

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

INFORMATION

meeting date: 17 OCTOBER 2023
 title: CAPITAL MONITORING 2023/24
 submitted by: DIRECTOR OF RESOURCES AND DEPUTY CHIEF EXECUTIVE
 principal author: LAWSON ODDIE

1 PURPOSE

1.1 To report the progress on this Committee’s 2023/24 capital programme for the period to the end of September 2023.

1.2 Relevance to the Council’s ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities – to continue to be a well-managed council, providing efficient services based on identified customer need.
- Other considerations – none identified.

2 2023/24 CAPITAL PROGRAMME BACKGROUND

2.1 There were 14 capital schemes that were originally approved for this committee totalling £1,095,750 (including budget and schemes moved from 2022/23). These were approved by the Policy and Finance Committee and Full Council at their meetings in February 2023 and March 2023 respectively.

2.2 At the 2022/23 year-end, it was identified that there were 6 schemes that had not been completed. The balance of budget for these schemes was £53,950, and the transfer of this budget to the 2023/24 financial year is known as slippage and was approved by this committee at the meeting held on 30 May 2023.

2.3 Furthermore, there have been two new schemes approved and additional budget approved for an existing scheme. These additional approvals totalled £302,210.

2.4 Another scheme previously approved for 2024/25 has been brought forward in to 2023/24 due to the urgency for a replacement. This scheme budget is for £19,300.

2.5 As a result of the above, the total approved budget for this Committee’s capital programme of 22 schemes is £1,471,210. This is provided in detail at Annex 1.

3 CAPITAL MONITORING 2023/24

3.1 The table below summarises the position on the capital programme for this committee.

	Scheme Count	£
Original Estimate 2023/24	9	616,310
Schemes and Budget moved from 2022/23	5	479,440
Total Original Estimate as per Budget Book	14	1,095,750
Slippage from 2022/23	4	53,950
Additional Approvals in year 2023/24	2	302,210
Schemes Brought Forward	1	19,300
Further Residual Scheme from 2022/23	1	0
Current Total Approved Budget 2023/24	22	1,471,210
Actual Spend and Commitments – April to September		526,956
Remaining Budget as at the end of September 2023		944,254

- 3.2 At the end of September, £526,956 had been spent or committed. This is 35.8% of the full year approved capital programme budget for this Committee of £1,471,210.
- 3.3 Shown at Annex 1 is a table showing a breakdown of the position at the end of the first quarter by scheme.
- 3.4 Annex 2 provides a summary of each of the schemes and the current position on progress.
- 4 CONCLUSION
- 4.1 At the end of August 2023 £526,956 had been spent or committed. This is 35.8% of the full year approved capital programme budget for this Committee of £1,471,210.
- 4.2 The position on the 22 schemes at the end of the first quarter can be summarised as shown below:

Current Position	Current Status	Scheme Count	Full Year Budget £	Spend and Commitments to end of September £	Remaining Budget as at end of September £
Unlikely to be completed within the financial year	R	2	396,170	7,169	389,001
Currently expected to be fully or substantially completed in year	A	14	1,008,410	447,011	561,399
Scheme completed	G	6	66,630	72,776	-6,146
Total		22	1,471,210	526,956	944,254

HEAD OF FINANCIAL SERVICES

DIRECTOR OF RESOURCES AND
DEPUTY CHIEF EXECUTIVE

CM12-23/LO/AC
9 OCTOBER 2023

For further background information please ask for Lawson Oddie.
BACKGROUND PAPERS – None

Community Services Committee - Capital Programme 2023/24

Cost Centre	Scheme	Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Current Total Approved Budget 2023/24 £	Actual Expenditure including Commitments as at end of September 2023 £	Remaining Budget as at end of September 2023 £	Percent of Budget Spent at end of September 2023 %	Current Status
BGCAF	Refurbishment of Bowling Green Café - Castle Grounds			2,040		2,040	0	2,040	0.00%	A
BLVPD	Berry Lane Toilets - Vandal Proof Design				45,000	45,000	246	44,754	0.55%	A
CASKP	Castle Keep Lime Repointing Works and Repairs		307,600	19,170		326,770	4,333	322,437	1.33%	R
CBAYS	Replacement of Concrete Bays to Rear of Depot	32,400				32,400	0	32,400	0.00%	A
CHPLT	Changing Places Toilet Scheme				204,000	204,000	827	203,173	0.41%	A
EDPDR	Edisford Playing Pitches Drainage Works		10,900			10,900	0	10,900	0.00%	A
FLPIP	Ribblesdale Pool Filter and Tile Works					0	5,713	-5,713	-	G
GMHYJ	Replacement Kubota Mower PO15 HYJ	30,000				30,000	0	30,000	0.00%	A
LDASR	Longridge Depot 'Ambulance Shed' Refurbishment	47,500				47,500	354	47,146	0.75%	A
MARPD	Mardale Playing Pitches Drainage		80,440	-590	53,210	133,060	120,334	12,726	90.44%	A

Community Services Committee - Capital Programme 2023/24

Cost Centre	Scheme	Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Current Total Approved Budget 2023/24 £	Actual Expenditure including Commitments as at end of September 2023 £	Remaining Budget as at end of September 2023 £	Percent of Budget Spent at end of September 2023 %	Current Status
PLAYV	Play Area Improvements 2021/22			17,940		17,940	17,940	0	100.00%	G
PLAYW	Play Area Improvements 2022/23			11,740		11,740	11,069	671	94.28%	G
PLYRP	Play Areas Refurbishment Programme	108,600				108,600	73,313	35,287	67.51%	A
REPWB	Replacement of Refuse Wheelie Bins	14,000				14,000	11,520	2,480	82.29%	G
RPFST	Ribblesdale Pool Feasibility Study	32,610				32,610	0	32,610	0.00%	A
RPJET	Replacement Drain Jetter – trailer mounted	0			19,300	19,300	23,704	-4,404	122.82%	G
RPKYK	Replacement of Refuse Collection Vehicle VN12 KYK	246,200				246,200	247,606	-1,406	100.57%	A
RRUPS	Roof Renewal and Upgrade to Parks Store Building in Castle Grounds	69,400				69,400	2,836	66,564	4.09%	R
RVAYK	Replacement of Refuse Iveco Tipper (PO60 AYK)		46,000			46,000	0	46,000	0.00%	A
SDGAR	Salthill Depot Garage - Replace Roller Shutter Doors and Rewire Garage			3,650		3,650	2,830	820	77.53%	G

Community Services Committee - Capital Programme 2023/24

Cost Centre	Scheme	Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Current Total Approved Budget 2023/24 £	Actual Expenditure including Commitments as at end of September 2023 £	Remaining Budget as at end of September 2023 £	Percent of Budget Spent at end of September 2023 %	Current Status
SPCRF	Sabden Public Conveniences Refurbishment	35,600				35,600	4,331	31,269	12.17%	A
WWUC	Replacement of High Top Transit Van PJ63 WUC		34,500			34,500	0	34,500	0.00%	A
Total Community Services Committee		616,310	479,440	53,950	321,510	1,471,210	526,956	944,254	35.82%	

Community Services Committee – Capital Programme 2023/24

BGCAF: Refurbishment of Bowling Green Café – Castle Grounds

Budget Holder: Mark Beveridge

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

The original capital scheme was for the refurbishment of the Bowling Green Café in the Clitheroe Castle grounds to allow the facility to be let out for business at a budget of £45,000.

The remaining budget on the scheme in 2023/24 relates to approved slippage from 2022/23 (£2,040). At the time of approval of the slippage (May 2023) it was reported that the budget would be used to complete the handrail on the steps down to the skatepark. It was expected the work would be completed by the summer of 2023.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	2,040
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	2,040
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	2,040

Budget Holder Comments:

September 2023: Quotes have been obtained, we are waiting to learn if listed building consent is needed, if not the work will be ordered, otherwise a delay will be incurred until the consent is gained.

June 2023: Quotes are being obtained from contractors for a hand rail. This is expected shortly, and after receipt, an order will be placed to complete this work.

March 2023: The slippage will be used to complete the handrail on the steps down to the skatepark. It is expected the work will be completed by the summer.

August 2022: Consideration is currently being given to two possible options for use of the remaining budget, either the installation of CCTV at the rear of the café to help prevent vandalism or use of the remaining budget to help towards the cost of a future separate scheme for handrail replacement works adjacent to the café. Whatever way forward is chosen, it is expected that this refurbishment scheme will be completed in 2022/23.

June 2022: The estimated cost of the outstanding hand rail works on this scheme is higher than the £2k budget left available. Additional budget funding for the higher cost of the works will be confirmed by the Head of Service before the works are commenced in-year.

March 2022: The work on the café and surrounding area was substantially completed in-year and the café has been let. There are still some minor external works to be completed on the café and it is proposed to fit a handrail on the steps adjacent to the café. These works are expected to be completed in Summer 2022, dependent on supply of materials. Slippage of £2,150 into 2022/23 is requested to fund these remaining works.

August 2021: The kitchen works have been agreed with the new café concession holder and have commenced. The kitchen works and other final works are still planned for completion before Christmas 2021.

Community Services Committee – Capital Programme 2023/24

July 2021: The majority of the scheme work has been completed by July 2021. New kitchen work and some final mainly external works are currently planned for completion before Christmas 2021. The new kitchen work will be undertaken following consultation with the new café concession holder.

Community Services Committee – Capital Programme 2023/24

BLVPD: Berry Lane Toilets Vandal Proof Design

Budget Holder: Winston Robinson

Latest Status: Currently expected to be fully or substantially completed in year

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Brief Description of the Scheme:

Following the return of the responsibility for the toilets on Berry Lane, Longridge to this Council (approved by this committee and Policy and Finance Committee in March 2023), this scheme was put in place to allow for the refurbishment of the toilets to a vandal resistant design.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	45,000
Current Total Approved Budget 2023/24	45,000
Actual Expenditure including Commitments as at end of September 2023	246
Remaining Budget as at end of September 2023	44,754

Budget Holder Comments:

September 2023: The specialist, vandal-proof design and construction will be completed by the end of February 2024.

June 2023: In discussion with Longridge Town Council regarding design options. When these have been agreed the contract documents will be drawn up and the works tendered.

Community Services Committee – Capital Programme 2023/24

CASKP: Castle Keep Lime Repointing Works and Repairs

Budget Holder: Winston Robinson

Latest Status: Unlikely to be completed within the financial year

**Brief Description of the Scheme:**

Internal Works: De-weed walls and treat with weedkiller; Remove capping from wall tops, reforming a new capping with St Astier Hourdex; Remove cement pointing from the internal walls; Repointing with lime mortar; Replace lower level capping with Hourdex; Supply and fit new steel stair door (in same style); Supply and fit steel support brace to main flag pole member.

External Works: Remove weeds and growths, treating with weed-killer; Remove cement pointing from the walls and re-pointing with Lime Mortar where affected; Carefully extract badly repaired stonework and carry out new stone repairs; Supply and fit 1 new section of anti-climb railing to suit due to bent and broken bars; Repaint steel guardrails within openings; Re-set 1 set of 6 number steps by remove, cleaning out and re-bedding.

Lighting: Replace existing Keep lighting for LED, reducing consumption by 70%.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	307,600
Approved Slippage from 2022/23	19,170
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	326,770
Actual Expenditure including Commitments as at end of September 2023	4,333
Remaining Budget as at end of September 2023	322,437

Budget Holder Comments:

September 2023: The structural survey, in advance of the pointing works, has highlighted potential issues with localised stability resulting in the Keep being temporarily closed. The proposed remedial structural works will be incorporated into the restoration works which are expected to start March 2024 and take six months to complete.

June 2023: A purchase order has been issued for a rope access survey to take samples of the existing lime mortar bedding and joints. The results of the survey will be discussed with the Conservation Officer and an agreed specification will be put out to tender or this specialist work. It is most likely that the works will be completed in the 24/25 financial year.

March 2023: Some initial works on this scheme were started in 2022/23 and the remaining balance of unspent budget is proposed to be moved to the 2023/24 financial year to be added to the scheme balance.

Going forward, discussions are to take place with the Council's Conservation Officer, Historic England and a Conservation Structural Engineer regarding the proposed grouting, masonry stitching and re-pointing works. Samples of existing materials will be sent off to a laboratory for analysis to replace like with like. Due to the lengthy process for investigation work and acquiring formal consents it is anticipated that the full scheme works will not be completed until October 2024.

Community Services Committee – Capital Programme 2023/24

August 2022: There was no spend to the end of August 2022. However, the external consultants that are being engaged for the investigation and generation of tender documents stages of this scheme are likely to be appointed in October 2022 and a separate bat survey has already been commissioned. These pre-contract works are likely to be completed in 2022/23. However, given the time involved in specifying and designing this type of scheme and then tendering, it is not expected that there will be any work undertaken on the main contract works in 2022/23.

Given the above, it is estimated that only a small part of the scheme budget will be spent in 2022/23. Therefore, when the 2022/23 revised estimate budget is set in January 2023, it is likely that a reduced 2022/23 revised estimate budget will be confirmed for this scheme and the remainder of the scheme budget will be moved to the 2023/24 capital programme budget.

June 2022: External consultants are being engaged to advise on how to undertake the work required on this scheme, given this is an ancient and listed building. Quotes have been received and the preferred consultants will be selected in the near future. At this stage it is unclear if the main scheme works will be completed in 2022/23.

Community Services Committee – Capital Programme 2023/24

CBAYS: Replacement of Concrete Bays to Rear of Depot

Budget Holder: Winston Robinson

Latest Status: Currently expected to be fully or substantially completed in year

A**Brief Description of the Scheme:**

The concrete bays (approx. 1,500sqm) behind the transfer sheds are the original bays constructed some twelve years ago. They form an area upon which all the depot vehicles drive and park. Unfortunately, with their age and the weights and the manoeuvring of the vehicles the bays are breaking up and moving. Over time this could turn out to be dangerous to both staff and vehicles. The scheme is to replace the concrete bays that are beyond repair and repair ones that are suitable to be repaired.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	32,400
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	32,400
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	32,400

Budget Holder Comments:

September 2023: This work was put on-hold to see whether or not a vehicle lift could be incorporated into the repairs/replacements. The estimate for the lift has recently been received. Due to the expense of the lift the works will revert back to the original proposal.

June 2023: We are waiting for an estimate for a vehicle lift to be incorporated into the concrete bays that will allow operatives at the depot to wash the under-carriages of the refuse collection vehicles. It is anticipated that these works will be completed this financial year 23/24.

Community Services Committee – Capital Programme 2023/24

CHPLT: Changing Places Toilet Scheme

Budget Holder: Winston Robinson

Latest Status: Currently expected to be fully or substantially completed in year

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Brief Description of the Scheme:

The council were successful in securing funds under the government's Changing Places Fund.

Changing Places toilets are larger accessible toilets designed for severely disabled people, with equipment such as hoists, curtains, adult sized changing benches, and space for carers. The sites allocated for the funding are Edisford Riverbank Toilets, Ribchester Toilets and Castlefield Toilets. The schemes was approved by this committee and Policy and Finance Committee in March 2023.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	204,000
Current Total Approved Budget 2023/24	204,000
Actual Expenditure including Commitments as at end of September 2023	827
Remaining Budget as at end of September 2023	203,173

Budget Holder Comments:

September 2023: Contract documents are being prepared for tendering in November 2023, start on-site date early January 2024 and completion by the end of February 2024.

June 2023: This is a wholly external-funded project, the provision of three very high specification toilets for the disabled at Ribchester, Edisford and The Castle. It is expected that a planning application will be submitted by the end of August 23. During the planning process the contract documents will be drawn up such that tendering the works can be completed by the end of November 23 with works starting on-site Jan 24 and completed by the end of March 24.

Community Services Committee – Capital Programme 2023/24

EDPDR: Edisford Playing Pitches Drainage Works

Budget Holder: Mark Beveridge

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

Works under this scheme were to improve the drainage of the levelled Edisford grass pitch created from the spoil of the synthetic pitch installation in 2019. This would involve installation of drainage to extend the usable time the pitch can be played on in Winter, and installation of a cut off drain to prevent surface water run-off onto a nearby path.

This scheme was approved in November 2021. Work on the scheme started in 2021/22, but some works were still outstanding at 31 March 2022. Budget slippage of £15,490 was moved into 2022/23, and then further slippage of £10,900 was moved into 2023/24

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	10,900
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	10,900
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	10,900

Budget Holder Comments:

September 2023: Work has been delayed due to the breakdown of our tractor which was needed to carry out the work. It is hoped to carry out this work before the end of October 2023 depending on the weather. Otherwise, it will be delayed until 2024/25, a clear position will be known by January 2024

June 2023: The budget remaining is too small to deliver a meaningful drainage scheme, however drainage improvement can be achieved with adding sand to the soil and that is being explored.

March 2023: The current year works on the cut off drain are now complete at a cost of £4,590 and this leaves £10,900 for main pitch drainage works. This remaining sum will likely provide for some drainage works but may not cover drainage works for the full pitch. The actual works will now be planned and the work will now take place in spring/summer 2023, after the end of the current football season.

August 2022: At the end of August 2022, further works on the cut off drain were still required. The further works have now been ordered in September 2022 at an estimated cost of £4,590. The main pitch drainage works will be re-assessed and procured once the cut off drain works are completed in-year and the remaining budget available is confirmed. The remaining sum will likely provide for some drainage works but may not cover drainage works for the full pitch. At this stage it is expected that this scheme will be completed in-year.

June 2022: Further works on the cut off drain are required and these are still to be programmed. The main pitch drainage works will be specified and procured once the cut off drain works are completed and the remaining budget available is confirmed. The remaining sum will likely provide for some drainage works but may not cover drainage works for the full pitch. At this stage it is expected that this scheme will be completed in-year.

March 2022: Initial work on the cut off drain has been completed in 2021/22 but further works are required on the cut off drain and these are still to be programmed. The main pitch drainage

Community Services Committee – Capital Programme 2023/24

works have not been undertaken yet because these will be specified and procured once the cut off drain works are completed and the remaining budget available is confirmed. The remaining sum will likely provide for some drainage works but may not cover drainage works for the full pitch.

The further work required is expected to be undertaken in 2022/23, but actual dates are to be confirmed, subject to completion of the cut off drain work and availability of contractors and favourable weather conditions for the main pitch drainage works.

November 2021: The main cut off drain is installed, ground works are to be completed around this and pitch work is to be completed when ground conditions improve. The aim is to complete this in early 2022, but this is weather dependent.

Community Services Committee – Capital Programme 2023/24

FLPIP: Ribblesdale Pool Filter and Tile Works

Budget Holder: Mark Beveridge

Latest Status: Scheme Completed



Brief Description of the Scheme:

To original scheme was for the replacement of the existing water filters with 3 smaller composite filters. There was an amendment to the original scheme, which was approved by Policy and Finance Committee in September 2022. The amended scheme was for the replacement of pool filter media (the sand and pebbles which are used to filter the water from the pool) and refurbishing pool tiles, rather than replacement of the pool filter and pipework.

The scheme wasn't able to be fully completed in 2022/23, or within the available budget. As a result the remaining spend needed to complete the schemes is shown here as an overspend.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	0
Actual Expenditure including Commitments as at end of September 2023	5,713
Remaining Budget as at end of September 2023	-5,713

Budget Holder Comments:

September 2023: Scheme has now been completed

June 2023: Scheme has now been completed

March 2023: This scheme has previously changed in nature at the revised estimate and also the budget was reduced from £44,000 to £31,000. Whilst works have been undertaken and partially completed on this scheme, there are still further works required. In order to reach satisfactory full completion further spend will be required in the 2023/24 financial year of £5,710. It is proposed that this would be funded from the Fleming VAT Reclaim Earmarked Reserve, which is where the scheme was originally funded from. The budget for 2023/24 will be reviewed at the revised estimate.

August 2022: The initial scheme plan was for replacement of the pool filter and pipework. The amended scheme is for the replacement of pool filter media (the sand and pebbles which are used to filter the water from the pool) and refurbishing pool tiles. At this stage, the aim is to complete the work in November/December 2022, which are the months when such works are often scheduled for swimming pools, but this is subject to the availability of contractors for that time period.

June 2022: The initial scheme plan was for replacement of the pool filter and pipework. Options other than replacement are currently being considered for this scheme, given the cost involved in full replacement and because a capital bid has been put forward to replace Ribblesdale Pool at some point in the future. A report on this is included elsewhere on this meeting's agenda. Subject to the way forward agreed, it is expected that this scheme will be completed in-year.

Community Services Committee – Capital Programme 2023/24

GMHYJ: Replacement Kubota Mower PO15 HYJ

Budget Holder: Mark Beveridge

Latest Status: Currently expected to be fully or substantially completed in year

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Brief Description of the Scheme:

This mower is due for replacement in the 2023/24 financial year in line with the vehicle and plant replacement programme. The scheme budget allows for the purchase of a F391 equivalent machine.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	30,000
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	30,000
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	30,000

Budget Holder Comments:

September 2023: After a review of machine requirements, it is proposed to purchase a Gianni Ferrari T450 ex-hire machine. This collects grass as well as cutting, unlike the current machine. It was registered in 2020 and will cost £21k plus £2,280 for a 12-month warranty. The new cost of such a machine is £52k. Any future replacement programme would follow the same schedule as the Kubota it replaces.

June 2023: An assessment of machines is currently being carried out to assess if a different type of mower would be better suited to the work being undertaken.

Community Services Committee – Capital Programme 2023/24

LDASR: Longridge Depot ‘Ambulance Shed’ Refurbishment

Budget Holder: Winston Robinson

Latest Status: Currently expected to be fully or substantially completed in year

A**Brief Description of the Scheme:**

The building has fallen into a state of disrepair. The shed also has an asbestos roof and side panels. The shed is a good-sized structure and has the potential to be used for storage of parks equipment and vehicles. In its current state the structure is unsuitable for this purpose and requires a substantial upgrade to carry out a number of identified works to bring the structure into a good state of repair.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	47,500
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	47,500
Actual Expenditure including Commitments as at end of September 2023	354
Remaining Budget as at end of September 2023	47,146

Budget Holder Comments:

September 2023: Works are programmed to start on-site early February 2024 with completion by the end of March 2024.

June 2023: Six out of eight quotes for the works have been returned, waiting for the other two. It is expected that the works will be undertaken Jan 24 - March 24.

Community Services Committee – Capital Programme 2023/24

MARPD: Mardale Playing Pitches Drainage

Budget Holder: Mark Beveridge

Latest Status: Currently expected to be fully or substantially completed in year

A**Brief Description of the Scheme:**

This scheme is to improve the drainage of the playing pitches at Mardale and is to be funded by the s106 money which the Council has received from the developer for the Dilworth development in Longridge. Mardale playing pitches are well used by local teams. The playing pitches have historically been subject to flooding, resulting in the loss of many games during the winter period. This has a direct impact on the health of the local youngsters involved, as well as creating a backlog of games for all teams using the pitches.

Following a tender exercise there was an additional budget approval for the scheme of £53,210, which was approved by this committee in May 2023 and by Policy and Finance Committee in June 2023.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	80,440
Approved Slippage from 2022/23	-590
Additional Approvals 2023/24	53,210
Current Total Approved Budget 2023/24	133,060
Actual Expenditure including Commitments as at end of September 2023	120,334
Remaining Budget as at end of September 2023	12,726

Budget Holder Comments:

September 2023: The original tendered scheme is 100% complete. There are some minor, additional, contingency works estimated at £6000 remaining. It is expected that these will be completed in November 2023.

June 2023: These works are substantially complete with a current approved spend of £98,000. The remaining works will be finished by the end of August 23, weather permitting. It is likely that the final spend will be £125,000.

March 2023: A report is going to the next Policy and Finance committee to advise that the tenders received are higher than the available budget and seek additional funding to enable the scheme to be completed.

August 2022: The initial tender prices received for the scheme works were significantly higher than the £80,440 budget available. Given this, officers will now re-evaluate how to use this budget for Mardale playing pitches drainage, as the budget available must be spent on drainage works at this site to meet the requirements of the S106 agreement that funds this scheme. Once confirmed, the work will be put out to tender with the aim of completing the work in spring/summer 2023, after the end of the current football season. Given this, the scheme will not be completed in this financial year and the remaining £80,440 budget will be moved to the 2023/24 capital programme, when the 2022/23 revised estimate budget is set in January 2023. Officers will report the updated plans for this scheme to a future meeting of the Community Services Committee.

June 2022: Tenders for this work were expected to be returned by 5 August 2022 and the tender specification requires the work to be completed by the end of September 2022. Officers will provide an update on progress to members at the Committee meeting on 23 August 2022.

Community Services Committee – Capital Programme 2023/24

PLAYV: Play Area Improvements 2021/22

Budget Holder: Mark Beveridge

Latest Status: Scheme Completed



Brief Description of the Scheme:

The regular Play Area Improvements budget for 2021/22 was £40,000 and £40,740 was spent in 2021/22. The budget was increased in 2021/22 by £80,600 for work at specific play areas, as follows:

- In June 2021 the budget was increased by £62,660 when Policy and Finance Committee approved the following specific improvement work to be funded from s106 contributions:
 - £30,000 to be added to the £40,000 budget in the 2020/21 Play Area Improvements budget for an improvement scheme at Kestor Lane play area, Longridge.
 - £32,660 for an improvement scheme at the Castle Grounds play area, Clitheroe.
- In September 2021 the budget was increased by £17,940 when Policy and Finance Committee approved budget for installation of new equipment at Highfield Road and Highmoor Park play areas. The additional budget was funded by s106 contributions.

These additional specific improvement works were still to be completed at 31 March 2022 and at 31 March 2023 there were still works to be completed.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	17,940
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	17,940
Actual Expenditure including Commitments as at end of September 2023	17,940
Remaining Budget as at end of September 2023	0

Budget Holder Comments:

September 2023: Scheme has now been completed.

June 2023: Scheme has now been completed.

March 2023: Prices are being obtained for the painting and safety surface work. Once obtained, orders will be placed to try and get some of the work completed ahead of the summer school holidays

August 2022: At the end of August 2022, the Clitheroe Castle play area works had been planned for September 2022. The works have subsequently been completed in September 2022 and will be paid for in October 2022. The Kestor Lane play area works have now started and are expected to be completed by the end of October 2022. Initial tender prices received for the works at Highfield Road and Highmoor Park were higher than the £17,940 budget available for these play areas, so a further round of quotes is to be obtained for installation of a revised set of play equipment to match the budget available. At this stage it is expected that these works will still be completed in-year, subject to contractor and materials availability.

June 2022: This budget is for specific improvement schemes at Kestor Lane play area and Clitheroe Castle play area and installation of new equipment at Highfield Road and Highmoor Park play areas. The Kestor Lane improvement scheme is also being part-funded by the Play

Community Services Committee – Capital Programme 2023/24

Area Improvements 2020/21 budget. The works on the Kestor Lane and Clitheroe Castle schemes have been ordered from the appointed contractor and at this stage it is expected that the works will be complete by the end of October 2022. Initial tender prices received for the works at Highfield Road and Highmoor Park were higher than the £17,940 budget available for these play areas, so a further round of quotes is to be obtained for installation of a revised set of play equipment to match the budget available. At this stage it is expected that these works will still be completed in-year.

March 2022: £40,740 was spent on the regular in-year play areas improvement works, resulting in a minor £740 overspend. The three specific improvement schemes were put out to competition simultaneously in March 2022, so no work was completed on the schemes in-year.

Contracts will be awarded in May 2022 for the schemes at Kestor Lane and Clitheroe Castle. However, the prices received for the works at Highfield Road and Highmoor Park were higher than the £17,940 budget available for these play areas, so a further round of quotes will be sought for installation of a revised set of play equipment to match the budget available.

November 2021: The Kestor Lane play area and Clitheroe Castle play area improvement schemes and installation of new equipment at Highfield Road and Highmoor Park play areas are being put out to tender in one combined contract. It was planned for the tender process to be progressed before the end of 2021. However, issues with the framework agreement the Council is using mean that this work has been delayed unexpectedly and tenders are expected to be processed in January 2022, with completion of the sites in early 2022, subject to weather conditions.

The rest of the budget was allocated to significant refurbishment works at Proctors Field play area, significant equipment replacement work at Calderstones play area and other in-year routine improvement works across various play areas, based on officer and/or insurance condition surveys. The Proctors Field and Calderstones work is now complete. The remaining budget of £3,061 is for the continuing in-year routine improvement works and it is expected that this budget will be used in 2021/22.

August 2021: £80,600 of this budget is for specific improvement schemes at Kestor Lane play area and Clitheroe Castle play area and installation of new equipment at Highfield Road and Highmoor Park play areas. These schemes are being put out to tender in one combined contract. At this stage it is expected that the work will be put out to tender at the end of October 2021. The current aim is for the schemes to be completed within this financial year, but the actual delivery of the works will be dependent on tender process timescales, preferred contractor availability, speed of equipment supply and the weather over the winter period. Thus, at this stage there is no certainty that the works will be completed in-year.

The rest of the budget, £40,000, was allocated to significant refurbishment works at Proctors Field play area, significant equipment replacement work at Calderstones play area and other in-year routine improvement works across various play areas, based on officer and/or insurance condition surveys. The Proctors Field work is now complete and the work at Calderstones is close to completion. The remaining budget of £8,393 is for the continuing in-year routine improvement works and it is expected that this budget will be used in 2021/22.

July 2021: Some significant equipment replacement and refurbishment works have already been completed or ordered in 2021/22 at Proctors Field and Calderstones play areas and in-year routine improvement works continue. However, there has been no spend to date on the specific improvement schemes at Kestor Lane play area, £30,000, and Clitheroe Castle play area, £32,660. The work on these schemes is being put out to tender and the schemes specification and tender documentation is being worked up by officers currently. The current aim is for the schemes to be completed within this financial year.

The rest of the remaining budget, £8,727, relates to budget planned for in-year routine improvement works across various play areas, based on officer and/or insurance condition surveys. This work will continue in-year and it is expected that the budget will be used in 2021/22.

Community Services Committee – Capital Programme 2023/24

PLAYW: Play Area Improvements 2022/23

Budget Holder: Mark Beveridge

Latest Status: Scheme Completed

**Brief Description of the Scheme:**

The Council operates 18 play areas. This budget provides for incremental improvements to these areas each year. In addition, the capital is used to deal with ad hoc equipment replacement which arises annually. The play areas are well used, any injury arising from their use can result in potential insurance claims. The Council inspects on a monthly basis and the insurers annually. The Council as owner and operator has a duty of care to ensure the play areas are safe and replace, repair or remove worn out or broken equipment.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	11,740
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	11,740
Actual Expenditure including Commitments as at end of September 2023	11,069
Remaining Budget as at end of September 2023	671

Budget Holder Comments:

September 2023: Scheme has now been completed.

June 2023: Scheme has now been completed.

March 2023: Supplier delays meant that the equipment sought before March 23 could not be obtained. This work is still needed, and the slippage request will enable the work to be completed.

August 2022: Work undertaken to date includes surfacing work and refurbishment of a multi-play unit at Kestor Lane play area, new springers at John Smiths play area and improved gate closer fittings across several play areas. Further works will be planned throughout the year and at this stage it is expected that the budget will be spent in-year.

June 2022: This budget is for routine improvement works, based on regular playground checks and/or insurance condition surveys, and any enhanced improvement works required in-year. Work undertaken to date includes surfacing at Kestor Lane play area and new springers at John Smiths play area. Further works will be planned throughout the year and at this stage it is expected that the budget will be spent in-year.

Community Services Committee – Capital Programme 2023/24

PLYRP: Play Areas Refurbishment Programme

Budget Holder: Mark Beveridge

Latest Status: Currently expected to be fully or substantially completed in year

A**Brief Description of the Scheme:**

The bulk of this scheme is based on refurbishing or replacing the safety surfaces plus painting of the metal play equipment. There is some replacement of equipment notably at Salthill which is a wood only site and has been heavily vandalised as a result of the location. The detailed programme of works was included in the October 2021 report to Community Services Committee.

The refurbishment works, which have a total cost of £570,850, are to be undertaken via a rolling programme over five years, beginning in 2023/24. The 2023/24 approved budget is £108,600.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	108,600
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	108,600
Actual Expenditure including Commitments as at end of September 2023	73,313
Remaining Budget as at end of September 2023	35,287

Budget Holder Comments:

September 2023: There have been some weather-related delays, the painting and safety surface work is progressing. Depending on the autumn weather some of this work may have to be deferred until the Spring. That position will be known around January.

June 2023: The play area work has since commenced. The safety surface contract has been awarded and some of that work has been completed. Obtaining a painting contractor has proved difficult, though it is hoped one can be appointed to enable work to be completed before winter commences.

Community Services Committee – Capital Programme 2023/24

REPWB: Replacement of Refuse Wheelie Bins

Budget Holder: Winston Robinson

Latest Status: Scheme Completed



Brief Description of the Scheme:

This annual capital scheme allows for the replacement of bins due to age and fatigue. This scheme covers a selection of bin sizes and colours.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	14,000
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	14,000
Actual Expenditure including Commitments as at end of September 2023	11,520
Remaining Budget as at end of September 2023	2,480

Budget Holder Comments:

September 2023: Scheme Completed. However, some residual spend still left to be charged to the scheme budget

June 2023: On-track to be spent before the end of the calendar year.

Community Services Committee – Capital Programme 2023/24

RPFST: Ribblesdale Pool Feasibility Study

Budget Holder: Mark Beveridge

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

This scheme covers a full feasibility study and is focused on providing the Council with an insight into what is needed to be undertaken in respect of the Ribblesdale Pool facility. This will include looking at a broad range of options to better inform future decision making in this service area.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	32,610
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	32,610
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	32,610

Budget Holder Comments:

September 2023: Tenders have been received and an order is due to be placed in October, with the work itself taking place in the following 3-4 months.

June 2023: The brief is complete and the procurement of a consultant will commence in September, with the study itself planned to be complete by the end of 23/24.

Community Services Committee – Capital Programme 2023/24

RPJET: Replacement Drain Jetter

Budget Holder: Winston Robinson

Latest Status: Scheme Completed



Brief Description of the Scheme:

Following the breakdown of the existing Jetter unit, which was due to be replaced in 2024/25, this scheme has been brought forward.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	19,300
Current Total Approved Budget 2023/24	19,300
Actual Expenditure including Commitments as at end of September 2023	23,704
Remaining Budget as at end of September 2023	-4,404

Budget Holder Comments:

September 2023: Scheme completed.

Community Services Committee – Capital Programme 2023/24

RPKYK: Replacement of Refuse Collection Vehicle VN12 KYK

Budget Holder: Winston Robinson

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

This scheme is for the replacement of Refuse Collection Vehicle VN12 KYK. It will be replaced with a like for like model in accordance with the vehicle and plant replacement programme.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	246,200
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	246,200
Actual Expenditure including Commitments as at end of September 2023	247,606
Remaining Budget as at end of September 2023	-1,406

Budget Holder Comments:

September 2023: Vehicle ordered. Vehicle delivery is now expected before the end of October 2023.

June 2023: This vehicle is due to be delivered at the end of September 23.

Community Services Committee – Capital Programme 2023/24

RRUPS: Roof Renewal and Upgrade to Parks Store Building in Castle Grounds

Budget Holder: Winston Robinson

Latest Status: Unlikely to be completed within the financial year

**Brief Description of the Scheme:**

The parks store building is located on castle hill at the rear of the steward's gallery and education suite. Currently the roof covering is very dilapidated and has reached the end of its serviceable lifespan.

Due to the nature of the items stored in the building, it needs to be watertight to protect the wider building fabric and contents. Further works include renewal of the electrical installation within the building including security and fire alarm.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	69,400
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	69,400
Actual Expenditure including Commitments as at end of September 2023	2,836
Remaining Budget as at end of September 2023	66,564

Budget Holder Comments:

September 2023: The ecology survey has highlighted the possible presence of bats. As such, works cannot take place unless the temperature scale is +5C and rising. A planning application has been submitted and a decision is due at the end of November 2023. For these two reasons it is unlikely that works on-site will begin before March 2024 with six weeks for completion.

June 2023: Listed Building Consent and Planning Application has been submitted after agreeing the detail with the Conservation Officer. Quotes for the works will be returned mid-September and it is expected that these will be completed before the end of the calendar year.

Community Services Committee – Capital Programme 2023/24

RVAYK: Replacement of Refuse Iveco Tipper PO60 AYK

Budget Holder: Winston Robinson

Latest Status: Currently expected to be fully or substantially completed in year

A**Brief Description of the Scheme:**

Scheme to replace the refuse tipper vehicle which will be 12 years old at the time of replacement. This scheme is for the replacement of the existing vehicle PO60 AYK, which will be at the end of its economic life in 2022. It will be replaced for a like for like model in accordance with the Vehicle and Mobile Plant replacement programme.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	46,000
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	46,000
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	46,000

Budget Holder Comments:

September 2023: Purchase of this vehicle is on-hold whilst a number of alternatives are trialled for suitability of the collection of the recently identified persistent organic pollutants waste stream. A new vehicle will be ordered January 2024.

June 2023: There is a new requirement that this replacement vehicle will need to be capable of transporting hazardous, persistent organic pollutants (POPS). We are currently in negotiation with Lancashire County Council (the Waste Disposal Authority) regarding the storing and collection detail. It would be wise to assess/hire a number of options before committing to purchase.

March 2023: Given the general situation in the new vehicle supply market, the vehicle is unlikely to be delivered in this financial year.

August 2022: The specification for the replacement vehicle has been confirmed and quotes will be obtained in the near future. At this stage it is hoped that the purchase will be completed in-year, but this is subject to supplier delivery timescales.

June 2022: Officers are working up the replacement vehicle specification with some supplier input. Once specified, the replacement vehicle will be ordered. At this stage it is expected that the purchase will be completed in-year.

Community Services Committee – Capital Programme 2023/24

SDGAR: Salthill Depot Garage – Replace Roller Shutter Doors and Rewire Garage

Budget Holder: Winston Robinson

Latest Status: Scheme Completed

**Brief Description of the Scheme:**

The purpose of the scheme is to replace the garage roller shutter doors at the Salthill Depot and re-wire the garage. Much of this work has been completed, but at the end of the 2022/23 financial year there were still some works to be completed, namely some final items of rewiring works.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	3,650
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	3,650
Actual Expenditure including Commitments as at end of September 2023	2,830
Remaining Budget as at end of September 2023	820

Budget Holder Comments:

September 2023: Scheme completed

June 2023: These works will be completed by the end of March 24

March 2023: There are a few elements of the rewiring work to be finalised at the end of the financial year, and the budget that is requested for slippage will allow this work to be finalised in the 2023/24 financial year.

August 2022: At the end of August 2022 the roller shutter doors had been installed and the rewire work had been specified. The rewire work has subsequently been ordered at a cost of £19,574. At this stage it is expected that the rewire work will be completed in-year.

June 2022: The roller shutter doors have been installed. The rewire specification is being worked up currently, so quotes can be obtained for the work. At this stage it is expected that the rewire work will be completed in-year.

Community Services Committee – Capital Programme 2023/24

SPCRF: Sabden Public Conveniences Refurbishment

Budget Holder: Winston Robinson

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

The refurbishment of the public conveniences at Sabden will include provision of vinyl flooring, re-tiling, new laminate doors, panels and vanity units and general refurbishment.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	35,600
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	35,600
Actual Expenditure including Commitments as at end of September 2023	4,331
Remaining Budget as at end of September 2023	31,269

Budget Holder Comments:

September 2023: These works are programmed to start on-site at the beginning of November 2023 and be completed by the end of November 2023.

June 2023: The majority of the materials have recently been ordered and work is expected to be completed by the end of February 2024.

Community Services Committee – Capital Programme 2023/24

WVWUC: Replacement of High Top Transit Van PJ63 WUC

Budget Holder: Winston Robinson

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

This is the replacement of vehicle PJ63 WUC, used by the garage operatives. The vehicle will be 9 years old at the time of replacement and replacement is in accordance with the vehicle and mobile plant replacement programme.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	34,500
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	34,500
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	34,500

Budget Holder Comments:

September 2023: This vehicle will be ordered as part of a framework contract this financial year.

June 2023: The replacement of this vehicle will be put out on the procurement framework.

March 2023: Given the general situation in the new vehicle supply market, it is highly unlikely that the vehicle will be delivered in this financial year.

August 2022: Officers are working up the replacement vehicle specification with some supplier input. Once specified, the replacement vehicle will be ordered. At this stage it is hoped that the purchase will be completed in-year, but this is subject to supplier delivery timescales.

June 2022: Officers are working up the replacement vehicle specification with some supplier input. Once specified, the replacement vehicle will be ordered. At this stage it is expected that the purchase will be completed in-year.