

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO POLICY AND FINANCE COMMITTEE

INFORMATION

meeting date: 7 NOVEMBER 2023
title: CAPITAL MONITORING 2023/24
submitted by: DIRECTOR OF RESOURCES AND DEPUTY CHIEF EXECUTIVE
principal author: LAWSON ODDIE

1 PURPOSE

1.1 To report the progress on this Committee's 2023/24 capital programme for the period to the end of September 2023.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities – to continue to be a well-managed council, providing efficient services based on identified customer need.
- Other considerations – none identified.

2 2023/24 CAPITAL PROGRAMME BACKGROUND

2.1 There were 9 capital schemes that were originally approved for this committee totalling £522,550 (including budget and schemes moved from 2022/23). These were approved by the Policy and Finance Committee and Full Council at their meetings in February 2023 and March 2023 respectively. Since then, at your last meeting, 3 further schemes were approved totalling £72,000. The overall position is provided in detail at Annex 1.

2.2 Additional schemes on the capital programme in respect of the UK Shared Prosperity Fund and reportable to this committee are shown at Annex 3 and consists of 4 schemes totalling £511,550 (following additional approvals).

3 CAPITAL MONITORING 2023/24 – POLICY AND FINANCE COMMITTEE SCHEMES

3.1 The table below summarises the position on the capital programme for the main Policy and Finance Committee schemes.

	Policy and Finance Committee Schemes	
	Scheme Count	£
Original Estimate 2023/24	6	265,950
Schemes and Budget moved from 2022/23	3	256,600
Total Original Estimate as per Budget Book	9	522,550
Slippage from 2022/23		0
Additional Approvals in year 2023/24	3	72,000
Further Residual Scheme from 2022/23	1	0
Current Total Approved Budget 2023/24	13	594,550
Actual Spend and Commitments – April to September		71,989
Remaining Budget as at the end of September 2023		522,561

3.2 Looking at the main Policy and Finance Committee Schemes, there is total of spend and commitments to the end of September of £71,989, equating to 12.1% of the capital programme for these schemes.

3.3 Shown at Annex 1 is a table showing a breakdown of the position at the end of September by scheme.

3.4 Annex 2 provides a summary of each of the schemes and the current position on progress.

4 CAPITAL MONITORING 2023/24 – UK SHARED PROSPERITY SCHEMES

4.1 The table below summarises the position on the UK Shared Prosperity Fund Schemes, which for reporting purposes fall under the capital programme for this committee.

UK Shared Prosperity Fund Schemes		
	Scheme Count	£
Original Estimate 2023/24		0
Schemes and Budget moved from 2022/23	1	72,600
Total Original Estimate as per Budget Book	1	72,600
Slippage from 2022/23	3	166,550
Additional Approvals in year 2023/24	0	345,000
Current Total Approved Budget 2023/24	4	584,150
Actual Spend and Commitments – April to September		104,343
Remaining Budget as at the end of September 2023		479,807

4.2 Here, there is a total of spend and commitments to the end of September of £104,343, or 17.9% of the capital programme for these schemes.

4.3 Shown at Annex 3 is a table showing a breakdown of the position at the end of September by scheme.

4.4 Annex 4 provides a summary of each of the schemes and the current position on progress.

5 CONCLUSION

5.1 At the end of September 2023 £71,989 had been spent or committed on the main Policy and Finance Committee schemes, equating to 12.1% of the capital programme for these schemes.

5.2 The position on the 12 schemes at the end of September can be summarised as shown below:

Current Position	Current Status	Scheme Count	Full Year Budget £	Spend and Commitments to end of September £	Remaining Budget as at end of September £
Unlikely to be completed within the financial year	R	4	242,450	615	241,835
Currently expected to be fully or substantially completed in year	A	9	352,100	71,374	280,726
Scheme completed	G	0	0	0	0
Total		13	594,550	71,989	522,561

5.3 Looking at the UK Shared Prosperity Fund schemes, at the end of September 2023 £104,343 had been spent or committed, equating to 17.9% of the capital programme for these schemes.

5.4 The position on these 4 schemes at the end of September can be summarised as shown below:

Current Position	Current Status	Scheme Count	Full Year Budget £	Spend and Commitments to end of September £	Remaining Budget as at end of September £
Unlikely to be completed within the financial year	R	2	472,600	1,325	471,275
Currently expected to be fully or substantially completed in year	A	1	64,880	58,948	5,932
Scheme completed	G	1	46,670	44,070	2,600
Total		4	584,150	104,343	479,807

HEAD OF FINANCIAL SERVICES

DIRECTOR OF RESOURCES AND
DEPUTY CHIEF EXECUTIVE

PF75-23/LO/AC
25 OCTOBER 2023

For further background information please ask for Lawson Oddie.
BACKGROUND PAPERS – None

**Policy and Finance Committee – Main Schemes
Capital Programme 2023/24**

Cost Centre	Scheme	Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Current Total Approved Budget 2023/24 £	Actual Expenditure including Commitments as at end of September 2023 £	Remaining Budget as at end of September 2023 £	Percent of Budget Spent at end of September 2023 %	Current Status
AIRCN	Replacement Air Conditioning Units in Server Room	10,700				10,700	0	10,700	0.0%	R
BRKFT	Brookfoot Footbridge, Ribchester- Replacement of Bridge		110,000			110,000	615	109,385	0.6%	R
COADM	Committee Administration IT System					0	7,560	-7,560	-	A
COMLU	Council Offices Mains and LED Lighting Upgrade	97,750				97,750	0	97,750	0.0%	R
CYBER	Cyber Security Solutions Refresh	62,100				62,100	0	62,100	0.0%	A
ERECR	E-Recruitment System (including On-boarding)	44,000				44,000	25,995	18,005	59.1%	A
FINOS	Financials Server Operating System				13,500	13,500	13,500	0	100%	A
ITINF	ICT Infrastructure Refresh		116,600			116,600	0	116,600	0.0%	A
MOBCO	Mobile Connectivity				31,000	31,000	0	31,000	0.0%	A
NTWRK	Network Infrastructure		30,000			30,000	0	30,000	0.0%	A

**Policy and Finance Committee – Main Schemes
Capital Programme 2023/24**

Cost Centre	Scheme	Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Current Total Approved Budget 2023/24 £	Actual Expenditure including Commitments as at end of September 2023 £	Remaining Budget as at end of September 2023 £	Percent of Budget Spent at end of September 2023 %	Current Status
RREPS	Revenues and Benefits Replacement Server	24,000				24,000	0	24,000	0.0%	R
TECHF	Technology Forge Upgrade	27,400				27,400	0	27,400	0.0%	A
TOWNB	Towneley Buildings Roof Repairs				27,500	27,500	24,319	3,181	88.4%	A
Total Policy and Finance Committee Main Schemes		265,950	256,600	0	72,000	594,550	71,989	522,561	12.1%	

Policy and Finance Committee – Main Schemes Capital Programme 2023/24

AIRCN: Replacement Air Conditioning Units in Server Room

Budget Holder: Lawson Oddie

Latest Status: Unlikely to be completed within the financial year



Brief Description of the Scheme:

This scheme is for the replacement of air conditioning units in the server room. The current air conditioning equipment installed in the server room is now eight years old. This equipment runs non-stop 24/7 and it is vital that this equipment is fully functional to keep the server room at an optimal temperature and humidity.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	10,700
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	10,700
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	10,700

Budget Holder Comments:

September 2023: It is proposed that the scheme be moved to the 2024/25 capital programme when the 2023/24 programme is revised.

July 2023: Due to the status of the existing air conditioning units it is proposed that this work be postponed until the 2024/25 financial year. This will also allow resources to be focused on the other ICT resource intensive schemes in 2023/24.

Policy and Finance Committee – Main Schemes Capital Programme 2023/24

BRKFT: Brookfoot Footbridge, Ribchester – Replacement Bridge

Budget Holder: Winston Robinson

Latest Status: Unlikely to be completed within the financial year



Brief Description of the Scheme:

The Council are responsible for the maintenance of Brookfoot Footbridge in Ribchester. The bridge crosses Stydd Brook before it joins the River Ribble and connects Council owned land to a track leading to an adopted highway. This capital scheme is for the replacement of the bridge, due to its current condition.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	110,000
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	110,000
Actual Expenditure including Commitments as at end of September 2023	615
Remaining Budget as at end of September 2023	109,385

Budget Holder Comments:

September 2023: This is the replacement of a footbridge over an Environment Agency (EA) classified watercourse. The EA have recently informed staff that they do not have sufficient resources at the moment to assist us with a formal application and design. As such, considering the time of year and seasonal ecology demands, this bridge will not be replaced until next year.

July 2023: A topographical survey has now been completed. A tree survey has been undertaken and a planning application has been approved to remove the local trees and vegetation. This will take place outside of 'nesting' season in Autumn/Winter. We have been in consultation with the Lead Local Flood Authority Lancashire County Council (LCC) and the Environment Agency (EA).

LCC have confirmed that they have no interest in the structure or the watercourse. The EA have recently confirmed that the watercourse is classed as a main river and that we would have to apply for a Bespoke Permit. The EA have additionally confirmed that they don't have the resources now to assist us with the application. The works will be progressed as speedily as possible but due to the requirements of the EA I would advise that this scheme will not be completed this financial year.

January 2023: The general state of the bridge indicates that it will need to be replaced. However, the current defects do not make immediate replacement necessary in 2022/23. In addition, Engineers are still awaiting a response from the Environment Agency on whether they have any works planned on the brook to ensure this will not affect the bridge. Given the above, it is proposed that the scheme budget of £110,000 is moved to the 2023/24 capital programme.

September 2022: The general state of the bridge indicates that it will need to be replaced. However, the current defects do not make immediate replacement necessary in 2022/23. In addition, Engineers are still awaiting a response from the Environment Agency on whether they have any works planned on the brook to ensure this will not affect the bridge and the Environment Agency will have to approve the proposed works and design of the bridge.

**Policy and Finance Committee – Main Schemes
Capital Programme 2023/24**

Therefore, there will be no work on the bridge in-year and the scheme budget will be moved to the 2023/24 capital programme when the 2022/23 revised estimate budget is set in January 2023. The need for the replacement works will then be re-considered in 2023/24, including the impact of any response received from the Environment Agency.

July 2022: The footbridge has been inspected recently. The current state of the defects mean that the bridge will need replacing but no defects were identified which make immediate replacement necessary. Engineers are currently awaiting a response from the Environment Agency on whether they have any works planned on the brook to ensure this will not affect the bridge. Also, the Environment Agency will have to approve the proposed works and the design of the bridge. At this stage there is no certainty that the works will be completed in this financial year.

Policy and Finance Committee – Main Schemes Capital Programme 2023/24

COADM: Committee Administration IT System

Budget Holder: Lawson Oddie

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

This is an extension of the previous Committee Administration IT System scheme which saw the introduction of the ModGov system, and was overseen by Mair Hill.

This extension of the scheme is for the provision of ICT equipment for use at meetings by Heads of Service and is overseen by Lawson Oddie as Budget Holder. A budget for this element of the scheme will be brought in at the Revised Estimate

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	0
Actual Expenditure including Commitments as at end of September 2023	7,560
Remaining Budget as at end of September 2023	-7,560

Budget Holder Comments:

September 2023: The equipment has been purchased and will be commissioned in the coming month of two.

Policy and Finance Committee – Main Schemes Capital Programme 2023/24

COMLU: Council Offices Mains and LED Lighting Upgrade

Budget Holder: Winston Robinson

Latest Status: Unlikely to be completed within the financial year



Brief Description of the Scheme:

The electrical distribution boards (mains boards) at the Council Offices are becoming redundant. The works will ensure surge protection and residual circuit protection (RCD) to all the circuits in the Council Offices. The work will involve removing all distribution boards at the Council Offices and replacing them with new boards.

This scheme will also see the replacement of the office lighting for LED lighting as the current fittings are no longer efficient compared to LED.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	97,750
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	97,750
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	97,750

Budget Holder Comments:

September 2023: A report regarding the existing condition and compliance will soon be commissioned but the logistics of contracting the re-wiring of the Council offices is not likely to begin before the new financial year. The work will have to be carefully phased and will involve weekend work.

July 2023: A detailed survey and specification will be completed this financial year, together with a phasing programme for the physical works to be completed in the financial year 2024-2025. The survey additionally needs to establish whether the proposed solar panel works will affect the specification.

Policy and Finance Committee – Main Schemes Capital Programme 2023/24

CYBER: Cyber Security Solutions Refresh

Budget Holder: Lawson Oddie

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

This capital scheme was based on the refresh of the following technologies that were in place at the time of the scheme bid.

- Firewall.
- WebMail Proxy.
- Anti-Virus.

As cyber security is a rapidly evolving area, the best solutions available in 2023/24 will be sought as part of the scheme. We are monitoring best practice within the field of Cyber Security to underpin the actual solutions refresh specified in 2023/24.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	62,100
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	62,100
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	62,100

Budget Holder Comments:

September 2023: This scheme partly overlaps with the Network Infrastructure and ICT Infrastructure schemes. The items that do not overlap will have a specification drawn up once the procurement exercise for the Network Infrastructure and ICT Infrastructure Schemes are complete.

July 2023: We are currently consulting with potential providers to establish the best solution for our needs. Whilst there is no physical spend at this stage, there is a great deal of preparatory work being undertaken across all the ICT schemes.

Policy and Finance Committee – Main Schemes Capital Programme 2023/24

ERECR: e-Recruitment System (Including On-Boarding)

Budget Holder: Dawn Evans-Storey

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

This scheme is for the implementation of an E-Recruitment system to provide a complete 'end-to-end' process covering all aspects of the recruitment process from creation of a vacancy through to the appointment of a new member of staff. The system is based on two modules:

- E-recruitment - allows the provision of accurately and effectively supporting applicants through all the stages of the process to the point where a successful candidate is identified.
- On-boarding (appointment stage) - takes the successful candidate through the process of managing their employment contract which builds relationships through to the first day of employment. This module allows HR and new starters to see which tasks have been completed and highlights outstanding actions to enable speeding up appointment times.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	44,000
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	44,000
Actual Expenditure including Commitments as at end of September 2023	25,995
Remaining Budget as at end of September 2023	18,005

Budget Holder Comments:

September 2023: Progress continues to be made on the implementation of the scheme.

July 2023: On schedule with timelines/milestones set between HR and service provider. Plan to go live April 2024.

Policy and Finance Committee – Main Schemes Capital Programme 2023/24

FINOS: Financials Server Operating System

Budget Holder: Lawson Oddie

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

The scheme was added as an additional approval following consideration at Policy and Finance Committee on 12 September 2023. The scheme will enable the replacement of the Financial system server operating system. The scheme would also see an upgrade to the reporting software and a system version upgrade.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	13,500
Current Total Approved Budget 2023/24	13,500
Actual Expenditure including Commitments as at end of September 2023	13,500
Remaining Budget as at end of September 2023	0

Budget Holder Comments:

September 2023: An order has been placed for the works. The first stage will be undertaken at the end of October with a later update to the live area of the system, in respect of the system version upgrade, in the coming months. The scheme will be fully implemented by the end of the financial year.

Policy and Finance Committee – Main Schemes Capital Programme 2023/24

ITINF: ICT Infrastructure Refresh

Budget Holder: Lawson Oddie

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

This scheme is to refresh the Council's ICT infrastructure, which is over five years old, based on the Council's ICT infrastructure needs and the latest infrastructure solutions available at the time of refresh.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	116,600
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	116,600
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	116,600

Budget Holder Comments:

September 2023: Currently finalising the procurement route that we wish to take and creating the solution specification. It is hoped to go out to market in December 2023/January 2024.

July 2023: We are currently consulting with potential providers to establish the best solution for our needs. Whilst there is no physical spend at this stage, there is a great deal of preparatory work being undertaken across all the ICT schemes.

January 2023: Budget to be moved to the 2023/24 financial year at the Revised Estimate for 2022/23.

September 2022: No change since July 2022. It is very doubtful this scheme will be completed in this financial year.

July 2022: No progress has been made with this scheme due to pressures on the ICT service. ICT services expect to engage with suppliers soon. At this stage it is uncertain whether this scheme will be completed in-year.

Policy and Finance Committee – Main Schemes Capital Programme 2023/24

MOBCO: Mobile Connectivity

Budget Holder: Lawson Oddie

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

The scheme was added as an additional approval following consideration at Policy and Finance Committee on 12 September 2023. A review had been undertaken on mobile connectivity across council staff. The new equipment would greatly improve the ability of staff to undertake their roles, notably when away from the main offices or depot, allowing better reactive responses to issues that may arise around the Borough. The handsets would also provide better security and safety for staff whilst working alone or remotely.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	31,000
Current Total Approved Budget 2023/24	31,100
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	31,100

Budget Holder Comments:

September 2023: The scheme was approved in September. Purchases have been made during October and it is expected that the scheme will be full implemented over the coming months.

Policy and Finance Committee – Main Schemes Capital Programme 2023/24

NTWRK: Network Infrastructure

Budget Holder: Lawson Oddie

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

This scheme is for the replacement of the current hardware that supports the Council's network infrastructure.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	30,000
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	30,000
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	30,000

Budget Holder Comments:

September 2023: Finalising the solution specification. It is hoped to go out to market in November 2023/December 2023.

July 2023: We are currently consulting with potential providers to establish the best solution for our needs. Whilst there is no physical spend at this stage, there is a great deal of preparatory work being undertaken across all the ICT schemes.

September 2022: Officers have met with suppliers to discuss requirements and a supplier is currently working on an initial design / recommendations which they hope to have with us week commencing 14th November. As this scheme now ties in with the funding received regarding Cyber Resilience it is uncertain whether the scheme will be completed in this financial year.

July 2022: ICT Services have approached potential suppliers to discuss the purchase of Network Infrastructure equipment and its implementation. At this stage it is uncertain whether this scheme will be completed in-year.

December 2021: No progress has been able to be made on this scheme since the update in September due to other pressures on the ICT service. This has since been exacerbated by the recent vacancy in the post of ICT Infrastructure Officer and the re-introduction of home working. The ICT Infrastructure Officer's post has now been filled and we expect to engage with suppliers in relation to this scheme in the next month or so. We do not expect the scheme to be complete this financial year.

September 2021: No progress has been made on this scheme since the update in July. Once we have filled the IT Infrastructure Officer post we expect to be engaging with suppliers in relation to this scheme, but do not expect the scheme to be complete this financial year.

July 2021: There has been no progress on the scheme due to resources being diverted to other projects/work that had been pushed back due to the COVID-19 pandemic. We will be engaging with suppliers soon but do not expect the scheme to be complete this financial year.

**Policy and Finance Committee – Main Schemes
Capital Programme 2023/24**

December 2020: As reported to this Committee in November 2020, there has been no progress to date on this scheme because ICT staff resources have been focussed on supporting the Council's Covid-19 response and new ways of working since the end of March 2020. Therefore, the scheme will not take place in 2020/21. It is recommended that the 2020/21 revised estimate for the scheme is reduced to nil and the £30,000 scheme budget is moved to the 2021/22 financial year.

September 2020: There has been no progress to date on this scheme because ICT staff resources have been focussed on supporting the Council's Covid-19 response and new ways of working since the end of March 2020. At this stage, it is expected that the scheme will not be completed in 2020/21 and will be moved to 2021/22. Approval will be sought from members to move the scheme budget into 2021/22 when the revised estimate capital programme is presented for approval in January 2021.

**Policy and Finance Committee – Main Schemes
Capital Programme 2023/24**

RREPS: Revenues and Benefits Replacement Server

Budget Holder: Lawson Oddie

Latest Status: Unlikely to be completed within the financial year



Brief Description of the Scheme:

This scheme allows for the replacement of the server which hosts the Council's Revenues and Benefits system. The current server was replaced in 2018/19 and will be five years old in 2023/24.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	24,000
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	24,000
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	24,000

Budget Holder Comments:

September 2023: It is proposed that the scheme be moved to the 2024/25 capital programme when the 2023/24 programme is revised.

July 2023: Due to the condition of the server is proposed that the scheme be delayed until 2024/25. This will also allow ICT resources to be focused on other more pressing schemes.

Policy and Finance Committee – Main Schemes Capital Programme 2023/24

TECHF: Technology Forge Upgrade

Budget Holder: Mair Hill

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

This capital scheme is for the upgrade of the existing Asset Management software, Technology Forge, with more current cloud-based software, along with the purchase of some iPads and associated mobile connectivity access. This would allow Legal, Engineers and Finance service areas to work together more effectively in managing and maximising the use of the Council's Assets and would allow officers to benefit from using the mobile functions of the software.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	27,400
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	27,400
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	27,400

Budget Holder Comments:

September 2023: A timeline for the work has yet to be agreed as we currently await confirmation from the system provider. This will be driven by their availability.

July 2023: Talks are currently underway with the system provider, and it is hoped that the cloud-based version of the system can be in place by the end of the financial year.

Policy and Finance Committee – Main Schemes Capital Programme 2023/24

TOWNB: Towneley Buildings Roof Repair

Budget Holder: Winston Robinson

Latest Status: Currently expected to be fully or substantially completed in year

A

Brief Description of the Scheme:

The scheme was added as an additional approval following consideration at Policy and Finance Committee on 12 September 2023. The scheme is to carry out urgent roof repairs to the building known as the Youth and Community Centre, Towneley Buildings, Berry Lane, Longridge. The building which is leased from the Council by Lancashire County Council, has experienced damage to the roof due to poor weather and rainwater.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	27,500
Current Total Approved Budget 2023/24	27,500
Actual Expenditure including Commitments as at end of September 2023	24,319
Remaining Budget as at end of September 2023	3,181

Budget Holder Comments:

September 2023: Works should be completed by the end of October 2023.

Policy and Finance Committee UK Shared Prosperity Fund Schemes – Capital Programme 2023/24

Cost Centre	Scheme	Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Current Total Approved Budget 2023/24 £	Actual Expenditure including Commitments as at end of September 2023 £	Remaining Budget as at end of September 2023 £	Percent of Budget Spent at end of September 2023 %	Current Status
CMIMP	Clitheroe Market Improvements		72,600		100,000	172,600	1,325	171,275	0.8%	R
MARCH	Mardale Playing Field Changing Rooms			64,880		64,880	58,948	5,932	90.9%	A
MARDC	Mardale Car Park Resurfacing			46,670		46,670	44,070	2,600	94.4%	G
TNSCP	Clitheroe Townscape Scheme			55,000	245,000	300,000	0	300,000	0.0%	R
Total Policy and Finance Committee UK Shared Prosperity Schemes		0	72,600	166,550	345,000	584,150	104,343	479,807	17.9%	

UK Shared Prosperity Funding has also been used to part fund the Mardale Playing Pitches Drainage scheme (using £18.5k), but with most of the scheme being funded through S106 monies the scheme has instead been reported through Community Services Committee.

For the CMIMP Clitheroe Market Improvements scheme, the £72,600 budget is funded from Borrowing and the £100,000 Additional Approval is funded from UK Shared Prosperity Funding.

Policy and Finance Committee UK Shared Prosperity Fund Schemes – Capital Programme 2023/24

CMIMP: Clitheroe Market Improvement Works

Budget Holder: Nicola Hopkins

Latest Status: Unlikely to be completed within the financial year



Brief Description of the Scheme:

This scheme is for improvement works at Clitheroe market, following a feasibility study.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	72,600
Approved Slippage from 2022/23	0
Additional Approvals 2023/24	100,000
Current Total Approved Budget 2023/24	172,600
Actual Expenditure including Commitments as at end of September 2023	1,325
Remaining Budget as at end of September 2023	171,275

Budget Holder Comments:

September 2023: Tender documentation has been drafted and is reported elsewhere on this agenda. Works are expected to start early 2024.

July 2023: Tenders are currently being drafted and will be issued in late October 2023.

**Policy and Finance Committee UK Shared Prosperity Fund Schemes
– Capital Programme 2023/24**

MARCH: Mardale Playing Field Changing Rooms

Budget Holder: Nicola Hopkins

Latest Status: Currently expected to be fully or substantially completed in year

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Brief Description of the Scheme:

This scheme is for the full refurbishment of the Mardale Playing Field changing rooms.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	64,880
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	64,880
Actual Expenditure including Commitments as at end of September 2023	58,948
Remaining Budget as at end of September 2023	5,932

Budget Holder Comments:

September 2023: The only remaining action is to paint the building which will be complete when the weather allows in the new year.

July 2023: Completion of the changing rooms has been delayed slightly due to staff illnesses. However, they are expected to be complete in September.

Policy and Finance Committee UK Shared Prosperity Fund Schemes – Capital Programme 2023/24

MARDC: Mardale Car Park Resurfacing

Budget Holder: Nicola Hopkins

Latest Status: Scheme Completed



Brief Description of the Scheme:

This scheme is for the resurfacing of the Mardale playing fields car park.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	46,670
Additional Approvals 2023/24	0
Current Total Approved Budget 2023/24	46,670
Actual Expenditure including Commitments as at end of September 2023	44,070
Remaining Budget as at end of September 2023	2,600

Budget Holder Comments:

September 2023: Scheme now completed.

July 2023: The car park has been prepared for the final wearing coat. The contactors plan to lay the new tarmac in the week commencing 4 September 2023.

Policy and Finance Committee UK Shared Prosperity Fund Schemes – Capital Programme 2023/24

TNSCP: Clitheroe Townscape Scheme

Budget Holder: Nicola Hopkins

Latest Status: Unlikely to be completed within the financial year



Brief Description of the Scheme:

This is an LCC project, based upon the information provided by senior officers at LCC.

Based on the funding available it is proposed to resurface both the carriageway and footpaths of Castle Street. Discussions in respect of materials are ongoing with granite kerbing suggested, the proposals including widening the narrow sections of the pavements and rationalising the parking arrangements.

It has also been suggested that a gateway treatment is created at the top of Castle Street with a gate installed to enable the road to be closed for events such as the food festival. The original estimate is that the works will take 14 weeks (although this is subject to the final design), and it is suggested that this is programmed in for early 2024 to enable both the summer months and Christmas to proceed as normal within the town.

The scheme costs here represent our contribution to LCC towards their overall project cost.

Summary Budget Position 2023/24

	2023/24
Original Estimate 2023/24	0
Budget Moved from 2022/23	0
Approved Slippage from 2022/23	55,000
Additional Approvals 2023/24	245,000
Current Total Approved Budget 2023/24	300,000
Actual Expenditure including Commitments as at end of September 2023	0
Remaining Budget as at end of September 2023	300,000

Budget Holder Comments:

September 2023: A compromise agreement is being drafted with LCC with work expected to start early 2024. However, LCC have confirmed the works will not be completed until summer 2024.

July 2023: Discussions are ongoing with Lancashire County Council to commence works to Castle Street in January/February 2024. However, the Lancashire County Council timetable envisages the work to be completed in the next financial year (2024/25).