	Recurring
REVCOM04	Atrium Café: New Ramp with a Steel Frame and Composite Decking Surface and painting existing side and rear timber cladding sheets and painting internal walls and columns	9,820	Non-Recurring

Reference	Description	Amount	Recurring or non-Recurring
REVCOM05	Platform Gallery: Replacement internal CCTV system (Recurring is maintenance and monitoring at an annual cost of £130 – Non-Recurring £3,840)	3,970	Both Recurring and Non-Recurring
REVCOM06	Additional budget in respect of LOLER regulation inspections	3,560	Recurring
REVCOM07	Vehicle Wash: Annual Maintenance of and Emptying of Drainage Interceptor (£1,200). Also Annual Maintenance Contract for the Machine (£1,400)	2,600	Recurring
REVCOM08	Various Car Parks: Sign Replacement and Refreshing of Line Markings	14,520	Non-Recurring
REVCOM09	Vehicle VE18 JXP: Increased cost of consumables, including parts, oil and tyres	7,830	Recurring
REVCOM10	Vehicle VO13 UVV: Increased cost of consumables, including parts, oil and tyres	1,970	Recurring
REVCOM11	Vehicle VN12 KYK: Increased cost of consumables, including parts, oil and tyres	7,500	Recurring
REVCOM12	Replace and Upgrade Commercial Radio Network for Depot Vehicles	12,600	Non-Recurring
REVCOM13 <i>Details for this request are in Part II</i>	Ribblesdale Pool Staffing: fifth permanent lifeguard post, rather than using casual staff	16,990	Recurring
		95,360	

10 RISK ASSESSMENT

10.1 The approval of this report may have the following implications

- Resources: approval of the original budget for 2022/23 would see an increase in net expenditure of £394,650 compared with the original budget for 2021/22 or an increase of £371,750 after allowing for movements on earmarked reserves.
- Technical, Environmental and Legal: none identified
- Political: none identified
- Reputation: sound financial planning safeguards the reputation of the Council
- Equality and Diversity – Equality and diversity issues are considered in the provision of all Council services.

11 RECOMMENDED THAT COMMITTEE

11.1 Approve the revenue original estimate for 2022/23 and submit this to the Special Policy and Finance Committee.

11.2 Consider the requests that have been submitted for growth items and identify the ones that are supported.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM18-21/HS/AC
22 December 21

Ribble Valley Borough Council

REVCOM01

Revenue Growth Request Form - Original Revenue Estimate 2022/23

Requested By

Head of Cultural and Leisure Services

Description of Growth Request

Atrium café 2402 budget, this budget is currently £1,060 p.a. which is insufficient to carry out the basic maintenance and safety checks needed, which the Council's responsible for, let alone the replacement of equipment in the event of a failure. The Council has electrical checks, fire safety checks including extinguishers / fire alarm, security alarms etc. Although no decision has been taken on the future operation of the catered operation at the cafe, the overall site still remains the Council's responsibility, whatever the future use.

Will this Growth be for 2022/23 only (NON-RECURRING) or for every year after too (RECURRING)

RECURRING

Environmental Considerations and Green Credentials

There are no immediate impacts to this request, though if and when any kitchen equipment has to be replaced, including the boiler, white goods etc, the most efficient and effective would be considered at that time

Any Risks that may need to be considered

If the existing budget is retained, the impact is that work does not get done and equipment has to be removed. In the case of the kitchen equipment, that is the Council's responsibility and so if there is a reduction in the availability of equipment the impact is that any future operator will either have to buy new items and that would be reflected in the amount they are prepared to give the council to operate the site or the site is unable to function properly. When it comes to safety equipment that has to be tested or essential maintenance that has to be undertaken, there is no choice and if the money is not available in the budget and has to be found from other sources, then other planned work has to be cancelled/postponed or service reductions implemented to enable the shortfall to be found. This is a long standing issue where maintenance/repairs have been underfunded for many years.

Breakdown of Growth Request - Income and Expenditure

Increased/Decreased <u>COSTS</u> - Enter <u>decreases</u> with a minus sign		£
Repair and maintenance of equipment		4,000
Changes to Revenue Costs		4,000
Increased/Decreased <u>INCOME</u> - Enter <u>increases</u> with a minus sign		£
Changes to Revenue Income		0
Net Revenue Impact of Growth Request		4,000

Requested By

Head of Cultural and Leisure Services

Description of Growth Request

The request is for an increase to the 'Repairs to Equipment' budget for the swimming pool. The building is 50 years in 2022 and the cost of keeping it open because of plant and equipment failure is increasing year on year. The budget has been reasonably static for the past several years (with inflationary increases) and although the Council was able to use some covid funding this year, there are other significant items which are likely to be in need of replacement during the next year, for which only the existing budget exists. In the past virements have been used to fund the additional expenditure, however the scale of the problem is too great to rely on this method with some of the equipment now failing. Even if a decision were to be taken to replace or substantially refurbish the existing building it would take at least 18 months and as long as 4 years to achieve. In the meantime the building and the plant and equipment will continue to require a budget for the repairs and replacements necessary to keep it operational.

Will this Growth be for 2022/23 only (NON-RECURRING) or for every year after too (RECURRING)

RECURRING

Environmental Considerations and Green Credentials

Any new pieces of equipment will be bought on the basis of improving the environmental performance of the building, however it is essential to understand that the Council is operating a building of 50 years old, which fundamentally was not built with any environmental considerations in the early 1970s and anything that has been retro-fitted has sought and will seek to improve the energy efficiency of the building, however with such an old building there is only so much that can be achieved with a design which is not equipped to work with the latest energy efficiency technology.

Any Risks that may need to be considered

Without an adequate budget the pool could be in the position where a closure occurs as a result of equipment failure, leading to loss of revenue and reputational damage to the Council because of the removal of the service for the public

Breakdown of Growth Request - Income and Expenditure

Increased/Decreased <u>COSTS</u> - Enter <u>decreases</u> with a minus sign		£
Additional sum for the 'Repairs to Equipment' budget. The current budget is £3,410 p.a. and this has been exceeded in all of the past three years		2,000
Changes to Revenue Costs		2,000
Increased/Decreased <u>INCOME</u> - Enter <u>increases</u> with a minus sign		£
Changes to Revenue Income		0
Net Revenue Impact of Growth Request		2,000

Requested By

Head of Cultural and Leisure Services

Description of Growth Request

The 3G pitch requires an annual topping up of the rubber crumb which forms the basis of the playing surface. The small pieces of recycled rubber hold the fibres of the pitch upright and allow the players to safely turn and run without damaging the fibres of the pitch or themselves. The rubber crumb is integral to the system of operation for a 3G pitch. However during the course of normal use the crumb becomes worn and pieces are lost to wear and tear. The cumulative impact of this annually is the need to replace an amount of the crumb. When originally installed around 120 tonnes of crumb were laid onto the pitch. The annual replacement is dependent on the amount of use but as a guide it would be expected that around 5-6 tonnes would be required. Because the pitch has been open 2 years in Sept 2021, a double dose of crumb is now required at a cost of £5k (August 2021 prices). Ordinarily this figure would be around £3k annually. Therefore for 2022/23 the figure required is £8k and in subsequent years £3k annually, based on current prices. Although the crumb is recycled, the basic material cost is likely to rise over the next 12 months, however at the moment we can only work on the basis of the prices we have obtained for current supply.

We have yet to have a full year of uninterrupted use of the facility, since it opened in Sept 2019, because of the pandemic related closures and therefore establishing the operational budget based on the actual costs has not been easy to do. On the positive side the income appears to be better than originally predicted. Again though this has been impacted by the closures, the current winter season if uninterrupted will provide a good guide for future years in terms of expenditure and income, because the majority of use is focused on the 8 months between Sept and April.

Will this Growth be for 2022/23 only (NON-RECURRING) or for every year after too (RECURRING)

RECURRING

Environmental Considerations and Green Credentials

The crumb is sourced from companies which are able to trace the supply as recycled.

Any Risks that may need to be considered

There is a risk that the basic price like many raw materials will increase substantially. The replacement of the crumb is essentially both for the safe operation of the facility and is an annual operating cost. Without the replacement of the crumb, a point would be reached where it would not pass the regular testing regime the surface has to undergo and therefore no play would be permitted on it. Failure to follow the manufacturers guidance on maintenance would also invalidate the warranty on the product which is 8 years in length, that in turn would remove any defence for the Council in the case of injury to players because the rubber crumb level was not in accordance with the manufacturers specification.

Breakdown of Growth Request - Income and Expenditure

Increased/Decreased COSTS - Enter decreases with a minus sign	£
Rubber crumb replacement 22/23	8,000
Changes to Revenue Costs	8,000
Increased/Decreased INCOME - Enter increases with a minus sign	£
Nil impact if crumb replaced, without replacement the whole income of the facility c £100 k	
Changes to Revenue Income	0
Net Revenue Impact of Growth Request	8,000

Requested By

Head Of Engineering Services

Description of Growth Request

Over recent years the Atrium Cafe has fallen into a state of disrepair. Utilising the existing repairs and maintenance budget we have been able to accommodate some of the works but there are still outstanding items of works required at the site. The budget was set as the cafe opened around a decade ago as part of a refurbishment and adaptation scheme at the castle museum. The budget then was sufficient as the building and equipment were new, but over time the building elements and equipment have deteriorated and aged. The existing timber ramp had started to decay and has been removed for safety purposes. It is proposed to construct a new ramp with a steel frame and a composite decking surface, this should have a longer lifespan than a timber frame and decking.

The main remaining works include:

Painting the existing side and rear timber cladding sheets.

Painting the internal walls and columns.

Replacement ramp to the side elevation of the cafe that allows DDA compliant access from the cafe to the outside seating areas.

The paintwork is for general maintenance and aesthetics. As its internal paintwork it should be painted every six to eight years but due to restrictions with the existing budget this was not achieved. The ramp is to comply with the DDA act and to allow for external events once the cafe has been re-let.

The café is not currently in a condition to be re-let without the above proposed works.

Will this Growth be for 2022/23 only (NON-RECURRING) or for every year after too (RECURRING)

NON-RECURRING

Environmental Considerations and Green Credentials

None

Any Risks that may need to be considered

Presently the entrance is non DDA compliant. Atrium café is a wedding venue and without this work not accessible to disabled people.

Breakdown of Growth Request - Income and Expenditure

Increased/Decreased <u>COSTS</u> - Enter <u>decreases</u> with a minus sign		£
Supply Millboard and fixings		2,450
Supply and install ramp frame		2,840
Install Millboard decking		1,580
Paint external cladding		1,000
Paint internal walls and columns		1,950
Changes to Revenue Costs		9,820
Increased/Decreased <u>INCOME</u> - Enter <u>increases</u> with a minus sign		£
Changes to Revenue Income		0
Net Revenue Impact of Growth Request		9,820

Ribble Valley Borough Council

REVCOM05

Revenue Growth Request Form - Original Revenue Estimate 2022/23

Requested By

Head of Engineering Services

Description of Growth Request

The Platform Gallery comprises of a shop area, office and gallery area. The gallery has guest exhibitions by local artists and designers. Some of the items and artefacts in the exhibitions are quite valuable and are for sale. For this reason up to date CCTV is required to monitor the area in case of damage and / or theft. The current CCTV system is dated and has now come to the end of its life and it is not able to be repaired (as the cameras and the recorder is obsolete) so a new system is required. The proposed new system requires new cabling, cameras, monitors and a new digital recorder. It has not been possible to fund the upgrade using the existing repairs and maintenance budget as there are not sufficient funds in place for such an upgrade.

Will this Growth be for 2022/23 only (NON-RECURRING) or for every year after too (RECURRING)

NON-RECURRING - WITH SMALL AMOUNT OF RECURRING MAINTENANCE

Environmental Considerations and Green Credentials

None

Any Risks that may need to be considered

Staff and visitor security and theft of goods.

Breakdown of Growth Request - Income and Expenditure

Increased/Decreased <u>COSTS</u> - Enter <u>decreases</u> with a minus sign		£
New CCTV system including recorder, monitors, cameras , cables, install and commission		3,840
Monitoring and maintenance per year		130
Changes to Revenue Costs		3,970
Increased/Decreased <u>INCOME</u> - Enter <u>increases</u> with a minus sign		£
Changes to Revenue Income		0
Net Revenue Impact of Growth Request		3,970

Ribble Valley Borough Council

REVCOM06

Revenue Growth Request Form - Original Revenue Estimate 2022/23

Requested By

Head of Engineering Services

Description of Growth Request

The request is for an increase in budget allocation for vehicles that need to comply with Lifting Operations and Lifting Equipment (LOLER) Regulations 1998. There are several vehicles in the fleet that require a LOLER inspection that are not budgeted. Due to the type of work undertaken some vehicles will require two annual inspections. The vehicles and the cost centres are: RAYKA - IVECO Tipper - PO60AYK (two inspections required), RJUCA- DAF RCV - PF18JUC (one inspection required), EHROA - IVECO Tipper - PL68HRO (two inspections required), GAUKA - GROUNDS MAINT. - PE19AUK (one inspection required), GHHA - GROUNDS MAINT. - PL66HHZ (one inspection required), EAVNA - Works Admin Vehicle - PE19AVN (two inspections required). There is an insufficient allocation for the refuse collection vehicles (excluding SY11CRK and VO13UVV), an annual cost of £220.00 needs to be allocated to each vehicle. Some refuse vehicles are allocated a budget, but it is for £150.00.

Will this Growth be for 2022/23 only (NON-RECURRING) or for every year after too (RECURRING)

RECURRING

Environmental Considerations and Green Credentials

Any Risks that may need to be considered

Not complying with Lifting Operations and Lifting Equipment (LOLER) Regulations 1998. The regulations require that all equipment used for lifting is fit for purpose with evidenced maintenance records and any defects reported.

Breakdown of Growth Request - Income and Expenditure

Increased/Decreased <u>COSTS</u> - Enter <u>decreases</u> with a minus sign		£
LOLER Inspections - Additional Budget Needed		3,560
Changes to Revenue Costs		3,560
Increased/Decreased <u>INCOME</u> - Enter <u>increases</u> with a minus sign		£
Changes to Revenue Income		0
Net Revenue Impact of Growth Request		3,560

Ribble Valley Borough Council

REVCOM07

Revenue Growth Request Form - Original Revenue Estimate 2022/23

Requested By

Head of Engineering Services

Description of Growth Request

The request is for a recurring increase in budget allocation for the vehicle wash (VWASH). The annual maintenance of emptying the drainage interceptor is charged/deducted against the cost centre at £1,200 per year. There is also an annual maintenance contract for the machine charged to the cost centre at £1,399.00. Both are not accounted for in the budget.

Will this Growth be for 2022/23 only (NON-RECURRING) or for every year after too (RECURRING)

RECURRING

Environmental Considerations and Green Credentials

Operation of the unit assists in the removal of mud/detritus from the underneath of the vehicle in a controlled area.

Any Risks that may need to be considered

Increased costs for maintenance.

Breakdown of Growth Request - Income and Expenditure

Increased/Decreased <u>COSTS</u> - Enter <u>decreases</u> with a minus sign		£
Annual maintenance contract		1,400
Cleaning of the site drainage interceptor		1,200
Changes to Revenue Costs		2,600
Increased/Decreased <u>INCOME</u> - Enter <u>increases</u> with a minus sign		£
Changes to Revenue Income		0
Net Revenue Impact of Growth Request		2,600

Ribble Valley Borough Council

REVCOM08

Revenue Growth Request Form - Original Revenue Estimate 2022/23

Requested By

Head of Engineering Services

Description of Growth Request

The Council own a large number of car parks across the Ribble Valley area. Small scale maintenance works are carried out every financial year but due to "wear and tear" these areas require greater attention every few years. This bid estimates the cost of carrying out works that have become essential for the safe and proper operation of the car parks. The estimate includes general work such as sign replacement and refreshing the line markings across most of the Council owned car parks.

Inflation added on to 2021 prices.

Will this Growth be for 2022/23 only (NON-RECURRING) or for every year after too (RECURRING)

NON-RECURRING

Environmental Considerations and Green Credentials

None considered

Any Risks that may need to be considered

Assists with car park management and enforcement

Breakdown of Growth Request - Income and Expenditure

Increased/Decreased <u>COSTS</u> - Enter <u>decreases</u> with a minus sign		£
sign replacement, line markings etc.		14,810
Changes to Revenue Costs		14,810
Increased/Decreased <u>INCOME</u> - Enter <u>increases</u> with a minus sign		£
Changes to Revenue Income		0
Net Revenue Impact of Growth Request		14,810

Ribble Valley Borough Council

REVCOM09

Revenue Growth Request Form - Original Revenue Estimate 2022/23

Requested By

Head of Engineering Services

Description of Growth Request

The request is for a recurring increase in budget allocation for vehicle maintenance of VE18JXP. The increase in the cost of consumables, including parts, oils and tyres, needs to be reflected in the vehicle budgets.

Will this Growth be for 2022/23 only (NON-RECURRING) or for every year after too (RECURRING)

RECURRING

Environmental Considerations and Green Credentials

Any Risks that may need to be considered

Over spend on vehicle repair and maintenance cost-line

Breakdown of Growth Request - Income and Expenditure

Increased/Decreased <u>COSTS</u> - Enter <u>decreases</u> with a minus sign		£
Cost of consumables and vehicle hire		7,830
Changes to Revenue Costs		7,830
Increased/Decreased <u>INCOME</u> - Enter <u>increases</u> with a minus sign		£
Changes to Revenue Income		0
Net Revenue Impact of Growth Request		7,830

Ribble Valley Borough Council

REVCOM10

Revenue Growth Request Form - Original Revenue Estimate 2022/23

Requested By

Head of Engineering Services

Description of Growth Request

The request is for a recurring increase in budget allocation for vehicle maintenance of VO13UVV. The increase in the cost of consumables, including parts, oils and tyres, needs to be reflected in the vehicle budgets.

Will this Growth be for 2022/23 only (NON-RECURRING) or for every year after too (RECURRING)

RECURRING

Environmental Considerations and Green Credentials

Any Risks that may need to be considered

Over spend on vehicle repair and maintenance cost-line

Breakdown of Growth Request - Income and Expenditure

Increased/Decreased <u>COSTS</u> - Enter <u>decreases</u> with a minus sign		£
Cost of consumables and vehicle hire		1,970
Changes to Revenue Costs		1,970
Increased/Decreased <u>INCOME</u> - Enter <u>increases</u> with a minus sign		£
Changes to Revenue Income		0
Net Revenue Impact of Growth Request		1,970

Ribble Valley Borough Council

ES09

Revenue Growth Request Form - Original Revenue Estimate 2022/23

Requested By

Head of Engineering Services

Description of Growth Request

The request is for a recurring increase in budget allocation for vehicle maintenance of VN12KYK. The increase in the cost of consumables, including parts, oils and tyres, needs to be reflected in the vehicle budgets.

Will this Growth be for 2022/23 only (NON-RECURRING) or for every year after too (RECURRING)

RECURRING

Environmental Considerations and Green Credentials

Any Risks that may need to be considered

Over spend on vehicle repair and maintenance cost-line

Breakdown of Growth Request - Income and Expenditure

Increased/Decreased COSTS - Enter decreases with a minus sign	£
Cost of consumables and vehicle hire	7,500
Changes to Revenue Costs	7,500
Increased/Decreased INCOME - Enter increases with a minus sign	£
Changes to Revenue Income	0
Net Revenue Impact of Growth Request	7,500

Requested By

Head of Engineering Services

Description of Growth Request

Replace and Upgrade Commercial Radio Network for Depot Vehicles

Reports were submitted to CMT in August and November 2017 expressing concerns about the lack of radio contact, with the existing low band system, across the borough. This is a concern for both safe and effective working resulting in depot staff often having to use their own mobiles to make contact with the depot.

According to historical records there are 41 radios in existence covering all departments.

The system would be replaced with a high band system operating on VHF frequencies. The scheme would include the replacement of the base stations, a signal repeater, hand portable radios, vehicle based radios. An added value element of the new system would be tracking of the handsets (currently the Council pays for the service from Quartix) and the ability to send messages to the individual handsets. This would help with the transfer of new "special collection" orders to the staff when they are in a particular area and the transfer of information to the crews for missed bins.

Prices have been inflated from 2017 to 2021.

Will this Growth be for 2022/23 only (NON-RECURRING) or for every year after too (RECURRING)

RECURRING EVERY 5 YEARS

Environmental Considerations and Green Credentials

If the crews are alerted to missed bins, new special collections etc. when the crews are in a particular area it has the potential to reduce the number of times the refuse vehicles have to trail back to an area, thus providing a saving on fuel.

Any Risks that may need to be considered

Equipment availability.

Breakdown of Growth Request - Income and Expenditure

Increased/Decreased <u>COSTS</u> - Enter <u>decreases</u> with a minus sign		£
Equipment		12,600
Changes to Revenue Costs		12,600
Increased/Decreased <u>INCOME</u> - Enter <u>increases</u> with a minus sign		£
Potential saving on tracking of handset costs		-3,000
Changes to Revenue Income		-3,000
Net Revenue Impact of Growth Request		9,600