

# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO POLICY AND FINANCE COMMITTEE

INFORMATION
-------------

meeting date: 21 JUNE 2022  
 title: OVERALL CAPITAL OUTTURN 2021/22  
 submitted by: DIRECTOR OF RESOURCES  
 principal author: ANDREW COOK

## 1 PURPOSE

1.1 To provide members with details of the capital programme outturn for all committees for the 2021/22 financial year.

## 2 CAPITAL PROGRAMME 2021/22 BACKGROUND

2.1 The 2021/22 original capital programme for the Council consisted of sixteen schemes, including some schemes where budget had been moved from the 2020/21 capital programme. Eight further schemes were added to the capital programme following the approval of budget slippage from the 2020/21 financial year and seven new schemes were approved in-year by this Committee. This resulted in a capital programme of thirty-one schemes with a total approved budget of £3,453,420.

2.2 At revised estimate stage, eight schemes were moved to the 2022/23 financial year. This meant that the 2021/22 revised estimate capital programme consisted of twenty-three schemes with a budget of £1,761,370.

2.3 During the financial year all committees have received reports monitoring the progress of schemes within the programme.

## 3 CAPITAL PROGRAMME 2021/22 OUTTURN

3.1 The table below summarises the 2021/22 capital programme outturn for all committees. It shows the budget and expenditure for the year and highlights the slippage into 2022/23 that has been requested.

Committee	Original Estimate 2021/22 £	Budget Moved from 2020/21 £	Slippage from 2020/21 £	Additional Approvals 2021/22 £	Total Approved Budget 2021/22 £	Revised Estimate 2021/22 £	Budget Moved to 2022/23 £	Actual Expenditure 2021/22 £	Slippage Requested into 2022/23 £
Community Services	285,000	1,270,000	60,320	193,580	1,808,900	<b>591,360</b>	1,215,000	<b>430,510</b>	<b>153,240</b>
Planning and Development	0	26,420	0	0	26,420	<b>0</b>	26,420	<b>0</b>	<b>0</b>
Policy and Finance	0	105,510	34,280	40,000	179,790	<b>70,910</b>	108,880	<b>63,822</b>	<b>7,020</b>
Health and Housing	424,300	215,340	595,170	101,750	1,336,560	<b>1,049,100</b>	334,840	<b>391,039</b>	<b>657,620</b>
Economic Development	0	66,750	35,000	0	101,750	<b>50,000</b>	51,750	<b>7,950</b>	<b>3,000</b>
<b>OVERALL TOTAL</b>	<b>709,300</b>	<b>1,684,020</b>	<b>724,770</b>	<b>335,330</b>	<b>3,453,420</b>	<b>1,761,370</b>	<b>1,736,890</b>	<b>893,321</b>	<b>820,880</b>

*Note - slippage is where unspent capital budget has been approved by committee to be moved into next year's capital programme.*

- 3.2 Actual expenditure on the Council's capital programme in 2021/22 was £893,321, which was 50.7% of the revised estimate budget and means that £868,049 budget was unspent in 2021/22.
- 3.3 The £868,049 unspent budget in 2021/22 was made up of:
- £847,158 unspent budget on schemes not completed at year-end; and
  - £20,891 net underspends on schemes completed in-year.
- 3.4 Of the twenty-three schemes in the 2021/22 revised capital programme:
- fourteen were completed in-year; and
  - nine were not completed by year-end, including one on-going Housing grant scheme.
- 3.5 Budget slippage of £820,880 into 2022/23 has been requested on the nine schemes not completed at year-end, including the one on-going Housing grant scheme.
- 3.6 The schemes not completed by year-end are as follows:
- **Play Area Improvements 2021/22 (-£79,860) and Play Area Improvements 2020/21 (-£40,000):** The budgets on these two schemes totalled £160,600. £40,000 budget was to be spent on regular in-year improvements across the Borough's eighteen play areas and £120,600 budget was to be spent on specific improvement schemes for the play areas at Kestor Lane, Clitheroe Castle, Highfield Road and Highmoor Park. £40,740 was spent on the regular in-year play areas improvement works, resulting in a minor £740 overspend in that area of work.

The specific improvement schemes, with a budget of £120,600, were put out to competition simultaneously in March 2022, so no work was completed on the schemes in-year. Contracts will be awarded in May 2022 for the schemes at Kestor Lane and Clitheroe Castle. However, the prices received for the works at Highfield Road and Highmoor Park were higher than the £17,940 budget available for these play areas, so a further round of quotes will be sought for installation of a revised set of play equipment to match the budget available.

At this stage, it is expected that the specific improvement schemes will be completed in 2022/23, but actual dates are to be confirmed, subject to contractor and materials availability matching preferred times in-year for completing works in play areas (outside school holidays and avoiding bad weather months).

- **Clitheroe Town Centre Car Park Scheme (-£15,000):** There was no initial feasibility spend on the scheme in 2021/22, but work was on-going on the site assessment.  
***NOTE - This scheme was included in the capital programme on the basis that a feasibility study is undertaken to prove the need for additional car parking spaces, and that this be reported to Policy and Finance Committee for further consideration before the capital scheme and any associated expenditure can go ahead.***
- **Refurbishment of Bowling Green Café – Castle Grounds (-£2,157):** The work on the café and surrounding area was substantially completed in-year and the café has been let. There are still some minor external works to be completed on the café and it is proposed to fit a handrail on the steps adjacent to the café. These works are expected to be completed in Summer 2022, dependent on supply of materials.
- **Edisford Playing Pitches Drainage Works (-£15,494):** This scheme included main pitch drainage works and installation of a cut off drain. Initial work on the cut off drain has been completed in 2021/22 but further works are required on the cut off drain and these are still to be programmed.

The main pitch drainage works have not been undertaken yet because these will be specified and procured once the cut off drain works are completed and the remaining budget available is confirmed. The remaining sum will likely provide for some drainage works but may not cover drainage works for the full pitch. The further work required is expected to be undertaken in 2022/23, but actual dates are to be confirmed, subject to completion of the cut off drain work and availability of contractors and favourable weather conditions for the main pitch drainage works.

- **Replacement IT Equipment for Councillors (-£7,025):** The replacement IT equipment for councillors was purchased in 2021/22 and actual equipment costs were lower than the estimated costs included in the budget. In addition, at financial year-end there was still some Virtual Private Network (VPN) security work to be completed so that councillors can gain a protected network connection to the Council. The VPN security work has subsequently been completed in May 2022 and financial completion of the scheme is expected in summer 2022.
- **Disabled Facilities Grants (-£645,852):** A reduced number of DFGs schemes were approved and completed in-year. This was due to continuing concerns around the Pandemic for the first threequarters of the year, a vacancy in the Surveyors' team for part of the year and reduced contractor availability to complete works all year.  
***NOTE - The underspent budget is financed by ring-fenced funding from DLUHC, so any underspend from 2021/22 must be allocated to Disabled Facilities Grants in 2022/23.***
- **Clitheroe Affordable Housing Scheme (-£11,770):** The property was purchased in 2020/21 and some of the planned refurbishment work was completed in that year also. However, this scheme was put on-hold in January 2021 whilst the property was temporarily used as a homeless unit. Use as a homeless unit has continued throughout 2021/22 and into 2022/23 to cover initially for Flats 1 and 2 at Joiners Arms being out of service and most recently because of an increased demand for temporary accommodation for larger families. As a result of this the final refurbishment works on this scheme were not completed in 2021/22.

The latest plan is for this property to be used as a homeless unit until November 2022, at which point the refurbishment can be completed and the property leased to the registered provider for affordable rent.

- **Economic Development Initiatives (-£30,000):** Appraisal work on a piece of land along the A59 with a budget of £30,000 was the one scheme identified as appropriate for funding from this capital budget in 2021/22. The total estimated cost of the A59 land appraisal work at financial year-end was £27,000, with £16,528 related to work completed in 2021/22. Based on the work undertaken by the external consultants up to financial year-end, there was no certainty at that stage that the A59 land appraisal expenditure would result in the development of a capital asset.

Given the above, the A59 land appraisal estimated costs of £27,000 and associated funding from earmarked reserves are to be accounted for through the Council's revenue accounts rather than the capital programme, because at 31/3/2022 there was no certainty that the A59 land appraisal expenditure would result in the development of a capital asset. Therefore, the £16,528 actual expenditure on A59 land appraisal work in 2021/22 was charged to the Economic Development revenue cost centre and the expenditure on this capital scheme was nil.

Slippage of the remaining £3,000 capital budget into 2022/23 was requested to help fund expenditure on any appropriate economic development schemes in the future.

***NOTE – Economic Development Committee members will make the final decision on whether to further consider the land potential along the A59, based on the external consultants' final report presented to that Committee's 16 June 2022 meeting.***

3.7 Annex 1 shows the full capital programme by scheme, including the budget and expenditure for the year and highlights schemes where slippage into 2022/23 was requested.

#### 4 CONCLUSION

4.1 Actual expenditure on the Council's capital programme in 2021/22 was £893,321, which was 50.7% of the revised estimate budget.

4.2 Of the twenty-three schemes in the 2021/22 revised capital programme:

- fourteen were completed in-year; and
- nine were not completed by year-end, including one on-going Housing grant scheme.

4.3 Budget slippage of £820,880 into 2022/23 has been requested on the nine schemes not completed at year-end, including the one on-going Housing grant scheme.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PF24-22/AC/AC  
30 May 2022

For further information please ask for Andrew Cook

BACKGROUND PAPERS: None

## Overall Capital Programme Outturn 2021/22

Cost Centre	Scheme	Original Estimate 2021/22 £	Budget Moved from 2020/21 £	Slippage from 2020/21 £	Additional Approvals 2021/22 £	Total Approved Budget 2021/22 £	Revised Estimate 2021/22 £	Budget Moved to 2022/23 £	Actual Expenditure 2021/22 £	Slippage Requested into 2022/23 £
	<b>Community Services Committee</b>									
PLAYV	Play Area Improvements 2021/22	40,000	0	0	80,600	120,600	120,600	0	40,740	80,600
PLAYU	Play Area Improvements 2020/21	0	40,000	0	0	40,000	40,000	0	0	40,000
PLAYT	Play Area Improvements 2019/20	0	0	16,500	0	16,500	16,500	0	16,500	0
REPWB	Replacement of Refuse Wheelie Bins	13,000	0	0	0	13,000	13,000	0	13,000	0
RVVUH	Replacement of Refuse Collection Vehicle VU62 HXK	232,000	0	0	0	232,000	229,150	0	229,150	0
PDECK	Clitheroe Town Centre Car Park Scheme	0	1,230,000	0	0	1,230,000	15,000	1,215,000	0	15,000
WVHKN	Replacement of Pickup Ford Ranger PK60 HKN	0	0	25,250	0	25,250	25,560	0	25,558	0
RCCTV	Replacement of CCTV System	0	0	18,570	0	18,570	18,570	0	18,556	0
BGCAF	Refurbishment of Bowling Green Café – Castle Grounds	0	0	0	45,000	45,000	45,000	0	42,843	2,150
CONCR	Concreting Works to Transfer Station	0	0	0	24,000	24,000	24,000	0	24,135	0
BPSTP	Brungerley Park Rebuild Steps	0	0	0	25,200	25,200	25,200	0	16,742	0
EDPDR	Edisford Playing Pitches Drainage Works	0	0	0	18,780	18,780	18,780	0	3,286	15,490
	<b>Total Community Services Committee</b>	<b>285,000</b>	<b>1,270,000</b>	<b>60,320</b>	<b>193,580</b>	<b>1,808,900</b>	<b>591,360</b>	<b>1,215,000</b>	<b>430,510</b>	<b>153,240</b>

## Overall Capital Programme Outturn 2021/22

Cost Centre	Scheme	Original Estimate 2021/22 £	Budget Moved from 2020/21 £	Slippage from 2020/21 £	Additional Approvals 2021/22 £	Total Approved Budget 2021/22 £	Revised Estimate 2021/22 £	Budget Moved to 2022/23 £	Actual Expenditure 2021/22 £	Slippage Requested into 2022/23 £
	<b><u>Planning and Development Committee</u></b>									
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update	0	26,420	0	0	26,420	0	26,420	0	0
	<b>Total Planning and Development Committee</b>	<b>0</b>	<b>26,420</b>	<b>0</b>	<b>0</b>	<b>26,420</b>	<b>0</b>	<b>26,420</b>	<b>0</b>	<b>0</b>
	<b><u>Policy and Finance Committee</u></b>									
DHRST	Dewhurst Road, Langho - Resurfacing Works	0	65,800	3,850	0	69,650	6,800	62,850	6,744	0
NTWRK	Network Infrastructure	0	30,000	0	0	30,000	0	30,000	0	0
COLFT	Lift replacement at Council Offices	0	2,110	0	0	2,110	2,110	0	2,103	0
COADM	Committee Administration IT System	0	7,600	0	0	7,600	0	7,600	0	0
COWEB	Re-design of Corporate Website	0	0	12,000	0	12,000	12,000	0	12,000	0
REPPC	Replacement PCs	0	0	10,000	0	10,000	10,000	0	10,000	0
CFUPG	Financial system upgrade	0	0	8,430	0	8,430	0	8,430	0	0
ITEQC	Replacement IT Equipment for Councillors	0	0	0	40,000	40,000	40,000	0	32,975	7,020
	<b>Total Policy and Finance Committee</b>	<b>0</b>	<b>105,510</b>	<b>34,280</b>	<b>40,000</b>	<b>179,790</b>	<b>70,910</b>	<b>108,880</b>	<b>63,822</b>	<b>7,020</b>
	<b><u>Health and Housing Committee</u></b>									
DISCP	Disabled Facilities Grants	347,000	0	567,500	46,010	960,510	1,007,890	0	362,038	645,850
LANGR	Landlord/Tenant Grants	50,000	136,740	15,900	0	202,640	15,900	186,740	15,900	0

## Overall Capital Programme Outturn 2021/22

Cost Centre	Scheme	Original Estimate 2021/22 £	Budget Moved from 2020/21 £	Slippage from 2020/21 £	Additional Approvals 2021/22 £	Total Approved Budget 2021/22 £	Revised Estimate 2021/22 £	Budget Moved to 2022/23 £	Actual Expenditure 2021/22 £	Slippage Requested into 2022/23 £
CMIMP	Clitheroe Market Improvements	0	78,600	0	0	78,600	0	78,600	0	0
PVFJP	Replacement of Pest Control Van PK13 FJP	13,800	0	0	0	13,800	0	13,800	0	0
PVEYC	Replacement of Dog Warden Van PE64 EYC	13,500	0	0	0	13,500	0	13,500	0	0
CLIAH	Clitheroe Affordable Housing Scheme	0	0	11,770	0	11,770	11,770	0	0	11,770
JROOF	Joiners Arms Roof Renewal	0	0	0	42,200	42,200	0	42,200	0	0
JRENO	Joiners Arms Flats 1 and 2 Renovation	0	0	0	13,540	13,540	13,540	0	13,101	0
	<b>Total Health and Housing Committee</b>	<b>424,300</b>	<b>215,340</b>	<b>595,170</b>	<b>101,750</b>	<b>1,336,560</b>	<b>1,049,100</b>	<b>334,840</b>	<b>391,039</b>	<b>657,620</b>
	<b><u>Economic Development Committee</u></b>									
ECDVI	Economic Development Initiatives	0	66,750	15,000	0	81,750	30,000	51,750	0	3,000
GWSGN	Gateway Signs for Whalley, Longridge and Clitheroe	0	0	20,000	0	20,000	20,000	0	7,950	0
	<b>Total Economic Development Committee</b>	<b>0</b>	<b>66,750</b>	<b>35,000</b>	<b>0</b>	<b>101,750</b>	<b>50,000</b>	<b>51,750</b>	<b>7,950</b>	<b>3,000</b>
<b>OVERALL CAPITAL PROGRAMME 2021/22 - TOTAL</b>		<b>709,300</b>	<b>1,684,020</b>	<b>724,770</b>	<b>335,330</b>	<b>3,453,420</b>	<b>1,761,370</b>	<b>1,736,890</b>	<b>893,321</b>	<b>820,880</b>