

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO POLICY AND FINANCE COMMITTEE

meeting date: 23 JANUARY 2024
 title: REVISED CAPITAL PROGRAMME 2023/24
 submitted by: DIRECTOR OF RESOURCES
 principal author: LAWSON ODDIE

1 PURPOSE

- 1.1 To approve the 2023/24 revised estimate for this Committee's capital programme.
- 1.2 Relevance to the Council's ambitions and priorities:
- Community Objectives – none identified.
 - Corporate Priorities – to continue to be a well-managed council, providing efficient services based on identified customer needs.
 - Other Considerations – none identified.

2 CAPITAL PROGRAMME 2023/24 BACKGROUND

- 2.1 There were 9 capital schemes that were originally approved for this committee totalling £522,550 (including budget and schemes moved from 2022/23). These were approved by the Policy and Finance Committee and Full Council at their meetings in February 2023 and March 2023 respectively.
- 2.2 During the year there has been additional budget of £72,000 approved for 3 new scheme.
- 2.3 As a result of the above, the total approved budget for this Committee's capital programme of 12 schemes is £594,550. This is provided in detail at Annex 1.

3 REVISING THE 2023/24 CAPITAL PROGRAMME

- 3.1 We have now discussed each of the schemes in the capital programme with budget holders and revised the programme to reflect progress on the schemes and estimated full year expenditure. Following this review, the proposed revised 2023/24 capital programme for this committee is £346,420 for 10 schemes.
- 3.2 One of these schemes at the revised estimate stage represents residual costs on the Committee Administration System and relates to the roll out of related IT equipment to Heads of Service (£7,560)
- 3.3 The reduction of £248,130 in the revised capital programme can be accounted for as follows:

Element	£
Current Total Approved Budget	594,550
Less Budget Moved to 2024/25	-258,100
Adjustments Needed Due to Scheme Changes/Increased Costs	9,970
Resulting Proposed Revised Estimate	346,420

- 3.4 Detailed below is a summary of the position on the schemes that are recommended for moving to the 2024/25 financial year.

Scheme	Latest Position Resulting in Transfer of Scheme to 2024/25	Budget Being Moved to 2024/25 £
AIRCN: Replacement Air Conditioning Units in Server Room	Due to the status of the existing air conditioning units it is proposed that this work be postponed until the 2024/25 financial year. This will also allow resources to be focused on the other ICT resource intensive schemes in 2023/24.	10,700
BRKFT: Replacement of Brookfoot Footbridge, Ribchester	Topographical survey completed. Tree survey completed. A small number of trees to be felled Jan 2024 - Feb 2024. The Environment Agency have no resources 2023 - 2024 to assist, so the principal works will have to be delayed at least until July 2024, after the fish spawning season.	106,000
COMLU: Council Offices Mains and LED Lighting Upgrade	The LED lighting works will be completed this financial year. The mains electrical work won't be undertaken until the next financial year due to the complexity of programming 'power-down' time to all the offices, particularly the IT office.	90,000
RREPS: Revenues and Benefits Replacement Server	Due to the condition of the server is proposed that the scheme be delayed until 2024/25. This will also allow ICT resources to be focused on other more pressing schemes.	24,000
TECHF: Technology Forge Upgrade	A timeline for the work has yet to be agreed as we continue to wait for confirmation from the system provider on a number of issues. The work will be driven by their availability and will not be able to start until the 2024/25 financial year.	27,400
		258,100

3.5 Schemes where adjustments to the budget are needed at the Revised Estimate are summarised below:

Scheme	Reasons for Adjustments	Adjustment in 2023/24 for Revised Estimate £
COADM: Committee Administration IT System (Heads of Service IT Equipment)	There has been a small overspend compared to the approved budget, but the scheme is now completed.	7,560
MOBCO: Updating Mobile Connectivity	The scheme was extended to include a number of elected members together with a number of other additions/changes	2,410
		9,970

3.6 Annex 1 shows the full capital programme by scheme, including the budget and expenditure to date. The summary position is shown below.

Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Total Approved Budget 2023/24 £	Revised Estimate 2023/24 £	Budget Moved to 2024/25 £	Actual Expenditure including commitments as at end of December 2023 £
265,950	256,600	0	72,000	594,550	346,420	258,100	134,699

3.7 At the end of December 2023 £134,699 had been spent or committed. This is 38.9% of the revised capital programme for this Committee.

4 CONCLUSION

4.1 The proposed revised estimate for this committee's 2023/24 capital programme is £346,420 which for 2023/24 in isolation is a £248,130 reduction from the previously approved capital budget. However, over the full programme of schemes shown between the two years, there is a net increase of £9,970 as detailed at paragraph 3.5.

4.2 It is recommended that budgets totalling £258,100, on five schemes are moved to the 2024/25 financial year.

4.3 At the end of December 2023 £134,699 had been spent or committed. This is 38.9% of the revised capital programme for this Committee.

5 RISK ASSESSMENT

5.1 The approval of this report may have the following implications:

- Resources – Approval of the revised capital programme will see a decrease of £248,130 in the level of financing resources needed within the 2023/24 financial year. £258,100 of these resources will be transferred to 2024/25 to finance the capital scheme budgets moved to that year, leaving a net increase in resources needed of £9,970.
- Technical, Environmental and Legal – None.
- Political – None.
- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and Diversity issues are considered as part of the capital bid process.

6 RECOMMENDED THAT COMMITTEE

6.1 Approve the 2023/24 revised estimate of £346,420 for this Committee's revised capital programme, as set out in Annex 1.

6.2 Approve the move of the capital scheme budgets shown at paragraph 3.4 from 2023/24 to 2024/25.

HEAD OF FINANCIAL SERVICES

DIRECTOR OF RESOURCES
AND DEPUTY CHIEF EXECUTIVE

PF3-24/LO/AC

11 January 2024

For further background information please ask for Lawson Oddie.

BACKGROUND PAPERS – None

ANNEX 1

POLICY AND FINANCE COMMITTEE – REVISED CAPITAL PROGRAMME 2023/24

Cost Centre	Scheme	Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Total Approved Budget 2023/24 £	Revised Estimate 2023/24 £	Budget Moved to 2024/25 £	Actual Expenditure including commitments as at end of December 2023 £
AIRCN	Replacement Air Conditioning Units in Server Room	10,700				10,700	0	10,700	0
BRKFT	Brookfoot Footbridge, Ribchester- Replacement of Bridge		110,000			110,000	4,000	106,000	615
COADM	Committee Administration IT System (HoS Surface Pros)					0	7,560	0	4920
COMLU	Council Offices Mains and LED Lighting Upgrade	97,750				97,750	7,750	90,000	0
CYBER	Cyber Security Solutions Refresh	62,100				62,100	62,100	0	40,920
ERECR	E-Recruitment System (including On-boarding)	44,000				44,000	44,000	0	13,500
FINOS	Financials Server Operating System				13,500	13,500	13,500	0	7,560
ITINF	ICT Infrastructure Refresh - TANGIBLE		116,600			116,600	116,600	0	0
MOBCO	Updating Mobile Connectivity				31,000	31,000	33,410	0	33,412
NTWRK	Network Infrastructure - TANGIBLE		30,000			30,000	30,000	0	0
RREPS	Revenues and Benefits Replacement Server	24,000				24,000	0	24,000	0
TECHF	Technology Forge Upgrade	27,400				27,400	0	27,400	0
TOWNB	Towneley Buildings Roof Repairs				27,500	27,500	27,500	0	33,772
Total Policy and Finance Committee		265,950	256,600	0	72,000	594,550	346,420	258,100	134,699