

# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO LICENSING COMMITTEE

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meeting date: TUESDAY, 13 JUNE 2023  
title: APPOINTMENT TO WORKING GROUPS 2023/24  
submitted by: MARSHAL SCOTT – CHIEF EXECUTIVE  
principal author: JENNY MARTIN

## 1 PURPOSE

- 1.1 To seek Committee's views on the need for working groups under the remit of the Licensing committee.
- 1.2 Relevance to the Council's ambitions and priorities:
  - Community Objectives – to be a well managed Council providing effective services.
  - Corporate Priorities – to protect and enhance the existing environmental quality of our area: to help make people's lives healthier and safer.
  - Other Considerations – to work in partnership with other bodies in pursuit of the Council's aims and objectives.

## 2 BACKGROUND

- 2.1 Working groups are set up by a parent committee to aid them in reaching a decision on specific aspects of their remit. Working groups have no powers and decisions are always made ultimately by the parent committee.
- 2.2 Working groups are made up of members from the parent committee.

## 3 ISSUES

- 3.1 At present there are no active working groups under the remit of the Licensing committee. Committee is asked to confirm if it is content to continue without any working groups at this time.
- 3.2 Working groups meet when there is a need to move an issue forward. For some this is on an annual basis and for others it can be as often as monthly.
- 3.3 Agendas, reports and minutes are done by the officers that serve on the working group. The minutes of each meeting are reported back to the parent committee once approved by the working group so that they are kept informed of progress.

## 4 RISK ASSESSMENT

- 4.1 The approval of this report may have the following implications:
  - Resources – the costs associated with working groups is included in the budget for 2023/24.
  - Technical, Environmental and Legal – no implications identified.

- Political – No implications identified.
- Reputation – No implications identified.
- Equality & Diversity – No implications identified.

**5 RECOMMENDED THAT COMMITTEE:**

- 5.1 Approve that there is currently no need for a working group under the remit of the Licensing committee.

Marshal Scott  
CHIEF EXECUTIVE

Jenny Martin  
Democratic Services Officer