

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO HEALTH AND HOUSING COMMITTEE

meeting date: 6 JUNE 2024
title: CAPITAL OUTTURN 2023/24
submitted by: DIRECTOR OF RESOURCES AND DEPUTY CHIEF EXECUTIVE
principal author: ANDREW COOK

1 PURPOSE

1.1 The purpose of this report is to review the final outturn of the 2023/24 capital programme for this Committee and to seek member approval for the slippage of some capital scheme budgets from the 2023/24 financial year to the 2024/25 financial year.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities - to continue to be a well-managed council providing efficient services based on identified customer need.
- Other Considerations – none identified.

2 2023/24 CAPITAL PROGRAMME BACKGROUND

2.1 There were 7 capital schemes for this Committee's original estimate budget, totalling £2,860,440. These were approved by the Special Policy and Finance Committee and Full Council at their meetings in February 2023 and March 2023 respectively. This included 3 new schemes for 2023/24 and budget for 4 schemes that had been moved from the 2022/23 capital programme.

2.2 In addition, at the end of the 2022/23 financial year a total budget of £1,006,190 covering 7 schemes was unspent and was moved into the 2023/24 capital programme budget, after approval by this Committee in June 2023. This unspent budget that was moved is known as slippage.

2.3 There was 1 further capital scheme additional approval in-year totalling £34,290.

2.4 As a result of the above elements, the total approved budget for this Committee's 2023/24 capital programme of 10 schemes was £3,900,920.

2.5 Later in the year the 2023/24 capital programme budget was revised to £1,243,830 in respect of 9 schemes and was then approved by the Special Policy and Finance Committee in February 2024. This followed a review of progress on all schemes in the capital programme and included moving budget of £2,652,580 on 5 schemes into the 2024/25 financial year. The revised estimate budget is shown at Annex 1.

2.6 During the financial year this Committee has received reports monitoring the progress of schemes within the capital programme.

3 CAPITAL OUTTURN 2023/24

3.1 Annex 1 shows this Committee's capital programme outturn position by scheme, including budget approvals, actual expenditure in-year and requested slippage into 2024/25. The table below summarises the final outturn position.

Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Total Approved Budget 2023/24 £	Revised Estimate 2023/24 £	Budget Moved to 2024/25 £	Actual Expenditure 2023/24 £	Requested Slippage into 2024/25 £
747,580	2,112,860	1,006,190	34,290	3,900,920	1,243,830	2,652,580	805,670	438,160

3.2 Actual expenditure on this Committee's capital programme was £805,670, which is 64.8% of the revised estimate budget.

3.3 Of the 9 schemes in the revised capital programme 3 were completed in-year.

3.4 The remaining 6 schemes were not completed in-year, resulting in requested slippage from the 2023/24 financial year in to the 2024/25 financial year.

3.5 Annex 2 shows details for each scheme of:

- the outcomes achieved for schemes that have been completed; and
- where schemes have yet to be completed, requests for Committee approval for slippage into the 2024/25 financial year.

3.6 Shown below is a summary of the slippage requests for this Committee:

Cost Centre	Scheme	Slippage Requested £
CLIAH	Clitheroe Affordable Housing Scheme	8,370
DISCP	Disabled Facilities Grants	158,590
EQSOS	Assisted Purchase Scheme	125,000
FTBGR	First Time Buyers Grants	26,570
LANGR	Landlord/Tenant Grants	49,950
TEMPH	Temporary Housing Scheme	69,680
Total Slippage Requested into 2024/25		438,160

4 RISK ASSESSMENT

4.1 The risks associated with this report are set down below:

- Resources – Overall expenditure on this Committee's 2023/24 capital schemes was contained within the revised estimate budget approved in February and March 2024. As a result, less capital financing resources than budgeted for were required to fund the capital programme in-year. Capital resources are already in place to fund the £438,160 requested slippage to the 2024/25 financial year.
- Technical, Environmental and Legal – None.
- Political – None.

- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and diversity issues are examined as part of the capital bid appraisal process.

5 CONCLUSION

- 5.1 Actual expenditure on this Committee's capital programme was £805,670, which is 64.8% of the revised estimate budget.
- 5.2 Of the 9 schemes in the revised capital programme 3 were completed in-year. The remaining 6 schemes were not completed in-year resulting in slippage from the 2023/24 financial year in to the 2024/25 financial year totalling £438,160.

6 RECOMMENDED THAT COMMITTEE

- 6.1 Approve the slippage of £438,160 as set out at paragraph 3.6.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES
AND DEPUTY CHIEF EXECUTIVE

CM7-24/LO/AC
24 May 2024

For further information please ask for Andrew Cook.

BACKGROUND PAPERS – None

Health and Housing Committee Capital Outturn 2023/24 Summary

Cost Centre	Scheme	Original Estimate 2023/24 £	Budget Moved from 2022/23 £	Slippage from 2022/23 £	Additional Approvals 2023/24 £	Total Approved Budget 2023/24 £	Revised Estimate 2023/24 £	Budget Moved to 2024/25 £	Actual Expenditure 2023/24 £	Requested Slippage into 2024/25 £
AHLON	Affordable Housing - Longridge		1,625,950			1,625,950	0	1,625,950	0	0
CLIAH	Clitheroe Affordable Housing Scheme			8,370		8,370	8,370	0	0	8,370
DISCP	Disabled Facilities Grants	393,000		773,750	34,290	1,201,040	683,610	517,430	525,023	158,590
EQSOS	Assisted Purchase Scheme		422,130			422,130	125,000	297,130	0	125,000
FTBGR	First Time Buyers Grants			92,330		92,330	92,330	0	65,756	26,570
JROOF	Joiners Arms Roof Renewal			6,410		6,410	6,890	0	6,888	0
LANGR	Landlord/Tenant Grants	50,000		117,130		167,130	54,640	112,490	4,695	49,950
PVEYC	Replacement of Dog Warden Van PE64 EYC		32,500	4,100		36,600	33,830	0	33,831	0
PVFJP	Replacement of Pest Control Van PK13 FJP		32,280	4,100		36,380	34,160	0	34,157	0
TEMPH	Temporary Housing Scheme	304,580				304,580	205,000	99,580	135,320	69,680
Total Health and Housing Committee		747,580	2,112,860	1,006,190	34,290	3,900,920	1,243,830	2,652,580	805,670	438,160

ANNEX 2

Capital Scheme Outturn and Requests for Slippage from 2023/24 to 2024/25

Scheme Outturn	
Cost Centre and Scheme Title	CLIAH: Clitheroe Affordable Housing Scheme
Committee	Health and Housing
Head of Service	Rea Psillidou
Director	Nicola Hopkins
Year Originally Approved	2020/21
Original Estimate 2023/24	0
Slippage from 2022/23	8,370
Additional Approvals in 2023/24	0
Revised Estimate 2023/24	8,370
Actual Expenditure 2023/24	0
Variance - (Underspend) or Overspend	-8,370
<p>Please provide a short narrative on the outcomes that have been achieved as a result of this scheme having been completed.</p> <p>If the scheme is not yet completed, please leave blank.</p>	
<p>Complete the next section if your scheme is not yet complete and you require the budget to be carried forward into the 2024/25 financial year</p>	
<p><i>Where a scheme has not yet been completed and there is available budget, there is the option to request that this budget be carried forward into the following financial year. This is known as slippage.</i></p> <p><i>If the Variance shown above is requested to be slipped in to the 2024/25 financial year, please provide information below to support your request.</i></p>	
<p>Please grant the following amount of Budget Slippage from 2023/24 to 2024/25 requested.</p>	£8,370
<p>Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.</p>	<p>Refurbishment works are still required before the affordable property purchased can be leased to a registered provider as an affordable housing unit. These works have been put on hold whilst the property has been temporarily used as homelessness temporary accommodation. The works will be programmed once the current occupying family moves to permanent accommodation.</p>
<p>By what date will the work or services related to any requested slippage be completed, if it were to be approved.</p>	<p>Estimated to complete the work by the end of September 2024.</p>

ANNEX 2

Capital Scheme Outturn and Requests for Slippage from 2023/24 to 2024/25

Scheme Outturn	
Cost Centre and Scheme Title	DISCP: Disabled Facilities Grants
Committee	Health and Housing
Head of Service	Rea Psillidou
Director	Nicola Hopkins
Year Originally Approved	Rolling Programme
Original Estimate 2023/24	393,000
Slippage from 2022/23	773,750
Additional Approvals in 2023/24	34,290
Revised Estimate 2023/24	683,610
Actual Expenditure 2023/24	525,023
Variance - (Underspend) or Overspend	-158,587
<p>Please provide a short narrative on the outcomes that have been achieved as a result of this scheme having been completed.</p> <p>If the scheme is not yet completed, please leave blank.</p>	<p>This scheme continues from year to year on a rolling programme and is funded by Central Government grant. The scheme continues to provide essential aids and adaptations to Ribble Valley residents to help ensure that people can remain living in their own homes where possible.</p>
<p>Complete the next section if your scheme is not yet complete and you require the budget to be carried forward into the 2024/25 financial year</p>	
<p><i>Where a scheme has not yet been completed and there is available budget, there is the option to request that this budget be carried forward into the following financial year. This is known as slippage.</i></p> <p><i>If the Variance shown above is requested to be slipped in to the 2024/25 financial year, please provide information below to support your request.</i></p>	
<p>Please grant the following amount of Budget Slippage from 2023/24 to 2024/25 requested.</p>	£158,590
<p>Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.</p>	<p>Spending is reliant on occupational therapists (OT) recommendations, which until recently (April 2024) we had no control on progress or timescale. Since April we have been using a private OT to progress applications in a more timely manner.</p> <p>This is an on-going mandatory Central Government funded scheme which has been successful and attracts applications, reflecting actual need in the Borough. The unspent monies from 2023/24 must be rolled forward for use on Disabled Facilities Grants in 2024/25.</p>
<p>By what date will the work or services related to any requested slippage be completed, if it were to be approved.</p>	March 2025

ANNEX 2

Capital Scheme Outturn and Requests for Slippage from 2023/24 to 2024/25

Scheme Outturn	
Cost Centre and Scheme Title	EQSOS: Assisted Purchase Scheme
Committee	Health and Housing
Head of Service	Rea Psillidou
Director	Nicola Hopkins
Year Originally Approved	2022/23
Original Estimate 2023/24	422,130
Slippage from 2022/23	0
Additional Approvals in 2023/24	0
Revised Estimate 2023/24	125,000
Actual Expenditure 2023/24	0
Variance - (Underspend) or Overspend	-125,000
<p>Please provide a short narrative on the outcomes that have been achieved as a result of this scheme having been completed.</p> <p>If the scheme is not yet completed, please leave blank.</p>	
Complete the next section if your scheme is not yet complete and you require the budget to be carried forward into the 2024/25 financial year	
<p><i>Where a scheme has not yet been completed and there is available budget, there is the option to request that this budget be carried forward into the following financial year. This is known as slippage.</i></p> <p><i>If the Variance shown above is requested to be slipped in to the 2024/25 financial year, please provide information below to support your request.</i></p>	
Please grant the following amount of Budget Slippage from 2023/24 to 2024/25 requested.	£125,000
Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.	<p>Officers are still investigating the potential to deliver a shared ownership scheme as an alternative to the originally planned assisted purchase scheme and in the meantime committee approval has been secured to look to purchase affordable rent property in Chatburn from this budget. This scheme is supported by S106 monies which are ring-fenced for the delivery of additional affordable housing. The scheme budget moved to 2024/25 will therefore deliver additional affordable housing through the purchase of property in Chatburn and/or the appropriate future use of the remaining budget.</p>
By what date will the work or services related to any requested slippage be completed, if it were to be approved.	March 2025

ANNEX 2

Capital Scheme Outturn and Requests for Slippage from 2023/24 to 2024/25

Scheme Outturn	
Cost Centre and Scheme Title	FTBGR: First Time Buyers Grants
Committee	Health and Housing
Head of Service	Rea Psillidou
Director	Nicola Hopkins
Year Originally Approved	2022/23
Original Estimate 2023/24	0
Slippage from 2022/23	92,330
Additional Approvals in 2023/24	0
Revised Estimate 2023/24	92,330
Actual Expenditure 2023/24	65,756
Variance - (Underspend) or Overspend	-26,574
<p>Please provide a short narrative on the outcomes that have been achieved as a result of this scheme having been completed.</p> <p>If the scheme is not yet completed, please leave blank.</p>	
<p>Complete the next section if your scheme is not yet complete and you require the budget to be carried forward into the 2024/25 financial year</p>	
<p><i>Where a scheme has not yet been completed and there is available budget, there is the option to request that this budget be carried forward into the following financial year. This is known as slippage.</i></p> <p><i>If the Variance shown above is requested to be slipped in to the 2024/25 financial year, please provide information below to support your request.</i></p>	
<p>Please grant the following amount of Budget Slippage from 2023/24 to 2024/25 requested.</p>	£26,570
<p>Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.</p>	<p>This is an on-going scheme. The majority of the scheme budget was spent in 2023/24 and we continue to receive applications. The slippage will help fund the applications being received, alongside the recently approved £100,000 transfer of 2024/25 budget from the Landlord/Tenant Grants scheme to this scheme.</p>
<p>By what date will the work or services related to any requested slippage be completed, if it were to be approved.</p>	March 2025

ANNEX 2

Capital Scheme Outturn and Requests for Slippage from 2023/24 to 2024/25

Scheme Outturn	
Cost Centre and Scheme Title	JROOF: Joiners Arms Roof Renewal
Committee	Health and Housing
Head of Service	Winston Robinson
Director	Adam Allen
Year Originally Approved	2021/22
Original Estimate 2023/24	0
Slippage from 2022/23	6,410
Additional Approvals in 2023/24	0
Revised Estimate 2023/24	6,890
Actual Expenditure 2023/24	6,888
Variance - (Underspend) or Overspend	-2
<p>Please provide a short narrative on the outcomes that have been achieved as a result of this scheme having been completed.</p> <p>If the scheme is not yet completed, please leave blank.</p>	<p>Roof works completed to ensure the building structure is sound, which contributes towards the provision of a decent standard of accommodation in the Council's homelessness unit.</p>
<p>Complete the next section if your scheme is not yet complete and you require the budget to be carried forward into the 2024/25 financial year</p>	
<p><i>Where a scheme has not yet been completed and there is available budget, there is the option to request that this budget be carried forward into the following financial year. This is known as slippage.</i></p> <p><i>If the Variance shown above is requested to be slippage in to the 2024/25 financial year, please provide information below to support your request.</i></p>	
<p>Please grant the following amount of Budget Slippage from 2023/24 to 2024/25 requested.</p>	
<p>Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.</p>	
<p>By what date will the work or services related to any requested slippage be completed, if it were to be approved.</p>	

ANNEX 2

Capital Scheme Outturn and Requests for Slippage from 2023/24 to 2024/25

Scheme Outturn	
Cost Centre and Scheme Title	LANGR: Landlord/Tenant Grants
Committee	Health and Housing
Head of Service	Rea Psillidou
Director	Nicola Hopkins
Year Originally Approved	Rolling Programme
Original Estimate 2023/24	50,000
Slippage from 2022/23	117,130
Additional Approvals in 2023/24	0
Revised Estimate 2023/24	54,640
Actual Expenditure 2023/24	4,695
Variance - (Underspend) or Overspend	-49,945
<p>Please provide a short narrative on the outcomes that have been achieved as a result of this scheme having been completed.</p> <p>If the scheme is not yet completed, please leave blank.</p>	<p>This scheme continues from year to year on a rolling programme. The scheme match funds a landlord's investment in a property in return for an affordable rental property and can also help bring empty properties back into use.</p>
<p>Complete the next section if your scheme is not yet complete and you require the budget to be carried forward into the 2024/25 financial year</p>	
<p><i>Where a scheme has not yet been completed and there is available budget, there is the option to request that this budget be carried forward into the following financial year. This is known as slippage.</i></p> <p><i>If the Variance shown above is requested to be slippage in to the 2024/25 financial year, please provide information below to support your request.</i></p>	
<p>Please grant the following amount of Budget Slippage from 2023/24 to 2024/25 requested.</p>	£49,950
<p>Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.</p>	<p>There had been a slow take up due to economic factors. Revisions to the scheme were approved by Health and Housing Committee last year. There continues to be a need for the scheme, interest from potential applicants appears to be increasing and recently two applications have been approved.</p>
<p>By what date will the work or services related to any requested slippage be completed, if it were to be approved.</p>	March 2025

ANNEX 2

Capital Scheme Outturn and Requests for Slippage from 2023/24 to 2024/25

Scheme Outturn	
Cost Centre and Scheme Title	PVEYC: Replacement of Dog Warden Van PE64 EYC
Committee	Health and Housing
Head of Service	Andrew Dent
Director	Marshal Scott
Year Originally Approved	2021/22
Original Estimate 2023/24	32,500
Slippage from 2022/23	4,100
Additional Approvals in 2023/24	0
Revised Estimate 2023/24	33,830
Actual Expenditure 2023/24	33,831
Variance - (Underspend) or Overspend	1
<p>Please provide a short narrative on the outcomes that have been achieved as a result of this scheme having been completed.</p> <p>If the scheme is not yet completed, please leave blank.</p>	<p>The Environmental Health service now has a new and reliable electrical vehicle to be used by the Dog Warden. This vehicle has replaced the old, unreliable diesel vehicle.</p>
<p>Complete the next section if your scheme is not yet complete and you require the budget to be carried forward into the 2024/25 financial year</p>	
<p><i>Where a scheme has not yet been completed and there is available budget, there is the option to request that this budget be carried forward into the following financial year. This is known as slippage.</i></p> <p><i>If the Variance shown above is requested to be slippage in to the 2024/25 financial year, please provide information below to support your request.</i></p>	
<p>Please grant the following amount of Budget Slippage from 2023/24 to 2024/25 requested.</p>	
<p>Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.</p>	
<p>By what date will the work or services related to any requested slippage be completed, if it were to be approved.</p>	

ANNEX 2

Capital Scheme Outturn and Requests for Slippage from 2023/24 to 2024/25

Scheme Outturn	
Cost Centre and Scheme Title	PVFJP: Replacement of Pest Control Van PK13 FJP
Committee	Health and Housing
Head of Service	Andrew Dent
Director	Marshal Scott
Year Originally Approved	2021/22
Original Estimate 2023/24	32,280
Slippage from 2022/23	4,100
Additional Approvals in 2023/24	0
Revised Estimate 2023/24	34,160
Actual Expenditure 2023/24	34,157
Variance - (Underspend) or Overspend	-3
<p>Please provide a short narrative on the outcomes that have been achieved as a result of this scheme having been completed.</p> <p>If the scheme is not yet completed, please leave blank.</p>	<p>The Environmental Health service now has a new and reliable electrical vehicle to be used by the Pest Control Officer. This vehicle has replaced the old, unreliable diesel vehicle.</p>
<p>Complete the next section if your scheme is not yet complete and you require the budget to be carried forward into the 2024/25 financial year</p>	
<p><i>Where a scheme has not yet been completed and there is available budget, there is the option to request that this budget be carried forward into the following financial year. This is known as slippage.</i></p> <p><i>If the Variance shown above is requested to be slippage in to the 2024/25 financial year, please provide information below to support your request.</i></p>	
<p>Please grant the following amount of Budget Slippage from 2023/24 to 2024/25 requested.</p>	
<p>Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.</p>	
<p>By what date will the work or services related to any requested slippage be completed, if it were to be approved.</p>	

Capital Scheme Outturn and Requests for Slippage from 2023/24 to 2024/25

Scheme Outturn	
Cost Centre and Scheme Title	TEMPH: Temporary Housing Scheme
Committee	Health and Housing
Head of Service	Rea Psillidou
Director	Nicola Hopkins
Year Originally Approved	2023/24
Original Estimate 2023/24	304,580
Slippage from 2022/23	0
Additional Approvals in 2023/24	0
Revised Estimate 2023/24	205,000
Actual Expenditure 2023/24	135,320
Variance - (Underspend) or Overspend	-69,680
<p>Please provide a short narrative on the outcomes that have been achieved as a result of this scheme having been completed.</p> <p>If the scheme is not yet completed, please leave blank.</p>	
Complete the next section if your scheme is not yet complete and you require the budget to be carried forward into the 2024/25 financial year	
<p><i>Where a scheme has not yet been completed and there is available budget, there is the option to request that this budget be carried forward into the following financial year. This is known as slippage.</i></p> <p><i>If the Variance shown above is requested to be slipped in to the 2024/25 financial year, please provide information below to support your request.</i></p>	
Please grant the following amount of Budget Slippage from 2023/24 to 2024/25 requested.	£69,680
Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered.	<p>This scheme was for the purchase of, and associated refurbishment works on, two properties to then be used for homelessness related temporary accommodation. One property in Clitheroe has been purchased and is being used as an additional unit.</p> <p>The budget slippage will be used for the purchase of the second property in Longridge, which is now progressing, and the refurbishment works required before the property can be used.</p>
By what date will the work or services related to any requested slippage be completed, if it were to be approved.	October 2024