

## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO POLICY & FINANCE COMMITTEE

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meeting date: TUESDAY 18 JUNE 2024  
title: APPOINTMENT TO WORKING GROUPS 2024/25  
submitted by: MARSHAL SCOTT – CHIEF EXECUTIVE  
principal author: REBECCA HODGSON – DEMOCRATIC SERVICES AND CIVIC OFFICER

### 1 PURPOSE

1.1 To appoint members to any working groups under the remit of the Policy & Finance committee and their membership.

1.2 Relevance to the Council’s ambitions and priorities

- Community Objectives – to be a well managed council providing effective services.
- Corporate Priorities - to protect and enhance the existing environmental quality of our area; to help make people’s lives healthier and safer.
- Other Considerations – to work in partnership with other bodies in pursuit of the Council’s aims and objectives.

### 2 BACKGROUND

2.1 Working groups are set up by a parent committee to aid them in reaching a decision on specific aspects of their remit. Working groups have no powers and decisions are always made ultimately by the parent committee.

2.2 Working groups are usually made up of members from the parent committee unless another member has an expertise that could be useful to the group or in the case of a small political group availability is an issue.

### 3 ISSUES

3.1 The following working groups have been active in the past twelve months. Committee should consider if they wish all working groups to be continued with the same or different political representation.

Voluntary Organisation Grants	2 Conservatives, 1 Lib Dem, 1 Labour + 1 Independent Group
Budget Working Group	3 Conservatives, 1 Lib Dem, 1 Labour, 1 Green & Progressive Liberal + 1 Independent Group
UK Shared Prosperity Fund (UKSPF)	2 Conservatives, 1 Labour, 1 Green & Progressive Liberal + 1 Independent Group
Corporate Strategy Working Group	3 Conservatives, 1 Labour, 2 Green & Progressive Liberal + 1 Independent Group

3.3 Working groups meet when there is a need to move an issue forward in between committee meetings. For some, this is on an annual basis and for others it can be as often as monthly.

3.4 Agendas, reports and minutes are done by the officers that serve on the working group. The minutes of each meeting are reported back to the parent committee once approved by the working group so that they are kept informed of progress.

#### 4 RECRUITMENT OF NEW CHIEF EXECUTIVE

4.1 There is a need to determine how to progress the recruitment of the next Chief Executive at some stage this year. In the past this Committee has created a Sub-Committee to oversee the recruitment and eventually make an appointment recommendation to the Policy and Finance Committee and Full Council.

4.2 If you wish to follow that course of action a Sub-Committee must follow political balance and is subject to the normal rules regarding meetings.

4.3 Subject to Full Council agreement, we would recommend that a Sub-Committee consisting of four Members is formed, consisting of the Leader, Deputy Leader, Leader of the Opposition, and Leader of the Liberal Democrats.

#### 5 RISK ASSESSMENT

5.1 The approval of this report may have the following implications

- Resources – the costs associated with working groups is included in the budget for 2024/25.
- Technical, Environmental and Legal – no significant risks identified
- Political - no significant risks identified
- Reputation – no significant risks identified
- Equality & Diversity - no significant risks identified

#### 6 RECOMMENDED THAT

6.1 Committee approve the continuance of the working groups under the remit of this committee and decide upon their membership.

6.2 A Sub-Committee is created to progress the recruitment of the next Chief Executive as set out in the report and recommended to Council.

Marshal Scott  
CHIEF EXECUTIVE

Rebecca Hodgson  
DEMOCRATIC SERVICES OFFICER

For further information please ask for Rebecca Hodgson, extension 4408