

# RIBBLE VALLEY BOROUGH COUNCIL

## REPORT TO PLANNING AND DEVELOPMENT COMMITTEE

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meeting date: 7 JANUARY 2021  
title: REVISED CAPITAL PROGRAMME 2020/21  
submitted by: DIRECTOR OF RESOURCES  
principal author: ANDREW COOK

### 1 PURPOSE

1.1 To approve the 2020/21 revised estimate for this Committee's capital programme.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities – to continue to be a well-managed council, providing efficient services based on identified customer needs.
- Other Considerations – none identified.

### 2 2020/21 CAPITAL PROGRAMME BACKGROUND

2.1 Two capital schemes for this Committee's 2020/21 original estimate budget, totalling £40,920, were approved by the Special Policy and Finance Committee and Full Council at their meetings in February 2020 and March 2020 respectively. The two schemes approved were 2019/20 schemes that had been moved from the 2019/20 capital programme to the 2020/21 capital programme.

2.2 In addition to the original estimate budget above, one 2019/20 capital scheme was not completed by 31 March 2020 and had unspent budget available at that date. The total unspent budget of £48,680 on this scheme, known as slippage, was moved into the 2020/21 capital programme budget, after a slippage request from the budget holder was agreed by the Director of Resources. Formal approval for this slippage request is now being sought from members as the request is incorporated into the proposed revised estimate capital programme that members are being asked to approve in this report.

2.3 As a result of the above, the total approved budget for this Committee's capital programme of three schemes was £89,600. This is shown at Annex 1.

### 3 REVISING THE 2020/21 CAPITAL PROGRAMME

3.1 We have now discussed each of the schemes in the capital programme with budget holders and revised the programme to reflect their progress and estimated full year expenditure. Following this review, the revised estimate for two schemes is set at £61,870, a reduction of £27,730 from the total approved budget. The reasons for this are:

- **Introduction of Planning Portal Link to the Planning Application System and Planning System Update (-£26,420):** The planning portal link has been installed and configured previously. The planning system update element of the scheme was previously put on-hold awaiting the outcome of the planned wider process review in the Planning section. That planned wider process review has not taken place yet because of Covid-19 issues since Spring 2020. It is hoped that the wider process review can commence in 2021, Covid-19 permitting. Given this, the planning system update element of this scheme will not be undertaken in 2020/21.

It is recommended that the 2020/21 revised estimate for the scheme is reduced to nil and the £26,420 scheme budget is moved to the 2021/22 financial year.

- **Replacement of Plotter/Copier in the Planning Section (-£1,310):** The scheme is now complete, as the plotter/copier has been delivered and paid for. The final cost was £13,190, which is £1,310 lower than the original estimate for the scheme.

3.2 Annex 1 shows the full capital programme by scheme, including the budget and expenditure to date. The summary position is shown below.

Original Estimate 2020/21 £	Budget Moved from 2019/20 £	Slippage from 2019/20 £	Total Approved Budget 2020/21 £	Revised Estimate 2020/21 £	Budget Moved to 2021/22 £	Actual Expenditure including commitments as at end of November 2020 £
0	40,920	48,680	89,600	61,870	26,420	61,862

3.3 At the end of November 2020 both of the schemes in the revised capital programme for this Committee had been completed within the revised estimate budget set.

#### 4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications:

- Resources – Approval of the revised capital programme will see a decrease of £27,730 in the level of financing resources needed within the 2020/21 financial year. £26,420 of these reduced resources will be needed to finance the capital scheme budget moved to 2021/22.
- Technical, Environmental and Legal – None.
- Political – None.
- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and Diversity issues are examined as part of the capital bid appraisal process.

#### 5 CONCLUSION

5.1 The revised estimate for this Committee's 2020/21 capital programme is £61,870, which is a £27,730 reduction from the previously approved capital budget.

5.2 It is recommended that the budget of £26,420 on one scheme is moved to the 2021/22 financial year.

5.3 At the end of November 2020 both of the schemes in the revised capital programme for this Committee had been completed within the revised estimate budget set.

6 RECOMMENDED THAT COMMITTEE

- 6.1 Approve the 2020/21 revised estimate of £61,870 for this Committee's capital programme, as set out in Annex 1.
- 6.2 Approve the move of £26,420 capital budget from 2020/21 to 2021/22 for the Introduction of Planning Portal Link to the Planning Application System and Planning System Update scheme.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PD1-20/AC/AC  
21 December 2020

## PLANNING AND DEVELOPMENT COMMITTEE – REVISED CAPITAL PROGRAMME 2020/21

Cost Centre	Scheme	Original Estimate 2020/21 £	Budget Moved from 2019/20 £	Slippage from 2019/20 £	Additional Approvals 2020/21 £	Total Approved Budget 2020/21 £	Revised Estimate 2020/21 £	Budget Moved to 2021/22 £	Actual Expenditure including commitments as at end of November 2020 £
PLOTT	Replacement of Plotter/Copier in the Planning Section	0	14,500	0	0	14,500	13,190	0	13,190
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update	0	26,420	0	0	26,420	0	26,420	0
PRMLG	Primrose Lodge Blue and Greenway Project	0	0	48,680	0	48,680	48,680	0	48,672
<b>Total Planning and Development Committee</b>		<b>0</b>	<b>40,920</b>	<b>48,680</b>	<b>0</b>	<b>89,600</b>	<b>61,870</b>	<b>26,420</b>	<b>61,862</b>