

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO PLANNING AND DEVELOPMENT COMMITTEE

meeting date: THURSDAY, 11 JANUARY 2024
 title: 2021/2022 AND 2022/2023 YEAR-END PERFORMANCE INFORMATION
 submitted by: MARSHAL SCOTT, CHIEF EXECUTIVE
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1 PURPOSE

- 1.1 To inform committee about year-end reports for 2021/2022 and 2022/2023 that detail performance against our local performance indicators.
- 1.2 Performance monitoring is essential to ensure that the Council is delivering effectively against its agreed priorities, both in terms of the national agenda and local needs.
- 1.3 Relevance to the Council’s ambitions and priorities:
 - Community Objectives –
 - Corporate Priorities –
 - Other Considerations -

Monitoring our performance ensures that we are both providing excellent services for our community as well as meeting corporate priorities.

2 BACKGROUND

- 2.1 Performance Indicators are an important driver of improvement and allow authorities, their auditors, inspectors, elected members and service users to judge how well services are performing.
- 2.2 A rationale has been sought for maintaining each indicator – with it either being used to monitor service performance or to monitor the delivery of a local priority.
- 2.3 The attachment to this report provides an overview of the Council’s performance up to 31 March 2023. Committee members will be aware that the Council responded to the emergencies of the Coronavirus pandemic since early March 2020. Covid rules in England ended at the end of February 2022 as part of Government’s “Living with Covid” strategy. This now gives an opportunity to learn from both pre-Covid and during Covid service delivery, and to focus on the recovery from the pandemic.
- 2.4 The report attached at Appendix 1 comprises the following information:
 - The outturn figures for all local performance indicators relevant to this committee for 2021/2022 and 2022/2023. Notes are provided where necessary to explain significant variances either between the outturn and the target or between 2021/2022 data and 2022/2023 data. A significant variance is greater than 15% (or 10% for cost PIs).
 - Performance information is also provided for previous year 2020/2021 for comparison purposes (where available) and the trend in performance is shown between 2021/2022 data and 2022/2023 data.
 - Targets for service performance for the year 2022/2023 are provided and a ‘traffic light’ system is used to show variances of actual performance against the target as follows: Red: service performance significantly below target (i.e. less than 75% of target performance), Amber: performance slightly below target (i.e. between 75% and 99% of target), Green: target met/exceeded.
 - Where available targets have also been provided for all three years.
- 2.5 These tables are provided to allow members to ascertain how well services are being

delivered against our local priorities and objectives, as listed in the Corporate Strategy.

- 2.6 Where possible audited and checked data has been included in the report. However, some data may be corrected following the work of Internal Audit and before the final publication of the indicators on the Council's website.
- 2.7 Indicators can be categorised as 'data only' if they are not suitable for monitoring against targets – these are marked as so in the report.
- 2.8 A new Corporate Plan 2023-2027 is presently in development; a revised suite of Corporate KPIs will be established following feedback from the Corporate Plan Working Group and Council officers considering statutory requirements and corporate priorities.
- 2.9 For the past few years the Council has utilised and reported data for 130 KPIs, however this will be reduced to a smaller, and more focussed number. It is important that the Corporate KPI Scorecard is concise and provides assurance against Corporate Plan progress, some KPIs will have cross cutting themes across the diverse range of services and priorities the Council provides. Quarterly reporting for the new suite of KPIs will commence from April 2024 for 2024/2025 with an annual report at year-end. The Corporate Plan and suite of KPIs will also be reviewed on an annual basis
- 2.10 We measure our performance by examining these KPIs. Where available KPI data will be reported in a Quarterly Performance Report and scrutinised by a network of people including Corporate Management Team (CMT) and relevant Committees. Council services also have their own specific plans which look at performance in more detail and include a number of KPIs pertinent to that service.

3 GENERAL COMMENTS ON PERFORMANCE AND TARGETS

3.1 Planning Services

Analysis shows that of the 21 Planning Services key performance indicators (KPIs) that can be compared to target:

- 9.5% (2) of the KPIs met target (green) and or are on track.
- 9.5% (2) of the KPIs close to target (amber) where delivery is on track and is currently being managed.
- 0% (0) of the KPIs missed target (red) where performance is or is likely to be off track.
- 81% (17) of the KPIs provide data only.

3.2 Of the 21 Planning Services KPIs where performance trend can be compared over the years:

- 43% (9) of the KPIs have improved
- 9.5% (2) of KPIs stayed the same
- 47.5% (10) of PIs worsened

3.3 In respect of KPIs for Planning Services, the following information has been provided regarding performance and targets:

For the majority of the planning KPIs, targets have not been set due to the following reasons:

- It is not appropriate to set targets because this is outside of the Council's control.
- Committee overturns reflect democratic decision making, ideally this number would be as low as possible, but it is more relevant to consider the nature of the overturns i.e. qualitative monitoring.

- This is a reflection of the democratic process we work to and more relevant to look at the nature of applications we are taking to committee and whether these are appropriate and an efficient use of Members' time.

3.4 Building Control

Analysis shows that of the 4 Building Control KPIs that can be compared to target:

- 50% (2) met target (green) and or are on track.
- 50% (2) of the KPIs close to target (amber) where delivery is on track and is currently being managed.

3.5 Of the 4 Building Control KPIs where performance trend can be compared over the years:

- 25% (1) of the KPIs has improved
- 75% (3) of KPIs stayed the same

3.6 In respect of the KPIs for Building Control, the following information has been provided regarding performance and targets:

3.7 Some of the Building Control KPIs do not necessarily provide useful or relevant data that can be obtained in an easy format. As of the first of April 2024, all building Control Officers are required to be registered under the Building Safety Regulator (BSR) and the Health & Safety Executive (HSE). The BSR has set out a number of KPIs that they would like and expect a building control section to monitor and provide data for.

3.8 Regeneration and Housing

2022/23 data is presently unavailable for all 3 Regeneration and KPIs and targets have not been set.

3.9 As there is no data available for analysis the KPIs performance trend cannot be compared year on year.

3.10 In respect of the KPIs for Regeneration and Housing, the following information has been provided regarding performance and targets:

- **PI RH10 % New homes built on previously developed land** – data is presently unavailable for this KPI. A review of how future data will be collected is in progress.
- **PI RH11 Number of new homes granted planning permission** – data is presently unavailable for this KPI. A review of how future data will be collected is in progress.
- **PI RH12 Number of new homes constructed** – data is presently unavailable for this KPI. A review of how future data will be collected is in progress.

4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications

- Resources - There are no resource implications as a result of this report. Resource implications of any actions referred to within this report, will be reported to the appropriate Committee.
- Technical, Environmental and Legal – None identified
- Political – None identified
- Reputation – It is important that correct information is available to facilitate decision-making.
- Equality & Diversity - For all Ribble Valley Borough Council Policies and Strategies and in line with the Council's approach to equalities, an Equality Impact Assessment (EIA) would identify the potential impact of the organisation's policies, services and functions on its residents and staff, and will actively look for negative or adverse

impacts of policies, services, and functions on any of the nine protected characteristics. After consideration an EIA is not required for this report.

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5 CONCLUSION

- 4.2 For committee to note the 2021/2022 and 2022/2023 performance information provided relating to this committee.

Jaqui Houlker
PRINCIPAL POLICY AND
PERFORMANCE OFFICER









Marshal Scott
CHIEF EXECUTIVE

BACKGROUND PAPERS:







REF: JH/ 24-01-11 Planning & Development Committee YE Performance Information v1















For further information please ask for Jaqui Houlker, extension 4421









Ribble Valley Borough Council
Year-end monitoring report for 2020/21, 2021/22 & 2022/23
Monitoring Report to Community Services Committee













PI Status		Long Term Trends	
	Alert		Improving
	Warning		No Change
	OK		Getting Worse
	Unknown		
	Data Only		



Planning and Development Committee (Planning Services 21 KPIs)

PI Code	Short Name	2020/21		2021/22		2022/23		Current Performance	Long Term Trend year on year	Comments	Objective
		Value	Target	Value	Target	Value	Target				
PI PL2 (BV204)	Planning appeals allowed	40.0%	30.0%	34.7%	30.0%	21.6%	30.0%			In-house target met although Government target is 10%	To meet the housing needs of all sections of the Community
PI PL2a	Planning appeals received - householder appeal	10	Data only	18	Data only	11	Data only			*Not appropriate to set targets because this is outside of the Council's control.	To meet the housing needs of all sections of the Community
PI PL2b	Planning appeals received - written representation	12	Data only	15	Data only	31	Data only			*Not appropriate to set targets because this is outside of the Council's control.	To meet the housing needs of all sections of the Community

PI Code	Short Name	2020/21		2021/22		2022/23		Current Performance	Long Term Trend year on year	Comments	Objective
		Value	Target	Value	Target	Value	Target				
PI PL2c	Planning appeals received - Inquiry	0	Data only	0	Data only	0	Data only			*Not appropriate to set targets because this is outside of the Council's control.	To meet the housing needs of all sections of the Community
PI PL2d	Planning appeals received - Hearings	3	Data only	0	Data only	2	Data only			*Not appropriate to set targets because this is outside of the Council's control.	To meet the housing needs of all sections of the Community
PI PL2e	Planning appeals determined - Householder appeal	13	Data only	12	Data only	11	Data only			*Not appropriate to set targets because this is outside of the Council's control.	To meet the housing needs of all sections of the Community
PI PL2f	Planning appeals determined - written representation	10	Data only	15	Data only	24	Data only			*Not appropriate to set targets because this is outside of the Council's control.	To meet the housing needs of all sections of the Community
PI PL2g	Planning appeals determined - Inquiry	0	Data only	0	Data only	0	Data only			*Not appropriate to set targets because this is outside of the Council's control.	To meet the housing needs of all sections of the Community
PI PL2h	Planning appeals determined - Hearings	4	Data only	1	Data only	1	Data only			*Not appropriate to set targets because this is outside of the Council's control.	To meet the housing needs of all sections of the Community
PI PL3	Applications refused by committee but recommended for approval	2	Data only	1	Data only	0	Data only			**Not appropriate to set targets because Committee overturns reflect democratic decision making, ideally this number would be as low as possible, but it is more relevant to	To meet the housing needs of all sections of the Community



PI Code	Short Name	2020/21		2021/22		2022/23		Current Performance	Long Term Trend year on year	Comments	Objective
		Value	Target	Value	Target	Value	Target				
										consider the nature of the overturns i.e. qualitative monitoring.	
PI PL4	Applications approved by committee, but officers recommended for refusal	0	Data only	6	Data only	4	Data only			**Not appropriate to set targets because Committee overturns reflect democratic decision making, ideally this number would be as low as possible, but it is more relevant to consider the nature of the overturns i.e. qualitative monitoring.	To meet the housing needs of all sections of the Community
PI PL5 (BV188)	% of planning decisions delegated to officers	96.38%	Data only	93.47%	Data only	94.64%	Data only			**Not appropriate to set targets because similar to above this is a reflection of the democratic process we work to and more relevant to look at the nature of applications we are taking to committee and whether these are appropriate and an efficient use of Members' time.	To meet the housing needs of all sections of the Community
PI PL14a (N157a)	Processing of planning applications: Major applications	45.83%	70.00%	70.00%	70.00%	73.07%	70.00%				To meet the housing needs of all sections of the Community
PI PL14b (N157b)	Processing of planning applications: Minor applications	71.24%	75.00%	69.42%	75.00%	73.12%	75.00%				To meet the housing needs of all sections of the Community







PI Code	Short Name	2020/21		2021/22		2022/23		Current Performance	Long Term Trend year on year	Comments	Objective
		Value	Target	Value	Target	Value	Target				
PI PL14c (N157c)	Processing of planning applications: Other applications	73.36%	80.00%	76.80%	80.00%	74.46%	80.00%				To meet the housing needs of all sections of the Community
PI PL14d	Processing of planning applications: Number of applications received	720	Data only	821	Data only	708	Data only			*Not appropriate to set targets because this is outside of the Council's control.	To conserve our countryside, the natural beauty of the area and enhance our built environment
PI PL14e	Processing of planning applications: Number of applications determined	637	Data only	736	Data only	672	Data only			*Not appropriate to set targets because this is outside of the Council's control.	To conserve our countryside, the natural beauty of the area and enhance our built environment
PI PL14f	Processing of planning applications: Number of applications withdrawn	39	Data only	33	Data only	49	Data only			*Not appropriate to set targets because this is outside of the Council's control.	To conserve our countryside, the natural beauty of the area and enhance our built environment
PI PL14g	Processing of planning applications: Number of applications determined under delegated powers	614	Data only	692	Data only	636	Data only			***Not appropriate to set targets because this is a reflection of the democratic process we work to and more relevant to look at the nature of applications we are taking to committee and whether these are appropriate and an efficient use of Members' time.	To conserve our countryside, the natural beauty of the area and enhance our built environment
PI PL14h	Processing of planning applications: Number of applications approved	531	Data only	565	Data only	481	Data only			*Not appropriate to set targets because this is	To conserve our countryside, the natural beauty of the

PI Code	Short Name	2020/21		2021/22		2022/23		Current Performance	Long Term Trend year on year	Comments	Objective
		Value	Target	Value	Target	Value	Target				
										outside of the Council's control.	area and enhance our built environment
PI PL14i	Processing of planning applications: Number of applications refused	106	Data only	171	Data only	191	Data only			*Not appropriate to set targets because this is outside of the Council's control.	To conserve our countryside, the natural beauty of the area and enhance our built environment







Not appropriate to set targets:
 *This is outside of the Council's control.
 **Committee overturns reflect democratic decision making, ideally this number would be as low as possible obviously, but it is more relevant to consider the nature of the overturns i.e. qualitative monitoring
 ***This is a reflection of the democratic process we work to and more relevant to look at the nature of applications we are taking to committee and whether these are appropriate and an efficient use of Members' time

Planning and Development Committee (Building Control 4 KPIs)

PI Code	Short Name	2020/21		2021/22		2022/23		Current Performance	Long Term Trend year on year	Comments	Objective
		Value	Target	Value	Target	Value	Target				
PI EHB1	The percentage of building regulations full plans applications checked within 2 weeks	81.75%	75%	85%	75%	88%	75%			The figures for 2021/22 and 2022/23 is based on Q2 (1/7/21 – 30/9/22) data only and is the same for 2022/23. We have a statutory time of 5 weeks (8 with an agreed extension of time). KPI under review	To meet the housing needs of all sections of the Community

PI EHB2	% of Building Control Applications validated within 3 working days	84.75%	75%	99%	75%	98%	75%			Once an application has been submitted, it is not validated until the payment is made, once payment is made our admin team send out the acknowledgment letters the same day as its paid/validated.	To meet the housing needs of all sections of the Community
PI EHB3	% decisions reached within statutory time period - Domestic	85.67%	85%	74%	85%	78%	85%				To meet the housing needs of all sections of the Community
PI EHB4	% decisions reached within statutory time period - Commercial	86%	80%	66%	80%	75%	80%				To meet the housing needs of all sections of the Community

Planning and Development Committee (Regeneration and Housing 3 KPIs)

PI Code	Short Name	2020/21		2021/22		2022/23		Current Performance	Long Term Trend year on year	Comments	Objective
		Value	Target	Value	Target	Value	Target				
PI RH10 (BV106)	% New homes built on previously developed land	13.00%	22.00%	8.00%	Data only	See note	Data only			Date unavailable	To meet the housing needs of all sections of the Community
PI RH11	Number of new homes granted planning permission	81	Data only	139	Data only	See note	Data only			Date unavailable	To meet the housing needs of all sections of the Community
PI RH12	Number of new homes constructed	453 (419 new build completions & 34	Data only	499 (480 new build completions & 19 conversion	Data only	See note	Data only			Date unavailable	To meet the housing needs of all sections of the Community

PI Code	Short Name	2020/21		2021/22		2022/23		Current Performance	Long Term Trend year on year	Comments	Objective
		Value	Target	Value	Target	Value	Target				
		conversions & change of use)		s & change of use)							