

MINUTES OF BUDGET WORKING GROUP MEETING

HELD 11 APRIL 2024

Present: Cllrs: S Atkinson (Chair), S Fletcher, S Hirst, S Hore, L Jameson, S O'Rourke, J Rogerson
Officers: Chief Executive, Director of Resources, Director of Economic Development and Planning, Director of Community Services, Head of Financial Services.

1 Apologies

1.1 Apologies: none

2 Minutes of meeting held on 22 February 2024

2.1 Members approved the minutes of the last meeting of the Budget Working Group.

3 Budget Working Group Workplan

3.1 The Director of Resources and Deputy Chief Executive had provided members with a proposed workplan for the working group over the coming year. The proposals covered the period April to October.

3.2 There was wider discussion around the workplan, and tasks covered by other working groups, notably the UK Shared Prosperity Working Group.

3.3 Members were in agreement with the proposed workplan, and there was understanding that there may be a need for flexibility over what is covered as the year progresses and potential pressures change.

11 April 2024	TBA August 2024
Agree workplan	Clitheroe Market Improvements
	Overall Budget Monitoring
	£500k Castle impts scheme
	£1m one off items
TBA May/June 2024	TBA September 2024
Savings Plan	Review of MTFS/Budget Forecast
Revenue and Capital Outturn	Monitor progress with Capital Programme
£500k Castle impts scheme	Commencement of Fees and Charges Review
£1m one off items	£500k Castle impts scheme
Productivity Plan	£1m one off items
TBA July 2024	TBA October 2024
Council Tax premiums on Second Homes	Future Government Funding (dependant on election date)
Monitor Progress with Capital Programme	Budget Setting Guidelines
Ensure UKSPF is fully utilised	Council Taxbase and Deficit
	Forward Capital Programme

3.4 There was a discussion around the £1m Jubilee Fund. Members agreed that the Group Leaders would meet between themselves as a group of members outside of the Budget Working Group to establish a potential list of suggestions which could all then be considered together. It was agreed that a meeting would then be arranged of the Budget Working Group to consider this single list.

3.5 It was agreed between members of the Budget Working Group that items on the list should be seen as Legacy Projects, being items that would last for, and be enjoyed by, more than one generation.

4 Dates of Meetings for 2024/25

4.1 It was agreed that future meetings should be arranged to ideally fall on Mondays, with a preference for morning meetings. A list of potential dates was to be circulated by the Director of Resources and Deputy Chief Executive, with Members to then inform her of their availability.

5 Any Other Business

5.1 There were no other items of business that were not covered by the agenda.