

# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO LICENSING COMMITTEE

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meeting date: TUESDAY, 13 JUNE 2023  
title: ADOPTION OF NR3S POLICY  
submitted by: MARSHAL SCOTT – CHIEF EXECUTIVE  
principal author: STEPHEN BARKER – SOLICITOR

## 1 PURPOSE

1.1 To seek Committee's approval of amendment to the NR3 Policy adopted at the meeting of this Committee on 1 November 2022.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – }
- Corporate Priorities – } The Council aims to be a well-managed  
Council providing efficient services.
- Other Considerations – }

## 2 BACKGROUND

2.1 Members' attention is drawn to reports to this Committee on 1 November 2022 and 21 March 2023, relating to what is now called the National Register for Revocations, Refusals and Suspensions (NR3S). The decision in November 2022 was to approve and adopt a policy in relation to NR3 (the suspensions element has been added subsequently). In March 2023, committee was informed of the nationwide mandatory requirement for use of the National Anti-Fraud Network (NAFN) database and the addition of registration of suspension of licences.

2.2 Committee noted in March that an updated policy would be submitted for approval, possibly following publication of a template by NAFN.

## 3 ISSUES

3.1 The national template has not been updated, and therefore the Council's officers have reviewed the existing policy.

3.2 A draft updated policy is attached as appendix 1. Committee is asked formally to approve the adoption of this policy.

## 4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – None.
- Technical, Environmental and Legal – None.
- Political – None.
- Reputation – None.

- Equality & Diversity – None.

**5 RECOMMENDED THAT COMMITTEE**

- 5.1 Formally approve the adoption of the amended NR3S Policy in respect of requests for information, disclosure of information and use of information, appended to this report.

STEPHEN BARKER  
SOLICITOR

MARSHAL SCOTT  
CHIEF EXECUTIVE

For further information please ask for Stephen Barker, extension 3216.