

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO POLICY AND FINANCE COMMITTEE

meeting date: 24 JANUARY 2023
title: REVISED CAPITAL PROGRAMME 2022/23
submitted by: DIRECTOR OF RESOURCES
principal author: ANDREW COOK

1 PURPOSE

1.1 To approve the 2022/23 revised estimate for this Committee's capital programme.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities – to continue to be a well-managed council, providing efficient services based on identified customer needs.
- Other Considerations – none identified.

2 2022/23 CAPITAL PROGRAMME BACKGROUND

2.1 Six capital schemes for this Committee's original estimate budget, totalling £335,480, were approved by the Policy and Finance Committee and Full Council at their meetings in February 2022 and March 2022 respectively. This included two new schemes for 2022/23 and four scheme budgets that had been moved from the 2021/22 capital programme to the 2022/23 capital programme.

2.2 In addition to the original estimate budget above, the following budget changes have been made so far in 2022/23:

- One capital scheme was not completed by 31 March 2022 and had unspent budget available at that date. The total unspent budget of £7,020, known as slippage, was moved into the 2022/23 capital programme budget, after approval by this Committee in June 2022.
- One additional capital scheme with a budget of £13,500 was approved by this Committee in June 2022.

2.3 As a result of the above, the total approved budget for this Committee's capital programme of eight schemes was £356,000. This is shown at Annex 1.

3 REVISING THE 2022/23 CAPITAL PROGRAMME

3.1 We have now discussed each of the schemes in the capital programme with budget holders and revised the programme to reflect their progress and estimated full year expenditure. Following this review, the proposed revised estimate is £88,920 for five schemes, which is a reduction of £267,080 from the total approved capital budget. The reasons for this are as follows:

- **Brookfoot Footbridge, Ribchester – Replacement of Bridge (-£110,000):** The general state of the bridge indicates that it will need to be replaced. However, the current defects do not make immediate replacement necessary in 2022/23. In addition, Engineers are still awaiting a response from the Environment Agency on whether they have any works planned on the brook to ensure this will not affect the bridge and the

Environment Agency will have to approve the proposed works and design of the bridge. The need for the replacement works will then be re-considered in 2023/24, including the impact of any response received from the Environment Agency. Therefore, there will be no work on the bridge in 2022/23.

Given the above, it is proposed that the scheme budget of £110,000 is moved to the 2023/24 capital programme and the 2022/23 revised estimate scheme budget is reduced to nil.

- **ICT Infrastructure Refresh (-£116,600):** Unfortunately no progress has been able to be made on this scheme due to other pressures and it will not be possible to complete this scheme in the current financial year. As such it is proposed that the scheme budget of £116,000 is moved to the 2023/24 capital programme and the 2022/23 revised estimate scheme budget is reduced to nil.
- **Dewhurst Road, Langho – Resurfacing Works (-£1,710):** SCHEME COMPLETE – The main contract works have been completed and paid for. The total scheme cost, including the main contract works and associated tender document costs, is £61,133. Therefore, it is proposed that the 2022/23 revised estimate scheme budget is reduced by £1,710 to £61,140.
- **Network Infrastructure (-£30,000):** Initial design/recommendations have been received from a supplier and now further proposals and quotes are being sought. It will not be feasible for the scheme to be completed in the current financial year. As such it is proposed that the scheme budget of £30,000 is moved to the 2023/24 capital programme and the 2022/23 revised estimate scheme budget is reduced to nil.
- **Financial system upgrade (-£8,430):** SCHEME COMPLETE - An alternate route to making the financial system Web Content Accessibility Guidelines (WCAG) compliant has been proposed by the software company meaning that the capital scheme can be classed as financially complete without any further expenditure necessary in 2022/23. Therefore, it is proposed that the 2022/23 revised estimate is reduced by £8,430 to nil.
- **Replacement IT Equipment for Councillors (-£1,640):** SCHEME COMPLETE - All new Councillor equipment has been rolled out with the exception of four devices. This scheme is now financially complete, with no further expenditure expected. Therefore, it is proposed that the 2022/23 revised estimate is reduced by £1,640 to £5,380.
- **Main Reception Adaptation Works (+£1,300):** The main reception works were completed in July 2022. Additional work to reinstate cabinets and units that were removed as part of the main works has been agreed by CMT and this work is expected to be completed in-year. The additional work required means the estimated scheme cost is now £1,294 higher than originally budgeted for. Therefore, it is proposed that the 2022/23 revised estimate scheme budget is increased by £1,300 to £14,800.

3.2 Annex 1 shows the full capital programme by scheme, including the budget and expenditure to date. The summary position is shown below.

Original Estimate 2022/23 £	Budget Moved from 2021/22 £	Slippage from 2021/22 £	Additional Approvals 2022/23 £	Total Approved Budget 2022/23 £	Revised Estimate 2022/23 £	Budget Moved to 2023/24 £	Actual Expenditure including commitments as at end of December 2022 £
226,600	108,880	7,020	13,500	356,000	88,920	256,600	81,308

- 3.3 At the end of December 2022 £81,308 had been spent or committed. This is 91.4% of the revised estimate capital programme budget for this Committee.
- 3.4 Of the five schemes in this Committee's proposed revised capital programme, three schemes are complete and two schemes are expected to be completed in-year.
- 3.5 The **Committee Administration IT System scheme has the largest remaining budget, £7,600**. Now that the roll out of updated IT equipment to councillors is substantially complete, it has been confirmed that the remaining budget on this scheme can be used to purchase IT equipment for senior officers that attend committee meetings. The equipment is now expected to be ordered in January 2023 and delivered before the end of March 2023.

4 RISK ASSESSMENT

- 4.1 The approval of this report may have the following implications:
- Resources – Approval of the revised capital programme will see a decrease of £267,080 in the overall level of financing resources needed in 2022/23. £256,600 of these resources will be transferred to 2023/24 to finance the capital scheme budgets moved to that year.
 - Technical, Environmental and Legal – None.
 - Political – None.
 - Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
 - Equality and Diversity – Equality and diversity issues are examined as part of the capital bid appraisal process.

5 CONCLUSION

- 5.1 The proposed revised estimate for this Committee's 2022/23 capital programme is £88,920 for five schemes, which is a reduction of £267,080 from the total approved capital budget.
- 5.2 It is recommended that budgets on three schemes, totalling £256,600, are moved to the 2023/24 financial year.
- 5.3 At the end of December 2022 £81,308 had been spent or committed. This is 91.4% of the revised estimate capital programme budget for this Committee.
- 5.4 Of the five schemes in this Committee's proposed revised capital programme, three schemes are complete and two schemes are expected to be completed in-year.

6 RECOMMENDED THAT COMMITTEE

- 6.1 Approve the 2022/23 revised estimate of £88,920 for this Committee's capital programme, as set out in Annex 1.
- 6.2 Approve the move of the following capital scheme budgets from 2022/23 to 2023/24:
- Brookfoot Footbridge, Ribchester – Replacement of Bridge, £110,000.
 - ICT Infrastructure Refresh, £116,600.
 - Network Infrastructure, £30,000.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PF15-23/AC/AC
13 January 2023

For further background information please ask for Andrew Cook
BACKGROUND PAPERS – None

POLICY AND FINANCE COMMITTEE – REVISED CAPITAL PROGRAMME 2022/23

Cost Centre	Scheme	Original Estimate 2022/23 £	Budget Moved from 2021/22 £	Slippage from 2021/22 £	Additional Approvals 2022/23 £	Total Approved Budget 2022/23 £	Revised Estimate 2022/23 £	Budget Moved to 2023/24 £	Actual Expenditure including commitments as at end of December 2022 £
BRKFT	Brookfoot Footbridge, Ribchester – Replacement of Bridge	110,000				110,000	0	110,000	0
ITINF	ICT Infrastructure Refresh	116,600				116,600	0	116,600	0
DHRST	Dewhurst Road, Langho - Resurfacing Works		62,850			62,850	61,140		61,133
NTWRK	Network Infrastructure		30,000			30,000	0	30,000	0
COADM	Committee Administration IT System		7,600			7,600	7,600		0
CFUPG	Financial system upgrade		8,430			8,430	0		0
ITEQC	Replacement IT Equipment for Councillors			7,020		7,020	5,380		5,381
RECEP	Main Reception Adaptation Works				13,500	13,500	14,800		14,794
Total Policy and Finance Committee		226,600	108,880	7,020	13,500	356,000	88,920	256,600	81,308