

## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

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meeting date: TUESDAY, 23 MAY 2023  
 title: APPOINTMENT TO WORKING GROUPS 2023/24  
 submitted by: MARSHAL SCOTT – CHIEF EXECUTIVE  
 principal author: JENNY MARTIN

### 1 PURPOSE

1.1 To appoint members to any working groups under the remit of the Community Services committee and their membership.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – to be a well managed Council providing effective services.
- Corporate Priorities – to protect and enhance the existing environmental quality of our area: to help make people's lives healthier and safer.
- Other Considerations – to work in partnership with other bodies in pursuit of the Council's aims and objectives.

### 2 BACKGROUND

2.1 Working groups are set up by a parent committee to aid them in reaching a decision on specific aspects of their remit. Working groups have no powers and decisions are always made ultimately by the parent committee.

2.2 Working groups are usually made up of members from the parent committee unless another member has an expertise that could be useful to the group or in the case of a small political group availability is an issue.

### 3 ISSUES

3.1 The following working groups are active and officers recommend they are re-established. Committee may wish to consider if their membership needs reviewing to approximate political balance on the Council.

Grants (Recreation/Culture/Excellence/Bloom/Xmas)	3 Conservatives + 1 Lib Dem
Car Parking	3 Conservatives + 1 Lib Dem

3.2 Working groups meet when there is a need to move an issue forward. For some this is on an annual basis and for others it can be as often as monthly.

3.3 Agendas, reports and minutes are done by the officers that serve on the working group. The minutes of each meeting are reported back to the parent committee once approved by the working group so that they are kept informed of progress.

#### 4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – the costs associated with working groups is included in the budget for 2023/24.
- Technical, Environmental and Legal – no implications identified
- Political – No implications identified.
- Reputation – No implications identified.
- Equality & Diversity – No implications identified.

#### 5 **RECOMMENDED THAT**

5.1 Committee approve the continuance of the working groups under the remit of this committee as suggested and decide upon their membership.

Marshal Scott  
CHIEF EXECUTIVE

Jenny Martin  
Democratic Services Officer