

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO POLICY AND FINANCE COMMITTEE

meeting date: TUESDAY, 24 JANUARY 2023
title: AMENDMENT OF MEETING DATES
submitted by: DIRECTOR OF RESOURCES
principal author: HEAD OF LEGAL AND DEMOCRATIC SERVICES

1 PURPOSE

1.1 To seek committee's approval and recommendation to Council of a change to Committee meeting dates.

1.2 Relevance to the Council's ambitions and priorities:

- Council's Ambitions – N/A
- Community Objectives - N/A

Corporate Priorities – To be a well-managed Council. The amendment to the Committee dates will ensure the Council's work is well managed.

- Other considerations N/A

BACKGROUND

2.1 The Council set the dates for its committee cycle at its Annual Meeting on 9 May 2022. The dates for the final cycle of meeting include Policy and Finance as being held on 4 April 2023. This is the same date as close of nominations in the District and Parish elections. As such the Council's Chief Executive, Director of Resources and Head of Legal and Democratic Services will be heavily involved in preparing and checking the nomination papers so that the data can be submitted to the printers.

3 ISSUES

3.1 The closing of Nomination is at 4pm on 4 April 2023 and the work checking the nominations is likely to take a considerable amount of time that evening. It is proposed therefore that the date for Policy and Finance Committee be brought forward a week to 28 March 2023 and that Licensing Committee be brought forward a week to 21 March 2023 to accommodate this.

5. RISK ASSESSMENT

5.1 The approval of this report may have the following implications:

- Resources – N/A
- Technical, Environment and Legal – N/A
- Political – No implications identified.

- Reputation –N/A
- Equality & Diversity –N/A

6. **RECOMMENDED THAT COMMITTEE**

- 6.1 Approve and recommend to Council that the date for Policy and Finance Committee be amended from 4 April 2023 to 28 March 2023.

MAIR HILL
HEAD OF LEGAL AND DEMOCRATIC SERVICES

JANE PEARSON
DIRECTOR OF RESOURCES

BACKGROUND PAPERS or further information please ask for Mair Hill on extension 4418.

REF: MJH/POLICYANDFINANCE/24.01.23