

# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY COMMITTEE

DECISION

meeting date: 5 JANUARY 2020  
title: REVISED REVENUE BUDGET 2020/21  
submitted by: DIRECTOR OF RESOURCES  
principal author: HELEN SEEDALL

## 1. PURPOSE

- 1.1. To agree a revised revenue budget for 2020/21 for this committee.

## 2. BACKGROUND

- 2.1. The original estimate for this current financial year was set in March 2020.
- 2.2. As members will be aware, there can be numerous variations to the budget that come to our attention as the year progresses, particularly through the budget monitoring process.
- 2.3. At this time of year we revise the estimates for the current financial year in order to predict the likely outturn. In essence the Revised Estimate is the council's latest forecast for the outturn on the current financial year's budget. This also assists us in preparing the original estimate for the coming financial year.
- 2.4. The budget this year has been particularly impacted by the Covid-19 pandemic. The pandemic has also brought about wider pressures on service resources to the extent that there has been a lighter touch review of the budgets this year, and the reporting this year is at a higher level than that usually provided.
- 2.5. Any impacts on fees and charges due to Covid-19 will be included within this committee's estimates. This also includes the estimated part funding towards these losses from the government towards such losses. Other Covid-19 response costs have been included under Policy and Finance committee as corporate emergency response costs.

## 3. REVISING THE ORIGINAL ESTIMATE

- 3.1. Since the budget was originally set we now have the benefit of information from the outturn position for 2019/20 and the variances that were experienced in that financial year. Furthermore, as we have been monitoring our budgets during the year we can also use this information to inform the revised budget process.
- 3.2. The original budget for 2020/21 included provision for pay increases at 3% and price increases at 2%.
- 3.3. Whilst our committee income and expenditure may increase or decrease at the revised estimate, items such as our budgeted core government funding and our council tax precept remain fixed. As a result, any compensating movement is within our earmarked reserves and general fund balances.
- 3.4. In addition to the use of data on past performance there have been discussions with budget holders and heads of service on past service provision and future plans. However, as previously highlighted, there has been a lighter touch review of the budgets this year due to Covid-19.
- 3.5. Furthermore, decisions and actions required as a result of committee meetings are incorporated in to the budget setting process, whilst financial implications would likely have already been identified as part of any committee decision.

- 3.6. As part of the setting of the revised estimate, this report is now presented to committee to seek comment and approval. Once approved by this committee, the revised estimate will be reported to Special Policy and Finance Committee.
- 3.7. The proposed revised estimate for this committee is now presented in the following section. There are also details of the current actual position as at the end of November against the profiled Original Estimate and alongside the proposed Revised Estimate at Annex 1.
4. PROPOSED REVISED REVENUE BUDGET 2020/21
- 4.1. A comparison between the original and revised budgets for each cost centre is shown below, together with the associated movements in earmarked reserves.

Cost Centre and Description	Original Estimate 2020/21	Movement in Expenditure	Movement in Income	Movement in Support Services	Movement in Capital Charges	Revised Estimate 2020/21
ARTDV: Art Development	35,220	30		270		35,520
BUSSH: Bus Shelters	17,790	-5,000		200		12,990
CARVN: Caravan Site	-8,640		-7,740			-16,380
CCTEL: Closed Circuit Television	140,480	2,740		120	-480	142,860
CLRFF: Clitheroe Food Festival	21,390	-48,350	25,260			-1,700
COMMD: Community Services Department	0	9,740	2,000	-11,740		0
CPADM: Car Parks	-133,280	2,600	131,450	6,700	-2,800	4,670
CPVEH: Car Park Vehicles	0			-2,160	2,160	0
CRIME: Crime and Disorder	59,900	-17,730		-290		41,880
CULTG: Culture Grants	5,110			30		5,140
CULVT: Culverts & Water Courses	18,550			340		18,890
DRAIN: Private Drains	1,960			20		1,980
EALLW: Edisford All Weather Pitch	42,750	8,900	11,600	-660	-6,500	56,090
EDPIC: Edisford Picnic Area	-6,990		2,210	-1,310	1,230	-4,860
EVEHA: Works Administration Vehicles	0			-4,990	4,990	0

Cost Centre and Description	Original Estimate 2020/21	Movement in Expenditure	Movement in Income	Movement in Support Services	Movement in Capital Charges	Revised Estimate 2020/21
EXREF: Exercise Referral Scheme	82,830	-3,640	5,320	2,660		87,170
GMVEH: Grounds Maintenance Vehicles	0			13,030	-13,030	0
GRSRC: Grants & Subscriptions - Community	1,060			30		1,090
HWREP: Highway Repairs	15,060			640		15,700
LDEPO: Longridge Depot	0	2,300		-710	-1,590	0
LITTR: Litter Bins	18,910			330		19,240
MCAFE: Museum Cafe	25,550		5,750	1,270	-11,690	20,880
MUSEM: Castle Museum	283,920	-6,030	18,570	-1,140	-33,980	261,340
PAPER: Waste Paper and Card Collection	191,780	3,860	2,570	1,650		199,860
PCADM: Public Conveniences	210,550	24,850	8,180	-180	-28,090	215,310
PKADM: Grounds Maintenance	0	-17,600	31,300	-13,700		0
PLANT: Plant	0	4,000		-9,880	5,880	0
PLATG: Platform Gallery and Visitor Information	137,140	-3,460	16,810	1,340	100	151,930
RCOLL: Refuse Collection	1,479,870	41,180	-5,790	46,810		1,562,070
RCVEH: Refuse Collection Vehicles	0	20,730	-3,970	-16,760		0
RECU: Recreation Grants	34,580			190		34,770
RIVBK: Riverbank Protection	4,180	-1,000				3,180
ROEBN: Roefield Barn	-420					-420
RPBIN: Chargeable Replacement Waste Bins	0	11,280	-29,640			-18,360
RPOOL: Ribblesdale Pool	323,570	-132,080	189,090	2,890	-70,720	312,750

Cost Centre and Description	Original Estimate 2020/21	Movement in Expenditure	Movement in Income	Movement in Support Services	Movement in Capital Charges	Revised Estimate 2020/21
RVPRK: Ribble Valley Parks	605,470	-2,250	2,190	-24,810	-22,450	558,150
SDEPO: Salthill Depot	0	2,030	170	-5,470	3,270	0
SEATS: Roadside Seats	8,140			230		8,370
SIGNS: Street Nameplates & Signs	37,400			880		38,280
SPODV: Sports Development	83,090	-3,800		4,240		83,530
SPOGR: Sports Grants	5,990			120		6,110
STCLE: Street Cleansing	375,470	5,020	1,540	2,830		384,860
TAFUT: Together an Active Future	0	26,200	-26,200			0
TFRST: Waste Transfer Station	104,440	-2,710		5,140		106,870
TRREF: Trade Refuse	-21,370	-49,220	75,070	-24,790		-20,310
TWOWR: Two Way Radio	0					0
VEHCL: Vehicle Workshop	0	-4,760	4,200	560		0
WKSAD: Works Administration	0	15,400	10,310	8,650		34,360
XMASL: Xmas Lights & RV in Bloom	3,660			-20		3,640
<b>Grand Total</b>	<b>4,205,110</b>	<b>-116,770</b>	<b>470,250</b>	<b>-17,440</b>	<b>-173,700</b>	<b>4,367,450</b>
<b>Associated Movements in Earmarked Reserves</b>						
COBAL/H329 Community Safety	-14,340		14,340			0
COBAL/H215 Local Authority Parks Improvement Reserve	0		-6,510			-6,510
COBAL/H283 Clitheroe Food Festival	-5,460	1,700	5,460			1,700

Cost Centre and Description	Original Estimate 2020/21	Movement in Expenditure	Movement in Income	Movement in Support Services	Movement in Capital Charges	Revised Estimate 2020/21
COBAL/H333 Refuse Collection	-8,910		-350			-9,260
COBAL/H368 Amenity Cleansing Reserve	-4,920	4,920				0
COBAL/H337 Equipment Reserve	0		-4,000			-4,000
<b>Net after Movements in Earmarked Reserves</b>	<b>4,171,480</b>	<b>-110,150</b>	<b>479,190</b>	<b>-17,440</b>	<b>-173,700</b>	<b>4,349,380</b>

4.2. The difference between the revised and original estimate is an increase in net expenditure of £162,340 or an increase in net expenditure of £177,900 after allowing for movements on earmarked reserves.

## 5. EARMARKED RESERVES

5.1. In the Original Estimate for 2020/21 this committee planned to take £33,630 from earmarked reserves to support its expenditure in future years. In revising this committee's estimates, the proposal included here is that this committee take £18,070 from earmarked reserves.

5.2. The table below provides a summary of the DRAFT Revised Estimate for 2020/21 together with the budgeted impact on the relevant earmarked reserves. Also detailed is a summary of the reasons for the movements on the earmarked reserves.

	DRAFT Revised Estimate 2020/21	Reason for Movement on Earmarked Reserve
<b>Committee Net Cost of Services</b>	<b>4,367,450</b>	
COBAL/H215 Local Authority Parks Improvement Reserve	-6,510	To provide funding for essential repairs and maintenance to the bowling green café that were delayed in 19/20.
COBAL/H283 Clitheroe Food Festival	1,700	Release of accrual for security services provided at the 2019 food festival no longer required.
COBAL/H333 Refuse Collection	-9,260	Purchase of householder bins (£30,600) to be funded from reserve, offset by income received from the sale of householder bins (£29,640) and income from the bin hire scheme (£5,660). To fund replacement of lilac sacks with bins funded from local authority recycling grant (£13,960).

	<b>DRAFT Revised Estimate 2020/21</b>	<b>Reason for Movement on Earmarked Reserve</b>
COBAL/H337 Equipment Reserve	-4,000	Funding for a replacement till system at the Platform Gallery that was delayed in 19/20.
<b>Committee Net Cost of Services after Movements on</b>	<b>4,349,380</b>	

## 6. KEY MOVEMENTS FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE

- 6.1. Within the proposed Revised Estimate there are a number of substantial movements, and these are summarised in the table below. A more detailed analysis of the movements is provided at Annex 1.

<b>Description</b>	<b>Variance Original Estimate 2020/21 to DRAFT Revised Estimate 2020/21</b>
<b>VARIOUS: Capital</b> Decreases to depreciation as result of a reduction in the revaluation of various assets in particular Ribblesdale Pool -£70,720, Castle Museum -£33,980, Museum Café -£11,690, Mardale Pavilion and Edisford Changing Rooms -£24,450.	-173,700
<b>VARIOUS: Car Parks</b> A large decrease in car parking charges £223,530 as a consequence of reduced usage, due to the pandemic. This is partly offset by grant funding from central government of £90,290.	133,240
<b>CLRFF: Clitheroe Food Festival</b> A net saving has resulted from the cancelling of the 2020 food festival due to the pandemic.	-21,390
<b>RPOOL: Ribblesdale Pool</b> Decrease in income at the pool is £357,930 as a consequence of the pool closure and social distancing restrictions due to the pandemic. This is partly offset by grant funding from central government £168,840.	189,090
<b>VARIOUS: Refuse Collection Vehicles</b> Increase to the repairs and maintenance budget for refuse collection vehicles due to a continued increase in repairs experienced in recent years. This is the movement of the amount previously held corporately as a contingency in 2020/21 now being released and provided against the service.	50,000

## 7. CONCLUSION

7.1. The difference between the revised and original estimate is an increase in net expenditure of £177,900 after allowing for transfers to and from earmarked reserves.

## 8. RISK ASSESSMENT

8.1. The approval of this report may have the following implications

- Resources: approval of the revised estimate would see an increase in net expenditure of £162,340 or £177,900 after movements on earmarked reserves.
- Technical, Environmental and Legal: none identified
- Political: none identified
- Reputation: sound financial planning safeguards the reputation of the Council
- Equality and Diversity – Equality and diversity issues are considered in the provision of all Council services.

## 9. RECOMMENDED THAT COMMITTEE

9.1. Agree the revenue revised estimate for 2020/21.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM1-21/HS/AC

## ACTUAL TO DATE WITH ORIGINAL ESTIMATE AND PROPOSED REVISED ESTIMATE

Cost Centre	Description	Original Estimate to End November	Actual and Commitments to end November	Full Year Original Estimate	Proposed Revised Estimate
ARTDV	Art Development	16,318	9,929	35,220	35,520
BUSSH	Bus Shelters	2,806	2,351	17,790	12,990
CARVN	Caravan Site	-8,640	0	-8,640	-16,380
CCTEL	Closed Circuit Television	80,630	70,156	140,480	142,860
COMMD	Community Services	624,307	630,203	0	0
CPADM	Car Parks	-173,392	-726	-133,280	4,670
CPVEH	Car Park Vehicles	4,470	2,402	0	0
CLRFF	Clitheroe Food Festival	21,390	219	21,390	-1,700
CRIME	Crime & Disorder	23,398	11,780	59,900	41,880
CULTG	Culture Grants	4,280	6,275	5,110	5,140
CULVT	Culverts & Watercourses	2,508	4,350	18,550	18,890
DRAIN	Private Drains	-4	612	1,960	1,980
EALLW	All Weather Pitch	-54,971	-46,241	42,750	56,090
EDPIC	Edisford Picnic Area	-9,866	-5,443	-6,990	-4,860
EVEHA	Works Administration Vehicles	24,148	12,161	0	0
EXREF	Exercise Referral	874	-1,256	82,830	87,170
GMVEH	Grounds Maintenance Vehicle	59,329	43,455	0	0
GRSRC	Grants & Subscriptions	330	0	1,060	1,090
HWREP	Highway Repairs	388	0	15,060	15,700
LDEPO	Longridge Depot	8,955	11,861	0	0
LITTR	Litter Bins	4,422	2,722	18,910	19,240
MCAFE	Museum Café	-6,448	2,352	25,550	20,880
MUSEM	Castle Museum	-4,622	24,579	283,920	261,340



Cost Centre	Description	Original Estimate to End November	Actual and Commitments to end November	Full Year Original Estimate	Proposed Revised Estimate
PAPER	Paper Collection Service	62,452	64,267	191,780	199,860
PCADM	Public Conveniences	97,606	121,156	210,550	215,310
PKADM	Grounds Maintenance	-180,712	-198,907	0	0
PLANT	Plant	12,827	18,324	0	0
PLATG	Platform Gallery	63,000	71,973	137,140	151,930
RCOLL	Refuse Collection	511,248	516,835	1,479,870	1,562,070
RCVEH	Refuse Collection Vehicles	303,324	419,521	0	0
RECUK	Recreation & Culture Grants	15,358	11,880	34,580	34,770
RIVBK	Riverbank Protection	908	2,130	4,180	3,180
ROEBN	Roefield Barn	-274	-390	-420	-420
RPBIN	Replacement Bins	0	-15,992	0	-18,360
RPOOL	Ribblesdale Pool	100,286	248,061	323,570	312,750
RVPRK	Ribble Valley Parks	324,523	315,695	605,470	558,150
SDEPO	Salthill Depot	41,776	50,213	0	0
SEATS	Roadside Seats	1,782	2,310	8,140	8,370
SIGNS	Street Nameplates and Signs	3,527	-3,512	37,400	38,280
SPODV	Sports Development	10,147	8,263	83,090	83,530
SPORGR	Sports Grants	3,856	3,650	5,990	6,110
STCLE	Street Cleansing	164,890	176,495	375,470	384,860
TFRST	Waste Transfer Station	0	6,191	0	0
TRREF	Trade Refuse	45,022	39,569	104,440	106,870
TWOWR	Two Way Radio	-350,233	-254,920	-21,370	-20,310
UPACT	Up and Active	-455	87	0	0

Cost Centre	Description	Original Estimate to End November	Actual and Commitments to end November	Full Year Original Estimate	Proposed Revised Estimate
VEHCL	Vehicle Workshop	-23,503	-23,782	0	0
WKSAD	Works Administration	-60,610	-77,368	0	34,360
XMASL	Xmas Lights and RV in Bloom	1,376	860	3,660	3,640
<b>Committee subtotal</b>		<b>1,768,731</b>	<b>2,284,351</b>	<b>4,205,110</b>	<b>4,367,450</b>
<b>Earmarked Reserves</b>					
COBAL/ H239	Crime Reduction Partnership Reserve			-14,340	
COBAL/ H215	Local Authority Parks Improvement Reserve				-6510
COBAL/ H283	Clitheroe Food Festival	-5,460	0	-5,460	1,700
COBAL/ H333	Refuse Collection	-4,450	-5,060	-8,910	-9,260
COBAL/ H368	Amenity Cleansing			-4,920	
COBAL/ H337	Equipment Reserve				-4,000
<b>Subtotal Earmarked Reserves</b>		<b>-9,910</b>	<b>-5,060</b>	<b>-33,630</b>	<b>-18,070</b>
<b>Total</b>		<b>1,758,821</b>	<b>2,279,291</b>	<b>4,171,480</b>	<b>4,349,380</b>